

# City of Wylie, Texas FY 2017-2018 Budget



Standing over 30 feet tall on the Municipal Complex trail, the stainless steel and bronze forms of “Entwine,” by Michael Szabo, dance like prairie grasses in the wind.

# City of Wylie

## Fiscal Year 2017-2018

### Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,149,005, which is a 4.05 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,202,243.

The members of the governing body voted on the budget as follows:

**FOR:**

Eric Hogue, Mayor	Timothy T. Wallis, DVM, Councilmember
Keith Stephens, Mayor Pro Tem	David Dahl, Councilmember
Diane Culver, Councilmember	
Jeff Forrester, Councilmember	

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:** Candy Arrington, Councilmember

### Property Tax Rate Comparison

	<b>2017-2018</b>	<b>2016-2017</b>
Property Tax Rate:	\$0.781000/100	\$0.848900/100
Effective Tax Rate:	\$0.781014/100	\$0.795191/100
Effective Maintenance & Operations Tax Rate:	\$0.573471/100	\$0.559680/100
Rollback Tax Rate:	\$0.820041/100	\$0.829955/100
Debt Rate:	\$0.200693/100	\$0.225501/100

Total debt obligation for City of Wylie secured by property taxes: \$91,747,662

# **CITY OF WYLIE, TEXAS**

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## **OPERATING BUDGET & CAPITAL IMPROVEMENT**

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**Fiscal Year 2017-2018**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Wylie  
Texas**

For the Fiscal Year Beginning

**October 1, 2016**

Executive Director

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# CITY SUMMARY

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## CITY OF WYLIE, TEXAS FISCAL YEAR 2017-2018



Office of the City Manager

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**Our Mission...**  
*Honoring our past;  
Embracing our present;  
Planning our future.*

September 12, 2017

To the Honorable Mayor and City Council,

On behalf of the City of Wylie staff, I am pleased to submit the Fiscal Year 2017-18 Budget. The City Council's long standing commitment to our adopted Financial Policies and fiscally conservative budget practices have again resulted in a balanced budget with healthy fund balances. Increases in property values and sales tax revenues combined with a relatively flat base operating budget have set the stage for a decrease in the property tax rate for the *sixth year in a row*. The proposed tax rate for the FY17-18 fiscal year is \$0.781.

This proposed budget is also balanced in terms of service delivery. As was stated during our budget work sessions, everything we do is important to someone. It is critical to recognize that fact when reviewing the multiple programs, services and related expenditures. Many citizens actively support and utilize our parks, but have never set foot in the Smith Public Library. Most citizens do not know what training and equipment is necessary to operate first class public safety departments, but they rightfully expect us to be there and ready to deal with whatever the situation when the need arises. Some citizens will never have a need to use the Senior Recreation Center, but for others, it is a lifeline. Our citizens expect their homes to be structurally sound, streets to be well maintained, water pressure to be good, ballfields to be mowed, lost dogs to be found, growth to be managed. The proposed FY17-18 Budget strives to provide the framework for the staffing, equipment and facilities needed to respond to our entire community's expectations.

The following pages provide an overview of the factors affecting the budget and summaries of the major individual funds, including their purpose, revenue sources and proposed expenditures.

This detailed and transparent document would not be possible without the continued dedication to excellence in financial planning and fiscal accountability on the part of Finance Director Linda Bantz, Assistant Finance Director Melissa Beard and Budget Officer Ron Arp.

On behalf of staff, we want to thank our elected officials. We truly value your leadership, support and commitment to this organization and to this community.

Respectfully submitted,

Mindy Manson  
City Manager

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## ***FACTORS AFFECTING THE BUDGET***

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**Compensation** The City adopted a Compensation Plan in Fiscal Year (FY) 13-14 and as a part of that continued initiative a market survey update was conducted during FY 15-16 and again for the FY 17-18 fiscal year. The resulting analysis indicated that a relatively minor adjustment of 2% is needed for our overall pay plan, with a handful of positions needing additional review due to being more significantly below similar positions in peer cities. As was discussed during the June 13th Budget Work Session, funding equal to an average market adjustment of 3% was initially set aside and any adjustments will be accommodated within that budgeted amount. The FY 17-18 Budget also reflects step increases for public safety personnel and an average 2% merit increase for non-public safety personnel.

**Insurance** Based on early insurance estimates provided in April by Aetna, the cost of a possible 12% increase for our current plan was utilized for budget preparation purposes. The final proposal received from Aetna in late July reflected a 15% increase. Proposals were solicited and received from Aetna, United Healthcare and Blue Cross/Blue Shield (submitted after the deadline) with a goal of reducing the increase in the cost of health insurance. After reviewing various options for decreasing the costs, staff will be presenting to Council an adjusted coverage packet from Aetna at an increase of 10.9%. The proposal increases the employee's deductible from \$2,250 to \$2,500 for individuals and from \$4,500 to \$5,000 for families. Out-of-pocket maximums will also be increasing from \$3,500 to \$4,000 for individuals and from \$7,000 to \$8,000 for families. It is our intent to conduct a complete evaluation of insurance costs and options in 2018.

**Expanded Levels of Service** Each year, department directors submit a proposed budget that consists of an updated base budget which is intended to provide for the status quo of service delivery and staffing. In addition, requests for new personnel, new or replacement equipment, and new software are submitted individually as Expanded Levels of Service (ELS). The ELS requests that are recommended for inclusion in the FY 17-18 Budget are listed within each fund category. Any listed personnel request assumes that the total cost of salary, benefits and all other associated costs which may include uniforms, vehicles and equipment are recommended for funding.

**Strategic Goals** The City's Mission, Vision and Values Statements and eight Strategic Goals continue to provide the direction for our operations, service delivery and long term planning. Each Department's FY 17-18 Objectives are geared toward these identified strategies and our success will be measured in our effectiveness in carrying out these goals. A chart containing all of the departmental objectives follows the fund summaries.

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## *GENERAL FUND*

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The General Fund (GF) is the largest of the operating funds within the City of Wylie's budget. The primary source of revenue for the GF is from property taxes, followed by sales tax and various fees and permits. Because of this, considerable thought is given each year in developing annual projections for these revenue sources that are informed, logical and conservative. The GF accounts for resources traditionally associated with government functions that are not required to be accounted for in a separate enterprise or special revenue fund. Operations funded within the GF include basic services such as public safety, parks, development services, streets and administration.

During the June 13th Budget Work Session, staff reported the estimated GF revenue to be \$40,922,426 and the proposed base budget expenditures, as submitted by staff, to be \$37,741,268. Our assumptions *at that time* regarding the factors that would affect revenues included a 9% increase in assessed property values, a 5% increase in sales tax revenues based on the FY 16-17 revised estimate and new home starts remaining at 350 units during FY 17-18. As presented during that initial meeting, the GF expenditure assumptions included the continued funding of the Step Plan for salary increases for public safety employees and a 12% increase in insurance costs.

When the department budget details were presented to Council in early July, staff included expenditure amounts based on a 2 cent reduction in the tax rate. The submitted ELS requests that were recommended for approval were funded from the operating budget, not utilizing excess GF Fund Balance (GFFB) as has been our practice in the past. At that time, staff recommended applying all of the excess GFFB toward the remodeling of the Public Safety Building (PSB), leaving a very healthy GFFB of 30%.

At the July 18<sup>th</sup> Budget Work Session, Council directed staff to evaluate the final Certified taxable values once received and apply any gains in revenue toward a further reduction in the tax rate. The final certified totals that were received July 25<sup>th</sup> indicated a 13.57% increase in taxable values over those received in FY 16-17. The additional revenue provided the opportunity to reduce the tax rate an *additional* 3.3 cents over the proposed 2 cents to \$0.7959 per \$100 valuation.

On July 28<sup>th</sup>, the Collin County Tax Assessors Office provided the effective and rollback calculations at \$0.781014 and \$0.820041 respectively. In order to achieve the Effective Tax Rate, an additional \$570,000 reduction to the proposed base operating budget was needed. To accomplish this, staff is recommending utilizing excess GFFB to fund the cost of some of the requested ELS vehicles and equipment as outlined below:

PD vehicle replacement

Patrol Unit 329  
Crime Scene Tech Unit 205  
Community Services Unit 250  
CID Detective Unit 296  
CID Detective Unit 327

Animal Control vehicle replacement	Unit 201
Parks – new	Lightning Detector – Community Park
Parks equipment replacement	Toro Workman Unit M-894
	Utility Trailer Unit T-839
Streets equipment replacement	Mower Unit 882
	Mower Unit 910
	Mower Unit 911
	Saw Trailer Unit 800
Fire vehicle replacement	Brush Truck Unit 106

The remaining recommended ELS requests as presented in July can still be funded by the proposed base budget expenditures and are listed below:

#### Personnel Requests

PD	Records Clerk
Animal Shelter	Part-time Kennel Assistant
Library	Full-time Children Ref to Full-time Librarian
	Part-time Adult Reference Assistant
	Staffing to add 2 hours to Wednesdays
WFR	Captain
	Firefighter
Streets	Equipment Operator
Facilities	Facilities Maintenance Tech
Parks	Chemical Applicator
Municipal Court	Senior Court Clerk
	Part-time Prosecutor
HR	Administrative Assistant

#### New/Replacement Non-Personnel Requests

PD – new	CID Sgt Vehicle
	Chief Vehicle
	Lieutenant Vehicle
PD equipment replacement	Radars
Animal Control – new	Laptop
Planning – new	Laptop
IT – new	CJIS Security Upgrade
	Upgrade External Connection for PSB
IT equipment replacement	Virtual Server
Streets – new	$\frac{3}{4}$ Ton Pick-up Trucks (2)
	TxDOT Street Signs
Library equipment upgrade/replace	3M Workstations
	RFID Detection System
	Shelving

Fire equipment replacement	SCBA
	MDCs (4)
	Desktop/Monitor for Fire Marshall
	Bed Topper Unit 141
Dispatch equipment replacement	Next Gen 911 (Year 1)
City Secretary – new	MCCI Laserfiche Programming

Every budget year, there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year. Carried-forward items for the General Fund are:

Dispatch	GPS Radio Interface
	Relocate Radio Equipment from the PSB

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### *General Fund Summary*

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Beginning Fund Balance 10/1/17	\$15,346,173
Projected Revenues FY 17-18	\$39,685,065
Proposed Expenditures FY 17-18	\$39,740,065
Use of Fund Balance – equipment	\$573,600
Use of Fund Balance – PSB	\$2,795,553
Estimated Ending Fund Balance 9/30/18	\$11,922,020 <i>a)</i>

*a) This is based on use of \$2,795,553 of excess fund balance for the PSB project and \$573,600 to fund certain ELS vehicle and equipment requests. Policy requirement is 25% of budgeted expenditures. This Ending Fund Balance is 30%, as recommended by the City's Financial Advisors.*

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## *UTILITY FUND*

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The City's water and wastewater utilities are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are financed primarily through user charges. Departments in this fund include Utility Administration, Water, Wastewater, Engineering and Utility Billing.

A water and wastewater rate update was conducted and will be presented to Council on August 8<sup>th</sup> which evaluated wholesale cost increases from the North Texas Municipal Water District, operating costs for the City and future capital projects. Projected rate increases are factored into the revenue estimates for FY 17-18. The budgeted expenditures slightly exceed revenues in an intentional and structured plan to utilize excess fund balance to assist with the operating budget. This approach helps to off-set rate increases and lessens the burden on the residents and businesses.

Recommended ELS additions to the Utility Fund (UF) base budget include the following items:

Personnel requests

Wastewater

Maintenance Worker 1

New/Replacement Non-Personnel Requests

Utility Billing – new

Phone Tree On-Line

Data Pro On-Line Bill Viewing/Printing

Recommended ELS additions to be funded from the UF Fund Balance (UFFB):

New/Replacement Non-Personnel Requests

Water – new

$\frac{3}{4}$  Ton Pickup Trucks (2)

Water equipment replacement

Water Utility Truck Unit 257

Radios (3)

Engineering equipment replacement

$\frac{3}{4}$  Ton Pickup Truck Unit 271

Wastewater equipment replacement

Utility Truck w/Crane Unit 256

Radios (2)

As with the General Fund, every budget year, there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year.

Carry-forward items for the Utility Fund are:

Utility Administration

Engineering Services for the Nortex Tank

Water

Water Line Replacement at Ballard and 1<sup>st</sup> St.



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### *Utility Fund Summary*

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Beginning Fund Balance 10/1/17	\$8,653,370
Projected Revenues FY 17-18	\$17,347,000
Projected Expenditures FY 17-18	\$18,473,840
Use of Fund Balance – equipment	\$322,000
Estimated Ending Fund Balance 9/30/18	\$7,204,530 <i>a)</i>

*a) Policy requirement is 90 days of operating expenditures, which is \$4,494,780. The budgeted expenditures slightly exceed revenues in an intentional and structured plan to utilize excess fund balance to assist with the operating budget. This approach helps to offset rate increases and lessens the burden on the residents and businesses.*

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### *4B SALES TAX REVENUE FUND*

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The Wylie Parks and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City. This special revenue fund accounts for the use of the 4B ½ cent sales tax authorized by State Law and by the Wylie voters in 1994. Departments in this fund include the Brown House, Stonehaven House, Wylie Senior Recreation Center, a portion of the Parks function and the Recreation Center.

The 4B Corporation Board meets annually to authorize the expenditure of sales tax funds for projects approved by the City Council. The Board is comprised of four Councilmembers and three citizen members, one of which is required to be appointed from the Park Board.

As stated earlier, the sales tax revenue is projected to increase by 5% over the revised FY 16-17 revenue estimate. The revenue estimate for this fund also includes the projected revenue generated by Recreation Center operations, including membership and activity fees. A very healthy fund balance is projected to be earmarked for future park and recreation projects.

Recommended ELS additions to the 4B base budget include the following:

Personnel requests

4B Senior

4B Recreation

Upgrade Position to Full-time Admin Assistant

Upgrade Position to Full-time Admin Assistant

Building Attendant

New/Replacement Non-Personnel Requests

4B Senior – replacement	Reconstruct the Control Desk and Storage
4B Senior – new	Facility Use Study
4B Recreation – new	12-Passenger Van

Recommended ELS additions to be funded from the 4B Fund Balance:

4B Recreation – replacement	Floor Resurfacing
4B Parks – equipment replacement	Toro Mower Unit M-932
	¾ Ton Pickup Truck Unit 259
	½ Ton Pickup Truck Unit 265
	Community Park Playground
4B Parks – new	¾ Ton Pickup Truck with Utility Bed
	Laptop
	Skid Steer Loader

As with the General Fund, every budget year, there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year.

Carry-Forward items for the 4B Sales Tax Fund are:

Brown House	Feasibility Study
Parks	Parks and Open Space Master Plan

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*4B Sales Tax Revenue Fund Summary*

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Beginning Fund Balance 10/1/17	\$2,362,614
Projected Revenues FY 17-18	\$3,512,775
Projected Expenditures FY 17-18	\$3,664,181
Use of Fund Balance – equipment	\$412,284
Estimated Ending Fund Balance 9/30/18	\$1,798,924 <i>a)</i>

*a)* Policy requirement is 25% of the budgeted sales tax revenue (\$2,831,475 x 25% = \$707,869).

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## ***PARKS ACQUISITION AND IMPROVEMENT FUND***

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The Parks Acquisition and Improvement (A&I) Fund is supported through Parkland Dedication Fees paid during the development process. The City is divided into three geographical zones and the accumulated fees are available for projects within those areas. The projected revenues for the A&I Fund in FY 17-18 are \$1,020,500. Carry-forward funds in the amount of \$80,000 will be earmarked for the Twin Lakes Trail Connection and the Braddock Place Park Master Plan.

FY 17-18 projects budgeted via A&I funds include improvements to the Municipal Complex Trail, the development of a trail plan for the Bozman Farms neighborhood, and the installation of a pavilion in the Wylie Lakes neighborhood in partnership with the neighborhood's HOA.

Although policy does not require a fund balance, the FY 17-18 ending fund balance is projected to be \$962,857.

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## ***SEWER REPAIR AND REPLACEMENT FUND***

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The Sewer Repair and Replacement Fund is supported by a \$2.00 per month charge on utility bills. The purpose of the fund is to allow revenue to accrue in order to pay for large sewer repair and maintenance projects. The projected revenue for FY 17-18 is \$360,000, with a beginning fund balance of \$1,451,677. A four-phase comprehensive sewer system assessment which includes inspections, flow monitoring, and smoke testing was initiated in FY 16-17. A carry-forward of \$990,000 is included in the FY 17-18 Budget in order to complete the project. Although no fund balance is required by policy, the FY 17-18 ending fund balance is projected to be \$821,677.

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## ***HOTEL/MOTEL FUND***

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The Hotel Occupancy Tax is levied on a person who pays for a room or space in a hotel costing \$15.00 or more each day. This fund is utilized to support the activities that will draw people to Wylie from other areas and follows the "heads in beds" funding criteria required by State Law. Projected revenues for the Hotel/Motel Occupancy Tax Fund are approximately \$121,500. Two new hotels are under construction and this increase is assuming a partial year of additional revenue from these projects.

State law limits the use of these funds to be spent on the promotion of the arts, historic preservation, advertising to promote the community, convention and visitor centers, and convention registration. The use of funds is further restricted with a maximum of 15% of revenues permitted to be spent on the promotion of the arts and a maximum of 50% of revenues permitted to be spent on historic preservation. A transfer of \$18,150 to the Public Arts Fund will provide funding for the Arts Festival in December. The Hotel/Motel Fund also includes an allocation of \$15,000 for the Bluegrass on Ballard event in July. Although policy does not require a fund balance, the remaining fund balance is approximately \$319,524. It is anticipated that a future amendment will be considered to allocate funds for restoration work on the Stonehaven House.

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### *PUBLIC ART FUND*

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Revenues for the Public Art Fund primarily come from three sources: transfers from the Hotel/Motel Fund; revenues generated from special events such as the Arts Festival and Bluegrass on Ballard; and a 1% allocation for art from certain Capital Improvement Project (CIP) budgets. The revenues are utilized to maintain existing public art and to purchase new art that meets the criteria of the adopted Public Arts Program. Planning for new art pieces at the Animal Control Facility and at the Stonehaven House will take place in the upcoming budget year. The FY 17-18 ending fund balance is projected to be \$195,721 although none is required by adopted policy.

A carry-forward of \$52,000 for a public art project is included in the FY 17-18 budget.

## CITY OF WYLIE HISTORY

The City of Wylie was incorporated in 1887 along the rights-of-way of the Gulf, Colorado, and Santa Fe Railroads. It was named for Colonel W.D. Wylie, a Santa Fe Railroad official and Civil War veteran.

By 1890, Wylie's population had increased to 239 and its first one-room school was built. From 1890 to 1900, population increased by 300% and a two-story schoolhouse was built along with the addition of a bank and gin mills.

In 1920, Wylie received electrical service and streetlights. Ballard Avenue was graveled in 1923. Wylie enjoyed the self-proclaimed "Onion Capital of the World" title in the 30's and 40's. Due to the late night get-togethers of citizens in which businesses stayed open until midnight on some nights, "Wide Awake Wylie" became the City's nickname in the late 40's and 50's.

In the late 70's, Wylie began to receive some of the DFW growth. Its population grew significantly specifically in the 80's and 90's.

The 90's also saw two major catastrophes, which proved the community's ability to come together. On Mother's Day in 1993, a tornado hit Wylie. In December 1998, two fires (one on the 9<sup>th</sup> and another on the 11<sup>th</sup>) destroyed and/or damaged a dozen or so businesses in the downtown area. The City and its citizens used this as an opportunity to revitalize downtown.

In the 21<sup>st</sup> century, Wylie has become one of the fastest growing communities in Collin County, DFW Metroplex, and the State of Texas. With that growth, the City has made a transition from a "bedroom" community to a "balanced" community combining quality residential living with a healthy business climate.

## RECOGNITIONS & AWARDS

Named **Second Best Suburb in the U.S.** by National Association of Realtors, 2017

Named **Ninth Safest City in Texas** by security organization SafeWise, 2017

Named **Second Hottest Suburb in the United States** by Realtor.com, 2017

Named **Best Small City for Families in Nation** by financial website NerdWallet, 2016

City of Wylie website, wylietexas.gov, named **Best Website in Texas** for cities under 100,000 population by Texas Association of Municipal Public Information Officers, 2016

**Award of Honor, Marketing Recurring Event**, Texas Association of Municipal Information Officers, for Bluegrass on Ballard, 2016

Named 19th **Safest City in Texas** by security organization SafeWise, 2016

Named 19th **Safest City in Texas** by financial website CreditDonkey, 2016

Named 13th **Best Texas City for Families** by personal finance website WalletHub, 2016

**Certificate of Achievement for Excellence in Financial Reporting**, Government Finance Officers Association, highest form of recognition in governmental accounting and financial reporting. Awarded to City of Wylie Finance Department for 26 years

**Distinguished Budget Presentation Award**, Government Finance Officers Association. Awarded to City of Wylie Finance Department for 6 years

Named #25 among **Best Places to Live**, MONEY magazine, 2015

**Celebrating Leadership in Developmental Excellence**, North Central Texas Council of Governments, for Wylie Municipal Complex, 2015

Second **Best Small City in Nation for Families**, financial website NerdWallet, 2015

18th **Safest City in Nation** for Cities with Population of 10,000 or more, security organization SafeWise, 2015

**Platinum Leadership Circle Award for Financial Transparency**, Texas Comptroller of Public Accounts, highest achievement possible, 2015

**Award of Excellence for Recurring Special Event**, Texas Association of Municipal Information Officers, for Bluegrass on Ballard, 2015

**Platinum Level Fit-Friendly Worksite**, American Heart Association, 2015

Ranked #19 **Best Places to Work**, Dallas Business Journal, 2014

Eighth **Best Small City in Nation for Families**, financial website NerdWallet, 2014

**Gold Level Fit-Friendly Worksite**, American Heart Association, 2012, 2013, 2014

## RECOGNITIONS & AWARDS (cont.)

**Recreation Facility Design Excellence**, statewide, Texas Recreation & Parks Society, Wylie Recreation Center, 2013

**Outstanding Communication in Social Media**, Texas Recreation & Parks Society, Wylie Recreation Center, 2013

**Excellence in Programming**, Texas Recreation & Parks Society, Wylie Recreation Center, Rec Mob Program, 2013

Wylie PD's **National Night Out** event, 16th in nation, fourth in Texas for Category 4, cities with 15,000 – 49,999 population, National Night Out, 2013

**Excellence in Libraries**, Texas Municipal Library Directors Association, 2013

**Tree City USA**, Arbor Day Foundation, 2013

**Keep Texas Beautiful Award**, Certificate of Merit Government Award from Keep Texas Beautiful for X-Treme Green Event, 2012, 2013

**Municipal Excellence Award in Public Safety**, Texas Municipal League, for Wylie Police Department's Youth Enrichment Program, 2012

Municipal Complex was National Brick in Architecture Award winner, **Best in Class in Municipal / Government** category, Brick Industry Association, 2012

**Innovative Design**, DFW Area Parks and Recreation Directors Association, Wylie Recreation Center, 2012

**Facility Design Excellence**, Texas Recreation & Parks Society, Region 2/3, Wylie Recreation Center, 2012

Wylie PD's **National Night Out** event, Honorable Mention for Category 4, cities with 15,000 – 49,999 population, National Night Out, 2012

Ranked #19 **Best Places to Work**, Dallas Morning News, 2011

Wylie PD's **National Night Out** event, 33rd in nation, fifth in Texas for Category 4, cities with 15,000 – 49,999 population, National Night Out, 2011

**Excellence Award in Communication Programs**, for cities of more than 25,000, for disaster preparedness and response project, Texas Municipal League, 2011

Wylie PD's **National Night Out** event, Recognized, for Category 4, cities with 15,000 – 49,999 population, National Night Out, 2010



## CITY STAFF

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Mindy Manson, City Manager  
Chris Holsted, Assistant City Manager  
Carole Ehrlich, City Secretary  
Linda Bantz, Finance Director  
Lety Yanez, Human Resources Director  
Anthony Henderson, Police Chief  
Brent Parker, Fire Chief  
Tim Porter, City Engineer  
Mike Sferra, Public Services Director  
Renaë' Ollie, Development Services Director  
Rachel Orozco, Library Director  
Sam Satterwhite, WEDC Director

## OUR MISSION

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Honoring our past; Embracing our present; Planning our future

## OUR VISION

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*Past:* Building on our heritage  
*Present:* Celebrating our home town character  
*Future:* Creating opportunities for our growth

## OUR VALUES

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*Integrity:* Ethical, honest and responsible  
*Stewardship:* Fiscally accountable  
*Respect:* Value diversity

**Our Community Deserves Nothing Less**

## 2014-2019 STRATEGIC GOALS

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### ***Health, Safety, and Well-Being:***

Provide an environment that supports health, safety, and well-being for all citizens.

### ***Community Focused Government:***

Adopt innovative ways to engage citizens and improve services based on community values, priorities, and expectations.

### ***Economic Growth:***

Support and grow our local economy.

### ***Infrastructure:***

Ensure plans and resources are in place to meet existing and future needs.

### ***Workforce:***

Provide an environment that supports engaged, high-performing employees.

### ***Culture:***

Promote creativity, innovation, and variety through art, music, and literature.

### ***Financial Health:***

Meet the financial needs of the City while maintaining a balanced budget through efficient use of resources, expenditures, and revenues.

### ***Planning Management:***

Plan for existing and future land use to ensure there are resources to meet the needs while preserving our historic and natural assets.

Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>CITY MANAGER:</b>								
Represent Wylie's position to local, regional and state entities		√	√	√				√
Continue to review long-term capital needs with regard to long-term financial capabilities				√			√	√
Monitor the Public Safety Building remodeling project		√		√	√		√	√
Represent Wylie's interests regarding regional transportation initiatives		√	√	√			√	√
<b>CITY SECRETARY:</b>								
Continue oversight of election contracts to make it more convenient for the voters and less costly to the City		√						
Facilitate Boards and Commission process		√						
Facilitate Code of Ordinance updates		√						
Notice and publication processing while focusing on fiscal accountability and customer service		√					√	
Continue Records Management service for the City		√						
Public information request processing with a focus on transparency in government		√						
Continue to build and provide city forms online for easy access to the public and faster processing internally		√					√	

Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>FINANCE:</b>								
Obtain Debt Obligation and Economic Development Transparency Stars designation from the State		√					√	
Review Long Term Financial Plan with the City Council and finalize			√				√	
<b>FACILITIES:</b>								
Work with all departments to improve existing systems and reduce costs at all facilities				√			√	
Continue improving tracking and response time for maintenance work orders				√	√			
Reduce down time and maintain efficiency of critical systems by continuing to improve preventative maintenance procedures	√			√				
<b>MUNICIPAL COURT:</b>								
Continued participation in the education and certification programs through TMCEC	√				√			
Expand Teen Court and other programs for youth to reduce recidivism	√	√						
Continue Annual Warrant Resolution Open Docket Day		√			√			
<b>HUMAN RESOURCES:</b>								
Create an ongoing no or low cost training calendar for employees for professional development, safety and compliance	√				√			

Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>HUMAN RESOURCES, cont:</b>								
Continue to review all positions utilizing work site observations and job evaluation questionnaires					√			
Enhance employee communication by incorporating various platforms in order to provide clear and concise information				√	√			
<b>PURCHASING:</b>								
Finalize Purchasing Policy Update							√	
Finalize Engineering Master Agreement (RFQ)							√	
Complete basic quote forms to increase turn-around time to departments							√	
Update master procurement database for procurement services (projects, contracts, renewals, insurance)							√	
<b>IT:</b>								
Replace Hyper-V Virtual Server that has come to end of life				√				
Implement two factor authentication for Mobile Data Computers				√	√			
Begin conversion from Windows 7 to Windows 10 Desktop Operating System				√	√			

Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>POLICE:</b>								
Maintain or reduce the crime rate by 3% and traffic accidents by 3%	√	√	√					
Continue partnership with faith based, business, and service communities and the WISD to provide resources to families in need	√	√						
Research, develop and implement a strategic plan for future growth in the department				√	√			√
Gain stability in the department by filling the vacant positions in all divisions					√			
Begin work towards Texas Police Chiefs Best Practices Recognition		√						
<b>FIRE:</b>								
Continue to prevent loss of life to fire through detectors, awareness and public education	√	√						
Become a Best Practices recognized department	√	√		√	√			
Select an architect for the design of Station 4		√		√				√
Participate in the Public Safety Building remodeling process		√		√			√	√
<b>EMERGENCY COMMUNICATION:</b>								
Explore possibility of utilizing other cities to house redundant services and cloud data in the event of an emergency	√	√		√	√		√	√
Increase citizen knowledge of how 911 works through education and communication efforts	√	√	√		√			

Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>EMERGENCY COMMUNICATIONS, cont.</b>								
Integrate new phone system that allows Next Generation 911 capabilities which includes mapping and texting	√			√				
Complete a stable back-up dispatch site that will be manned once a month by each dispatcher to ensure continuity of service	√	√		√				
<b>ANIMAL CONTROL:</b>								
Educate the public about animal welfare and animal control laws through expanded community activities and programs		√			√			
Establish guidelines, procedures and resource needs to create an emergency and natural disaster response plan	√	√			√			
Research and plan for growth and future needs of the facility	√			√	√			
<b>PLANNING:</b>								
Begin a new neighborhood revitalization effort through the A.C.T.I.O.N Plan		√	√					√
Adopt a Master Plan for the downtown historic district that would include a program to enhance the walkability of the area and make it a safe place for cars, bicycles and pedestrians		√	√	√		√		√
Implement a Historic Landmark program to recognize sites of local historic value		√				√		√



Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>PLANNING, cont.</b>								
Continue work with the WISD, CCCC, WEDC and Downtown Merchants on prospective development and built environment opportunities		√	√					√
Begin training in preparation for the Census 2020					√			
Maintain relationships and continue collaboration with various local and county GIS teams				√	√			√
<b>BUILDING INSPECTION:</b>								
Continue to further the goal of becoming a completely certified department to increase knowledge and consistency	√			√	√			
Update Standard Operating Procedures				√	√			
Streamline the permitting process to better serve our customers		√	√					
Continue training of all staff				√	√			
<b>CODE ENFORCEMENT:</b>								
Have a stronger involvement with community outreach programs and community events		√						
Work on obtaining Property Maintenance Certifications			√	√				
Review and update as needed the Dangerous Building Ordinance	√			√				
Update Standard Operating Procedures				√	√			
Continue training of all staff				√	√			

Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>STREETS:</b>								
Maintain all facets of the City's mobility networks for motorists and pedestrians	√			√				
Continue GIS mapping of regulatory street signs and storm water infrastructure	√			√				
Continue storm water infrastructure maintenance including cleaning, clearing, inspecting as well as public education and participation	√			√				
<b>PARKS:</b>								
Continue quality maintenance of the City's parks, open spaces, playgrounds and athletic fields	√	√		√				
Continue working with local sports associations on field and infrastructure improvements	√			√				√
Implement park improvements by replacing aging playground equipment, fencing and lighting	√			√				√
<b>LIBRARY:</b>								
Offer two educational programs for the non-profit community		√				√		
Add ten STEAM kits for check-out		√				√		
Host a school librarian lunch to promote library services		√						
Make oral histories available to be accessed online		√				√		
Offer two MakerSpace programs for teens		√				√		
Offer two cultural events for families		√				√		

Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>UTILITY ADMINISTRATION:</b>								
Complete city-wide sanitary sewer collection system assessment in preparation of planning for long-term repair and rehabilitation	√	√		√				√
Continue implementation of Water Conservation Plan, Water Resource and Emergency Management Plan, and Storm Water Management Plan	√	√						√
Continue compliance with all regulatory agency reporting and documentation	√	√						√
Complete the residential water meter replacement program to improve billing accuracy, expand customer service opportunities and to better monitor the distribution system	√			√				√
<b>WATER:</b>								
Continue to administer the Cross Connection Control Program	√			√				
Continue unidirectional flushing in the distribution system	√			√				
Put the replacement one million gallon Nortex ground storage tank into service	√			√				√
Replace 6-inch ductile water line near Ballard and First St. with a new 8-inch water line	√			√				
<b>ENGINEERING:</b>								
Begin engineering design for the Stone Rd., Phase 3 paving project				√				√

Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>ENGINEERING, cont.</b>								
Complete engineering design for Eubanks Lane paving project				√				√
Complete construction of Alanis Dr./Ballard Ave. traffic signal	√			√				
Initiate design for the Ballard Ave. elevated storage tank project	√			√				√
Complete appraisals and begin ROW acquisition for the McMillen Dr. paving project				√				√
Begin engineering design for the Ann Dr. paving project				√				√
Complete facility upgrade for the Newport Harbor Pump Station				√				√
<b>WASTEWATER:</b>								
Perform collection system repairs and rehabilitation to address any deficiencies identified in the system-wide assessment	√			√				
Continue to perform grease trap inspections at commercial sites	√			√				
Commission an additional lift station near FM 1378 and Parker	√		√	√				√
Operate and maintain the collection system to prevent sanitary sewer overflows	√			√				
<b>UTILITY BILLING:</b>								
Implement new water metering system		√		√			√	
Begin accepting American Express as an additional payment option		√					√	
Become a NTTA regional toll tag partner so that citizens can set up new toll tag accounts locally		√						

Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>BROWN HOUSE:</b>								
Establish new programming to enhance and expand the facility's function and availability		√				√		√
Enhance recreation efficiency and customer service by connecting to the fiber ring		√		√				√
<b>SENIOR RECREATION CENTER:</b>								
Promote greater attendance and participation	√	√				√		
Begin holding evening classes	√	√				√		
Perform upgrades to the front desk and interior doors	√	√				√		
Increase variety and availability for overnight trips and tours	√	√				√		
<b>PARKS:</b>								
Identify new development opportunities at existing parks and dedicated park land.		√		√				√
Provide quality maintenance of parks and open spaces		√		√				
Expand and improve maintenance practices and efficiency	√			√				
Update the Parks, Recreation and Open Space Master Plan	√	√		√				√
<b>RECREATION CENTER:</b>								
Continue to upgrade fitness equipment	√	√						
Improve staffing levels for peak patron usage times	√	√			√			
Increase Open Gym activities	√	√			√			
Maintain a clean, safe and up-to-date facility	√	√			√			

Strategic Goals and Objectives FY17-18	Health, Safety and Well-Being	Community Focused Government	Economic Growth	Infra- structure	Workforce	Culture	Financial Health	Planning Management
<b>STONEHAVEN HOUSE:</b>								
Collaborate with Wylie Historic Society on house improvements		√				√		√
Perform a study to identify best uses for the house and to identify future improvements		√		√				√
Research use of hotel-motel tax revenue for maintenance and upkeep		√					√	√
<b>PUBLIC ARTS:</b>								
Purchase new art pieces for Animal Control and the Stonehaven House		√				√		
Begin plans for a sculpture park along the trails of the Municipal Complex		√		√		√		
Continue providing visual and performing art events to attract citizens and visitors to the City		√	√			√		

# **2012 COMPREHENSIVE MASTER PLAN OVERVIEW**

## **INTRODUCTION**

Wylie is at a unique time in its history. Rapid population growth has expanded the City's population by nearly a 175% increase during the last decade. A sizable portion of Wylie is less than twenty years old yet the City is nearing build-out. With the last fully updated Comprehensive Master Plan having been completed in 1999, the change from extremely rapid growth to a pattern of slower growth and redevelopment demands a new long term vision for Wylie.

### **A. Statement of Purpose**

In general, the Wylie Comprehensive Master Plan is developed to provide elected and appointed officials, City staff, and the citizens and business owners of Wylie with:

1. A statement indicating the form and direction of Wylie's growth and redevelopment.
2. A guide for decision makers within the City of Wylie as a resource for managing Wylie's economic and physical development.
3. An educational resource for citizens, business owners, and other stakeholders.

In addition, the Comprehensive Master Plan establishes the basis for future zoning, zoning ordinances, and development decisions by the city officials. This document is intended to be the primary guide for the City. Additional plans adopted by the City of Wylie shall be consistent with this plan. The City Council, Planning & Zoning Commission, and other city agencies will use this plan to support the production of goals, objectives, and strategies.

More specifically, this plan coincides with previously adopted development goals and provides the ability to:

- Preserve and enhance significant community features, such as Wylie's downtown district and the proximity to the lakes.
- Provide a plan which will expand the housing types and residential styles in Wylie, allowing for an 'age-in-place' and diverse community.
- Protect natural and environmentally-sensitive areas as well as the remaining open space while making use of those areas for trails, bike routes and other connections.
- Maintain and build upon Wylie's unique small town sense of community and identity.

## **B. Planning Area**

Wylie is located about 30 miles northeast of downtown Dallas, the metropolitan center, and approximately 25 miles southeast of McKinney, the county seat. Wylie has a 2010 population of 41,427 and is approximately 95% built out (roughly 600 acres remain undeveloped or as crop/farm land). Wylie's anticipated build-out population is 57,000. In total, Wylie has 3,600 acres of floodplain within the City limits which constitutes 21% of the land cover in the city. The city is uniquely situated between two major lakes (Lavon Lake and Lake Ray Hubbard) which provide recreation opportunities and drinking water for much of the region. Also unique to Wylie is an older historic core surrounded by newer suburban-style subdivisions. The Plan will seek to take full advantage of all the City's unique assets.

## **C. Plan Overview**

The 2012 Comprehensive Master Plan provides a vision for the future of Wylie and serves as a basis for future growth and planning activities that include City policies and issues related to land use, transportation, redevelopment, design, parks and recreation, and infrastructure. This document takes that past growth, future redevelopment, including health and safety standards, to produce the best possible decisions about the community's future.

All development related applications should be reviewed in the context of the comprehensive plan. Annexations, zoning cases, and development agreements in particular should work to further the ideas espoused by the plan. Cases which are not discretionary, such as site plans and plats, should also be evaluated for their conformance to the plan. Ordinance changes which are necessary to keep development projects in line with the plan should be considered.

## **D. Existing Conditions and Future Projections**

Wylie is currently a third-tier suburban city of more than 42,000 people covering about 33 square miles, of which 18 square miles consist of Lavon Lake. Within the next ten years Wylie's population is expected to grow to more than 48,000. While that growth rate is less than the 175% Wylie experienced in the last decade, it still represents an increase in population nearly twice that of the national average. Additionally, Wylie's commercial growth should continue to accelerate as the residential population has reached a point to self-sustain numerous and varied businesses.

**A copy of the 2012 Comprehensive Master Plan can be viewed in its entirety here:**

**[http://www.wylietexas.gov/Comprehensive\\_Plan\\_2012\\_Complete.pdf](http://www.wylietexas.gov/Comprehensive_Plan_2012_Complete.pdf)**



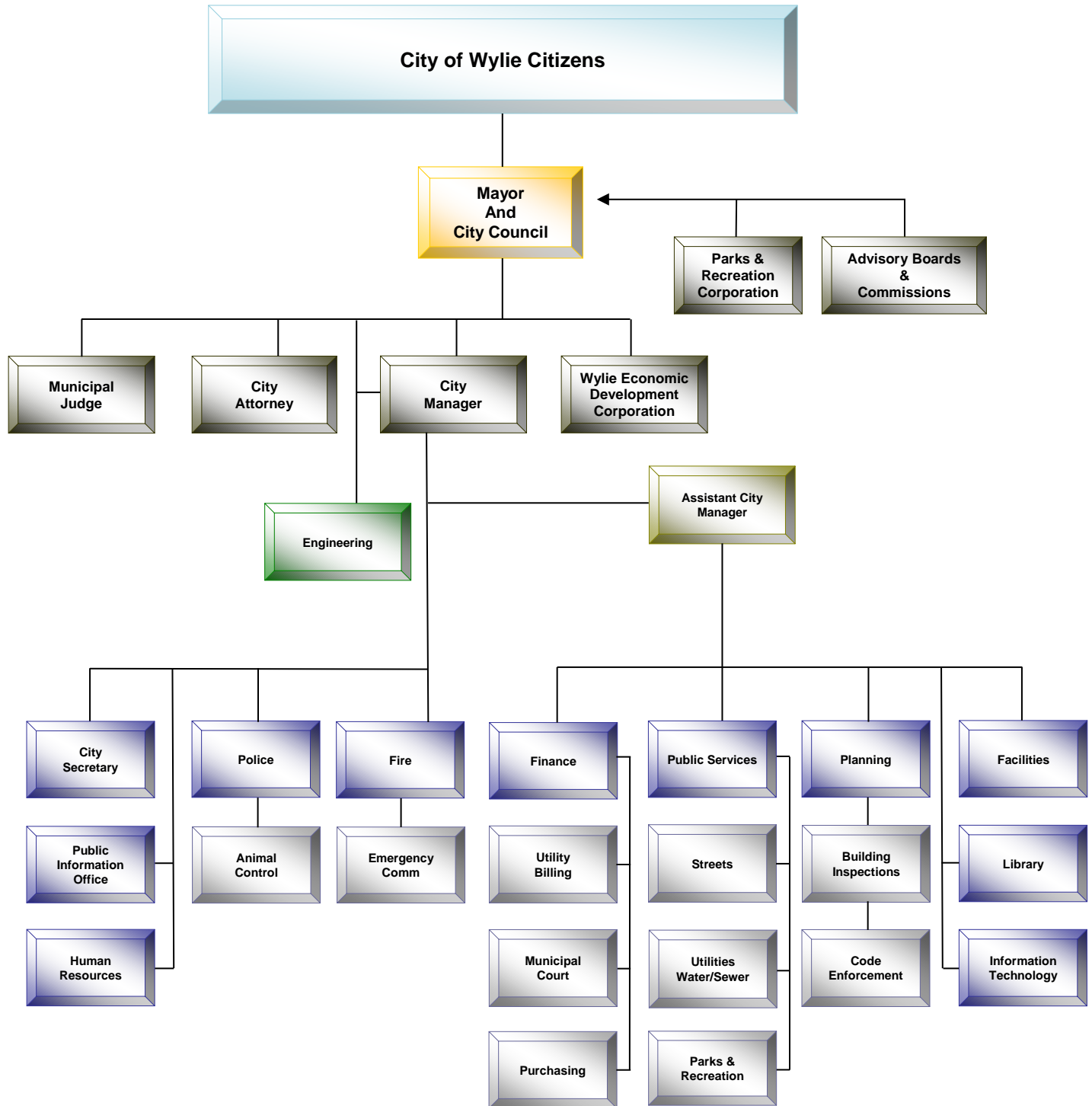
**FY 2018 DEPARTMENTAL STAFFING SUMMARY**  
(ALL POSITIONS SHOWN AS FULL-TIME EQUIVALENT)

	<b>BUDGET 2014-2015</b>	<b>BUDGET 2015-2016</b>	<b>BUDGET 2016-2017</b>	<b>BUDGET 2017-2018</b>
<b>General Fund</b>				
City Manager	6.00	6.00	6.00	6.00
City Secretary	3.00	3.00	3.50	3.50
Finance	8.50	8.50	9.00	9.00
Facilities	1.00	2.00	2.00	3.00
Municipal Court	4.00	4.00	4.00	5.00
Human Resources	2.00	3.00	4.00	5.00
Purchasing	1.00	2.00	2.00	2.00
Information Technology	4.00	4.00	4.00	4.00
Police	63.00	70.50	71.00	72.00
Fire	48.50	51.50	54.50	55.00
Emergency Communications	11.00	12.00	13.00	13.00
Animal Control	7.00	7.00	7.00	7.50
Planning	5.00	6.00	6.00	6.00
Building Inspections	6.00	6.00	6.00	6.00
Code Enforcement	3.00	3.00	3.00	3.00
Streets	12.75	15.75	16.75	17.75
Parks	14.75	16.25	16.75	17.75
Library	24.00	24.00	25.00	27.00
<i>Total General Fund</i>	<b>224.50</b>	<b>244.50</b>	<b>253.50</b>	<b>262.50</b>

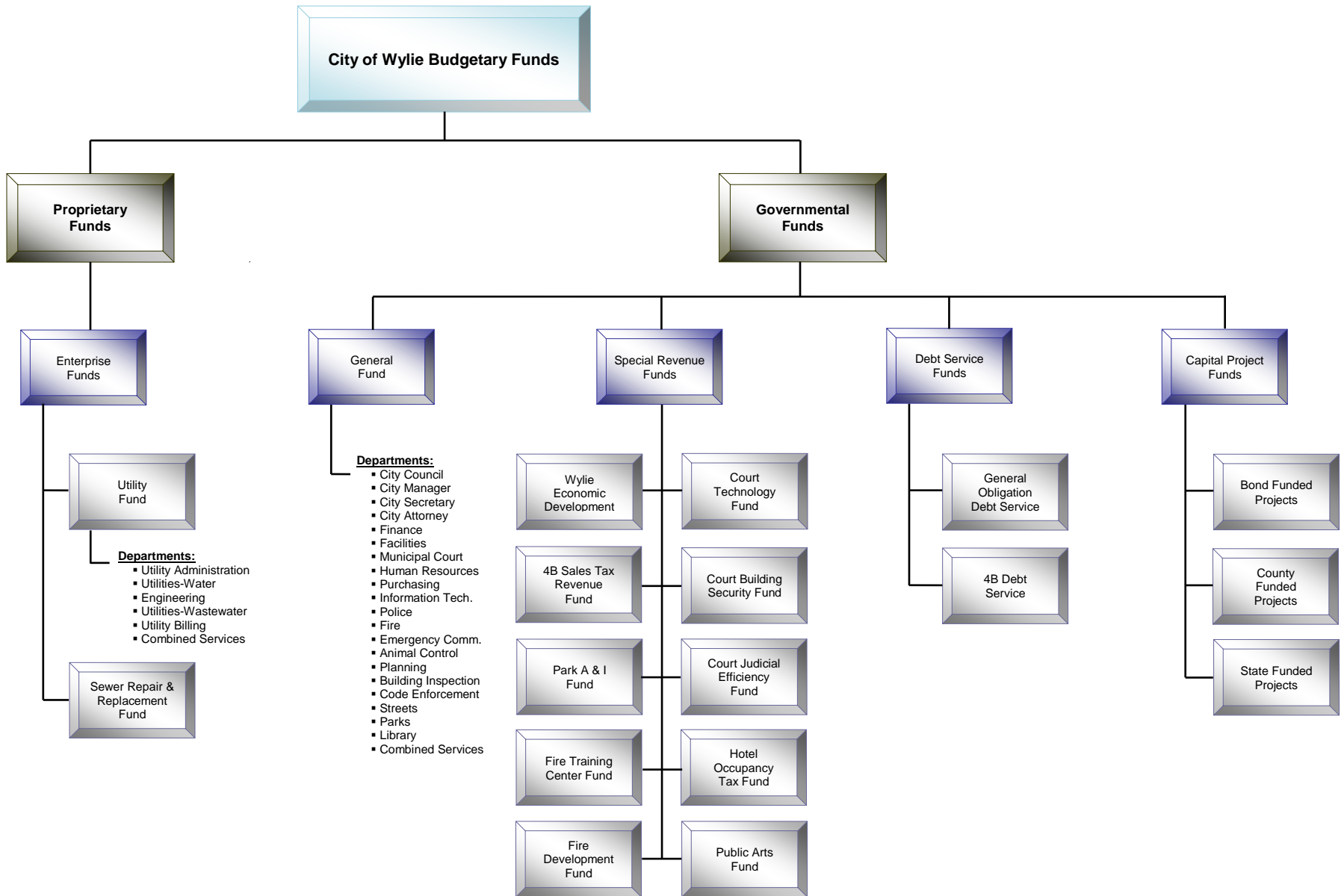
**FY 2018 DEPARTMENTAL STAFFING SUMMARY**  
(ALL POSITIONS SHOWN AS FULL-TIME EQUIVALENT)

	<b>BUDGET 2014-2015</b>	<b>BUDGET 2015-2016</b>	<b>BUDGET 2016-2017</b>	<b>BUDGET 2017-2018</b>
<b>Utility Fund</b>				
Utilities Administration	2.00	2.00	2.00	2.00
Utilities - Water	15.00	15.00	19.00	19.00
Engineering	3.00	3.00	3.00	3.00
Utilities - Wastewater	6.00	6.00	6.00	7.00
Utility Billing	4.00	4.00	5.00	5.00
<i>Total Utility Fund</i>	<b>30.00</b>	<b>30.00</b>	<b>35.00</b>	<b>36.00</b>
<b>Wylie Economic Development</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<i>Total WEDC</i>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>4B Sales Tax Fund</b>				
Brown House	-	2.00	2.00	2.00
Senior Activities	4.75	5.00	5.00	5.50
Parks	4.50	4.50	4.00	4.00
Community Center	1.00	1.00	1.00	-
Recreation Center	19.00	20.00	20.00	21.50
<i>Total 4B Sales Tax Fund</i>	<b>29.25</b>	<b>32.50</b>	<b>32.00</b>	<b>33.00</b>
<b>TOTAL ALL FUNDS</b>	<b>285.75</b>	<b>310.00</b>	<b>323.50</b>	<b>334.50</b>

# FY 2018 CITY OF WYLIE ORGANIZATIONAL CHART



# FY 2018 CITY OF WYLIE FUND STRUCTURE



## **ORDINANCE NO. 2017-26**

**AN ORDINANCE OF THE CITY OF WYLIE, TEXAS, ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR FISCAL YEAR 2017-2018, BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager and staff have prepared and filed with the City Secretary a proposed budget for operation of the City during Fiscal Year 2017-2018; and

**WHEREAS**, the proposed budget appears to be in form and substance which fully complies with all applicable provisions of the City Charter and State law; and

**WHEREAS**, the proposed budget has been available for public inspection and review; and

**WHEREAS**, the City Council on August 22, 2017, conducted a public hearing to receive input from the citizens of the City concerning the content of the budget; and

**WHEREAS**, the Council having considered the proposed budget at length, and having provided input into its preparation, has determined that the proposed budget and the revenues and expenditures contained therein is in the best interest of the City and therefore desires to adopt the same by formal action;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:**

**Section 1.** That the proposed budget of the revenues of the City and the expenses of conducting the affairs thereof, as summarized in the attached Exhibit A and fully incorporated herein by reference, be, and the same hereby is, completely adopted and approved as the Budget for the City for Fiscal Year 2017-2018.

**Section 2.** That the sum of ninety million, three hundred four thousand, and one hundred and one dollars, \$90,304,101 is hereby appropriated for the City's FY 2017-2018 Budget. These funds are payment of operating, capital, and debt service expenses associated with the operation and administration of the City according to the various purposes and intents described in the FY 2017-2018 budget document.

**Section 3.** The specific authority is hereby given to the City Manager to transfer appropriations budgeted from an account classification or activity to another within any individual department or activity; and to transfer appropriations from designated appropriations to any individual department or activity as provided in the City Charter.

**Section 4.** Should any paragraph, sentence, sub-division, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

**Section 5.** This ordinance shall be in full force and effect from and after its adoption by the City Council pursuant to the law and the City Charter.

**Section 6.** That all other ordinances and code provisions in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency.

**DULY PASSED AND APPROVED** by the City Council of the City of Wylie, Texas, on this the 12<sup>th</sup> day of September, 2017.

  
Eric Hogue, Mayor

ATTEST:

  
Carole Ehrlich, City Secretary



**ORDINANCE NO. 2017-27**

**AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF WYLIE, TEXAS, UPON ALL TAXABLE PROPERTY IN THE CITY OF WYLIE, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2018, AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.**

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.19 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-43.09.**

**WHEREAS**, the City Council has this date, by way of Ordinance duly passed, adopted a Budget of operation for the City for fiscal year 2017-2018; and

**WHEREAS**, the aforesaid Ordinance anticipates and requires the levy of an ad valorem tax all taxable property in the City of Wylie; and

**WHEREAS**, it is necessary to levy such an ad valorem tax at a given rate to generate revenues sufficient to meet projected expenses; and

**WHEREAS**, the City has fully and timely complied with all notice and other requirements relative to the adoption of a tax rate for fiscal year 2017-2018; and

**WHEREAS**, notice of the proposed tax rate, as well as the effective tax rate, has been published as required by law and the City has received no formal protest thereof.

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Wylie, Texas, as follows:

**Section 1.** There is hereby levied for the fiscal year 2017-2018 upon all real property situated within the corporate limits of said City of Wylie, Texas, and upon all personal property

Ordinance 2017-27  
Approval of Tax Rate Year 2017  
and Budget Year FY2017-2018

1



which was owned within the corporate limits of said City of Wylie, Texas, on the first day of January, A.D. 2017, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of \$0.781 on each \$100 of assessed valuation on all said property which said total tax herein so levied shall consist and be comprised of the following components:

- a) An ad valorem tax rate of \$0.580307 on each \$100 of assessed valuation of said taxable property is hereby levied for general city purposes and to pay the current operating expenses of said City of Wylie, Texas, for the fiscal year ending September 30, 2018, which tax, when collected shall be appropriated to and for the credit of the General Fund of said City of Wylie, Texas.
- b) An ad valorem tax rate of \$0.200693 on each \$100 of assessed valuation of said taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Wylie, now outstanding and such tax when collected shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Wylie, Texas, for the fiscal year ending September 30, 2018.

**Section 2.** The City of Wylie shall have a lien on all taxable property located in the City of Wylie to secure the payment of taxes, penalty and interest, and all costs of collection, assessed and levied hereby.

**Section 3.** Taxes are payable in McKinney, Texas, at the Office of the Tax-Assessor Collector of Collin County. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

**Section 4.** That the tax roll presented to the City Council, together with any supplements thereto, be and same are hereby accepted and approved.

**Section 5.** Should any paragraph, sentence, sub-division, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

**Section 6.** This ordinance shall be in full force and effect from and after its adoption by the City Council and publication of its caption as the law and the City Charter provide in such cases.

**Section 7.** That all other ordinances and code provisions in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other provisions of the Wylie City Code not in conflict herewith shall remain in full force and effect.

**Section 8.** The repeal of any ordinance, or parts thereof, by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying or altering any penalty accruing or to accrue, nor as affecting any rights of the municipality under any section or provision of any ordinances at the time of passage of this ordinance.

Ordinance 2017-27  
Approval of Tax Rate Year 2017  
and Budget Year FY2017-2018

**DULY PASSED AND APPROVED** by the City Council of the City of Wylie, Texas, on this the 12th day of September, 2017.

  
Eric Hogue, Mayor

ATTEST:

  
Carole Ehrlich, City Secretary





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# FINANCIAL SUMMARY

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## CITY OF WYLIE, TEXAS FISCAL YEAR 2017-2018

## PROPERTY TAX DISTRIBUTION CALCULATIONS

	<b>FY2017-18</b>	<b>FY2016-17</b>
	<b>Tax Year 2017</b>	<b>Tax Year 2016</b>
<b>TAX ROLL:</b>		
Assessed Valuation (100%)	\$ 3,776,813,114	\$ 3,325,563,066
Rate per \$100	0.781000	0.848900
Tax Levy Freeze Adjusted	29,496,910	28,230,705
Tax Levy - Frozen (Disabled / Over 65)*	1,672,719	1,460,669
Total Tax Levy	31,169,629	29,691,374
Percent of Collection	100%	100%
<b>Estimated Current Tax Collections</b>	<b>\$ 31,169,629</b>	<b>\$ 29,691,374</b>

### SUMMARY OF TAX COLLECTIONS:

Current Tax	\$ 29,496,910	\$ 28,230,705
Revenue From Tax Freeze Property	1,672,719	1,460,669
Delinquent Tax	180,000	300,000
Penalty and Interest		
<b>TOTAL TAX COLLECTIONS</b>	<b>\$ 31,349,629</b>	<b>\$ 29,991,374</b>

	<b>FY2017-18</b>	<b>FY2017-18</b>	<b>FY2017-18</b>	<b>FY2016-17</b>
	<b>TAX RATE</b>	<b>PERCENT</b>	<b>AMOUNT</b>	<b>AMOUNT</b>
<b>GENERAL FUND:</b>				
Current Tax	\$ 0.580307		\$ 21,917,097	\$ 20,731,492
Revenue From Tax Freeze Property			1,237,812	1,066,288
Delinquent Tax			120,000	200,000
Penalty and Interest				
<b>Total General Fund</b>	<b>\$ 0.580307</b>	<b>74.30%</b>	<b>\$ 23,274,909</b>	<b>\$ 21,997,780</b>
<b>DEBT SERVICE FUND:</b>				
Current Tax	\$ 0.200693		\$ 7,579,813	\$ 7,499,213
Revenue From Tax Freeze Property			434,907	394,381
Delinquent Tax			60,000	100,000
Penalty and Interest				
<b>Total Debt Service</b>	<b>\$ 0.200693</b>	<b>25.70%</b>	<b>\$ 8,074,720</b>	<b>\$ 7,993,594</b>
<b>DISTRIBUTION</b>	<b>\$ 0.781000</b>	<b>100.00%</b>	<b>\$ 31,349,629</b>	<b>\$ 29,991,374</b>

# SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ALL OPERATING AND CAPITAL FUNDS

FISCAL YEAR 2017-2018 BUDGET

			DEBT SERVICE FUNDS	
			G O DEBT SERVICE	4B DEBT SERVICE
	GENERAL FUND	SPECIAL REVENUE FUNDS		
<b>ESTIMATED BEGINNING BALANCES</b>	\$ 15,346,173	\$ 5,641,992	\$ 925,746	\$ 207,624
<b>REVENUES:</b>				
Ad Valorem Taxes	23,274,909	-	8,074,720	-
Non-Property Taxes	5,691,949	5,783,949	-	-
Franchise Fees	2,689,000	-	-	-
Licenses & Permits	872,000	24,000	-	-
Intergovernmental	831,500	-	-	-
Service Fees	3,397,000	1,949,500	-	-
Court Fees	576,400	21,900	-	-
Interest & Misc. Income	185,500	1,714,128	7,600	-
<b>TOTAL REVENUES</b>	37,518,258	9,493,477	8,082,320	-
Transfers from Other Funds	2,166,807	18,150	-	392,150
<b>TOTAL AVAILABLE RESOURCES</b>	55,031,238	15,153,619	9,008,066	599,774
<b>EXPENDITURES:</b>				
General Government	11,775,704	6,000	-	-
Public Safety	19,229,180	557,000	-	-
Development Services	1,404,824	-	-	-
Streets	3,200,268	-	-	-
Community Services	4,703,689	4,109,815	-	-
Utilities	-	-	-	-
Debt Service	-	-	7,962,813	392,150
Capital Projects	-	-	-	-
Economic Development	-	4,859,259	-	-
<b>TOTAL EXPENDITURES</b>	40,313,665	9,532,074	7,962,813	392,150
Transfers to Other Funds	2,795,553	410,300	-	-
<b>ENDING FUND BALANCE</b>	* \$ 11,922,020	\$ 5,211,245	\$ 1,045,253	\$ 207,624

\* Budgeted Use of Fund Balance for one time purchases of fleet and equipment.

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**

ALL OPERATING AND CAPITAL FUNDS

FISCAL YEAR 2017-2018 BUDGET

	<u>PROPRIETARY FUND</u>		
	<b>CAPITAL PROJECTS FUNDS</b>	<b>UTILITY FUND</b>	<b>TOTAL ALL FUNDS</b>
<b>ESTIMATED BEGINNING BALANCES</b>	\$ 11,898,584	\$ 10,105,047	\$ 44,125,166
<b>REVENUES:</b>			
Ad Valorem Taxes	-	-	31,349,629
Non-Property Taxes	-	-	11,475,898
Franchise Fees	-	-	2,689,000
Licenses & Permits	-	-	896,000
Intergovernmental	1,228,000	-	2,059,500
Service Fees	550,000	17,655,000	23,551,500
Court Fees	-	-	598,300
Interest & Misc. Income	500	52,000	1,959,728
<b>TOTAL REVENUES</b>	1,778,500	17,707,000	74,579,555
Transfers from Other Funds	2,795,553	-	5,372,660
<b>TOTAL AVAILABLE RESOURCES</b>	16,472,637	27,812,047	124,077,381
<b>EXPENDITURES:</b>			
General Government	-	-	11,781,704
Public Safety	-	-	19,786,180
Development Services	-	-	1,404,824
Streets	-	-	3,200,268
Community Services	-	-	8,813,504
Utilities	-	16,517,326	16,517,326
Debt Service	-	1,101,707	9,456,670
Capital Projects	9,111,706	-	9,111,706
Economic Development	-	-	4,859,259
<b>TOTAL EXPENDITURES</b>	9,111,706	17,619,033	84,931,441
Transfers to Other Funds	-	2,166,807	5,372,660
<b>ENDING FUND BALANCE</b>	\$ 7,360,931	\$ 8,026,207	\$ 33,773,280
		TOTAL REVENUES \$	79,952,215
	NET DECREASE (INCREASE) IN FUND BALANCE		10,351,886
	TOTAL APPROPRIABLE FUNDS	\$	90,304,101

## CITY OF WYLIE REVENUE SUMMARY

Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
<b>Property Tax Revenues:</b>								
(in thousands)								
General Fund	\$ 13,194	\$ 13,417	\$ 14,020	\$ 15,013	\$ 16,451	\$ 18,772	\$ 21,798	\$ 23,155
Debt Service	\$ 6,544	\$ 6,679	\$ 7,081	\$ 7,353	\$ 7,728	\$ 7,898	\$ 7,894	\$ 8,015
<b>Property Values:</b>								
(in thousands)								
Existing Property	\$ 2,195,909	\$ 2,235,696	\$ 2,270,466	\$ 2,416,826	\$ 2,618,781	\$ 2,921,054	\$ 3,325,563	\$ 3,776,813
New & Annexed Property	\$ 52,419	\$ 56,087	\$ 48,560	\$ 58,780	\$ 58,200	\$ 94,820	\$ 145,383	\$ 153,936
<b>Home Values:</b>								
Average sq. ft. home value	\$ 152,304	\$ 152,250	\$ 148,652	\$ 155,489	\$ 169,217	\$ 189,040	\$ 214,386	\$ 242,324
<b>Tax Rates:</b>								
\$100 -taxable valuation	0.89890	0.89890	0.88890	0.88390	0.87890	0.86890	0.84890	0.78100
<b>Residential Building Permits:</b>								
Issued	200	200	233	300	350	350	350	350
Value (in thousands)	\$ 30,461	\$ 30,450	\$ 34,636	\$ 46,647	\$ 59,226	\$ 66,164	\$ 75,035	\$ 84,813

### Taxes - (40xxx):

The City is authorized to levy an annual ad valorem property tax on real property and personal property within the City. The City currently levies a property tax on real property (i.e. land and improvements), mobile homes and on business personal property. The Central Appraisal District for each county with property boundaries within the City determine the value for each property in the City. The City of Wylie has property located in Collin County, Rockwall County and Dallas County. Property tax roles are certified in July and the tax rate is adopted in September, along with the budget. The City's tax collector located in each county sends statements in October to each taxpayer. Tax revenue is used to support General Fund operations and to fund long-term bonded indebtedness. Taxes are levied based on property values as of January 1 of each year and are considered past due on February 1 of the following year.

## CITY OF WYLIE REVENUE SUMMARY

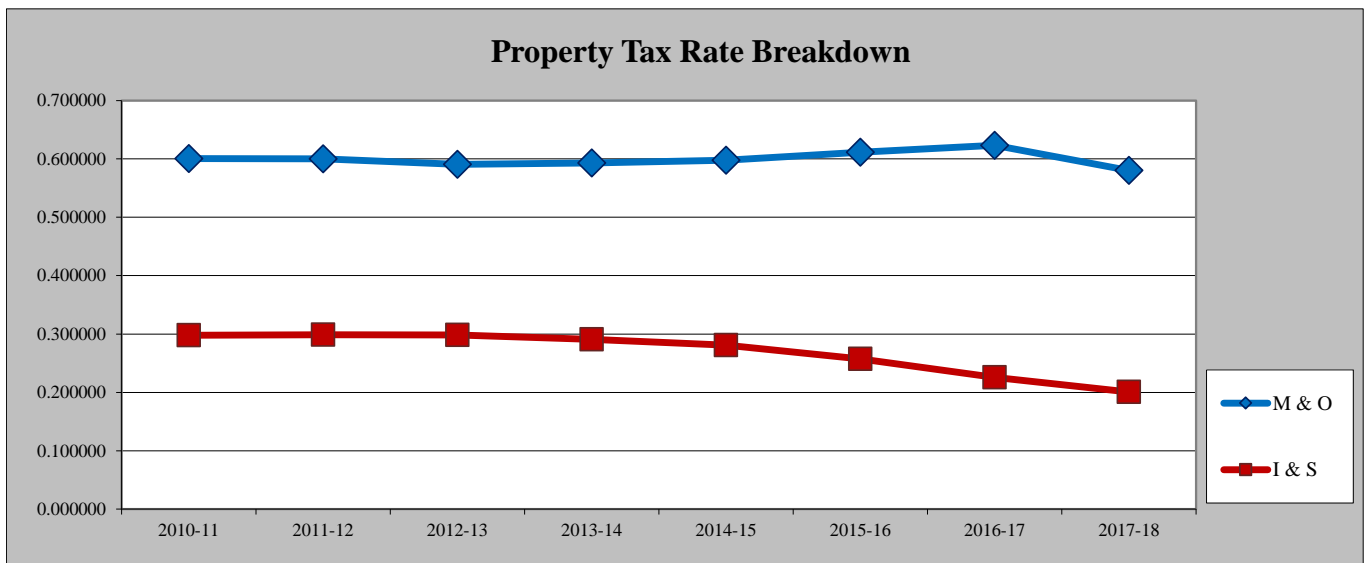
### Taxable Valuations:

Over the past 3 years, new construction permits have held steady at 350 per year. This growth trend is expected to continue to remain relatively constant going into 2018, based on information from builders, planned subdivisions within the City, and anticipated commercial development.

The average homestead value is \$242,324, which is an increase of 13.03% over the prior year. Overall, total assessed valuation was 13.57% higher than the prior year.

The City's total tax rate was decreased from \$0.8489/\$100 to \$0.7810/\$100. The tax rate for the General Fund was decreased from \$0.623399/\$100 to \$0.580307/\$100 while the tax rate for the I&S fund was decreased from \$0.225501/\$100 to \$0.200693/\$100 as a result of the increase in assessed valuation compared to last year. This tax levy will generate \$21,917,097 for the General Fund and \$7,579,813 for the I&S Fund.

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
<b>M &amp; O - Maintenance and Operations (General Fund)</b>	0.593314	0.597978	0.611583	0.623399	0.580307
<b>I &amp; S - Debt Service (payment on existing debt)</b>	0.290586	0.280922	0.257317	0.225501	0.200693

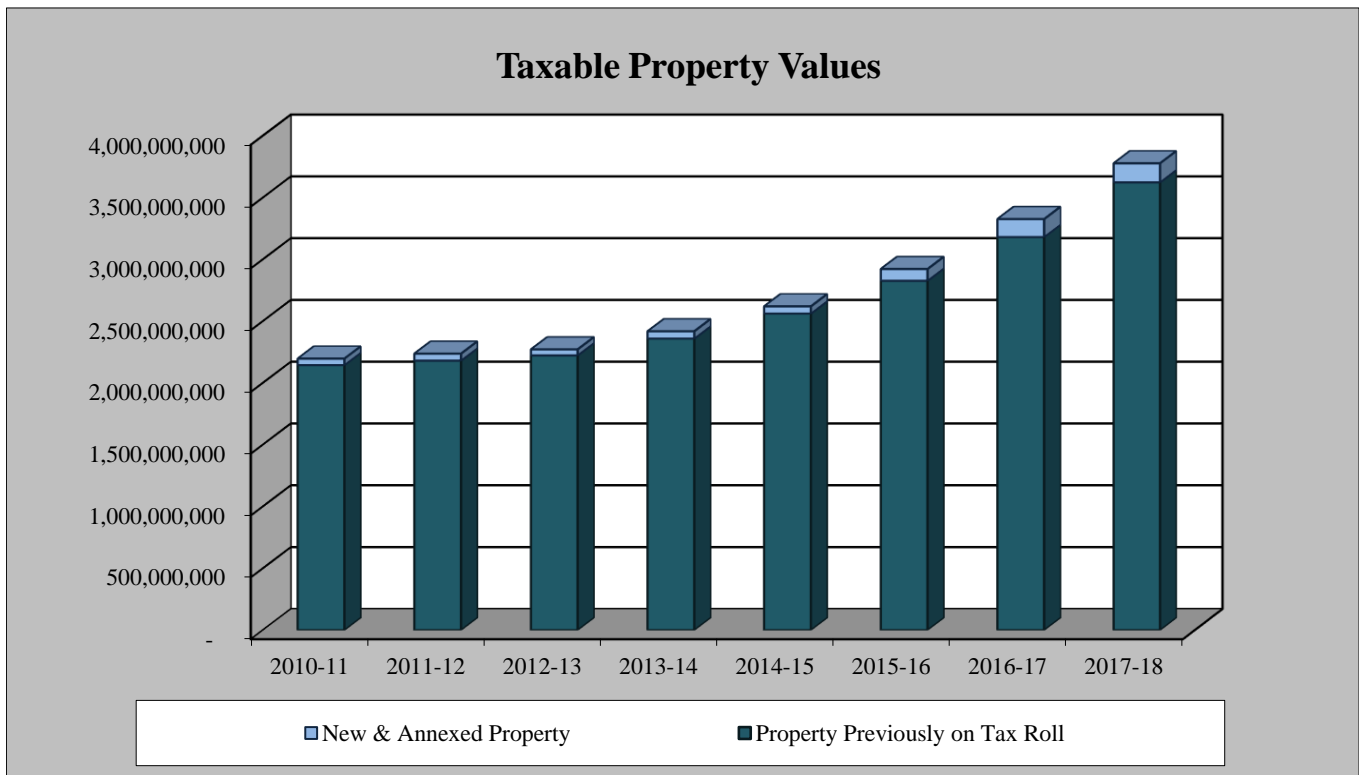


## PROPERTY TAX DISTRIBUTION CALCULATIONS

	FY2017-18 Tax Year 2017	FY2016-17 Tax Year 2016
<b>TAX ROLL:</b>		
Assessed Valuation (100%)	\$ 3,776,813,114	\$ 3,325,563,066
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Tax Levy - Frozen (Disabled/ over 65)*	1,672,719	1,460,669
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Percent of Collection	100%	100%
<b>Estimated Current Tax Collections</b>	<b>\$ 31,169,629</b>	<b>\$ 29,691,374</b>

### SUMMARY OF TAX COLLECTIONS:

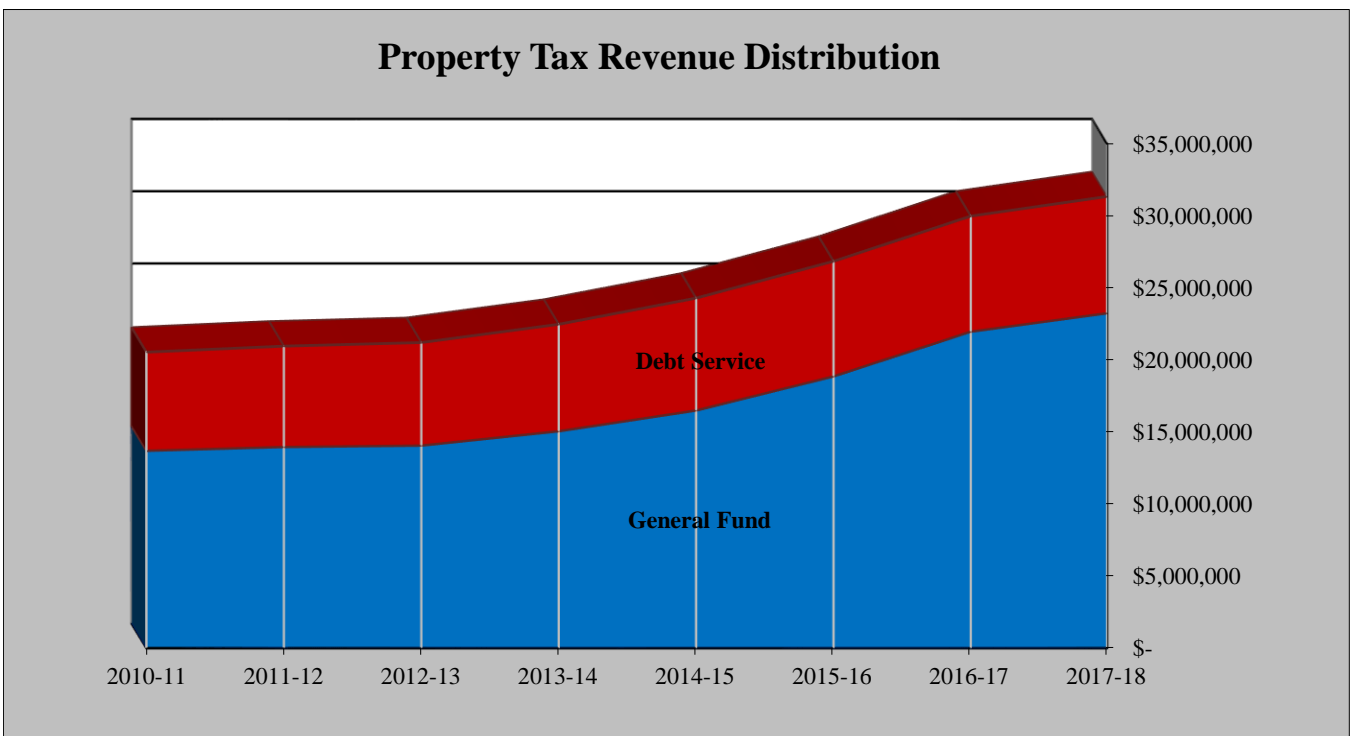
Current Tax	\$ 29,496,910	\$ 28,230,705
Revenue From Tax Freeze Property	1,672,719	1,460,669
Delinquent Tax	180,000	300,000
Penalty and Interest		
<b>TOTAL TAX COLLECTIONS</b>	<b>\$ 31,349,629</b>	<b>\$ 29,991,374</b>



## PROPERTY TAX DISTRIBUTION

### DISTRIBUTION:

	<b>FY2017-18 TAX RATE</b>	<b>FY2017-18 PERCENT OF TOTAL</b>	<b>FY2017-18 AMOUNT</b>	<b>FY2016-17 AMOUNT</b>
<b><u>GENERAL FUND:</u></b>				
Current Tax	\$ 0.580307		\$ 21,917,097	\$ 20,731,492
Revenue From Tax Freeze Property			1,237,812	1,066,288
Delinquent Tax			120,000	200,000
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<b>Total General Fund</b>	<b>\$ 0.580307</b>	<b>74.30%</b>	<b>\$ 23,274,909</b>	<b>\$ 21,997,780</b>
<b><u>DEBT SERVICE FUND:</u></b>				
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Delinquent Tax			60,000	100,000
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<b>Total Debt Service</b>	<b>\$ 0.200693</b>	<b>25.70%</b>	<b>\$ 8,074,720</b>	<b>\$ 7,993,594</b>
<b>DISTRIBUTION</b>	<b>\$ 0.781000</b>	<b>100.00%</b>	<b>\$ 31,349,629</b>	<b>\$ 29,991,374</b>





## CITY OF WYLIE REVENUE SUMMARY

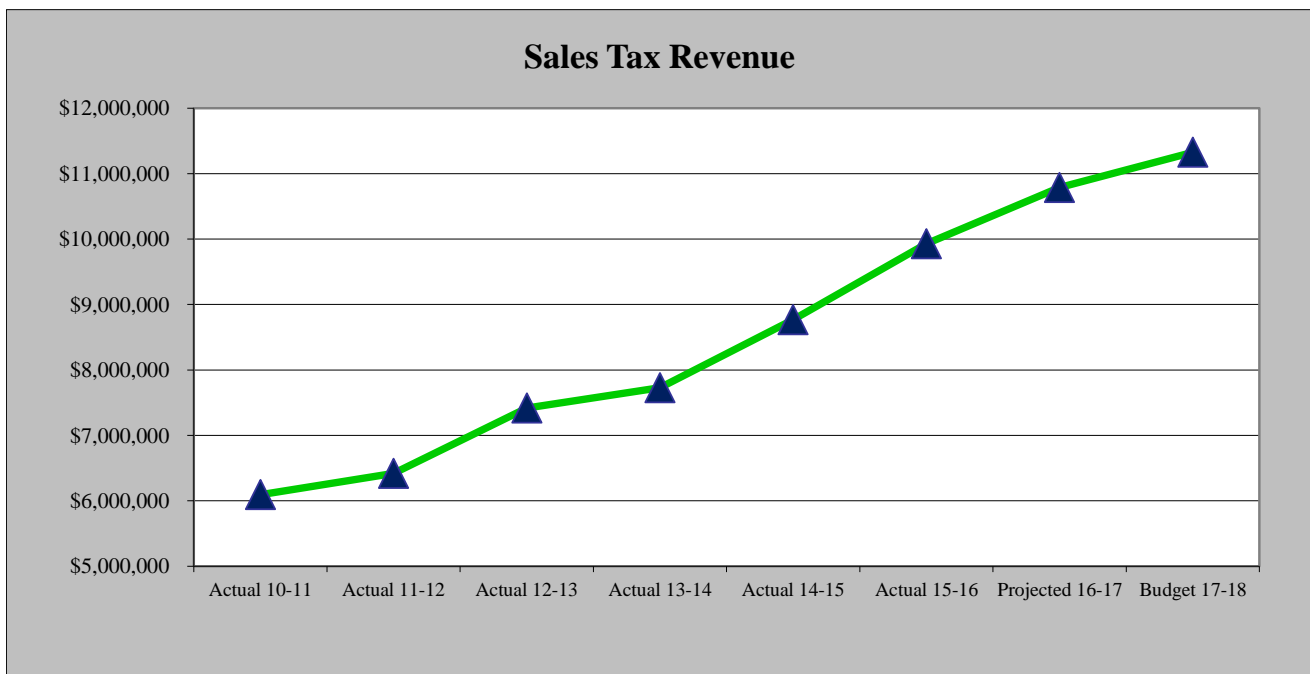
### Sales Tax Revenue:

The City receives 2% of the 8.25% sales and use taxes that are remitted by retailers within the City limits:

**0.500% is for Wylie Economic Development Corporation (4A)**  
**0.500% is for the Wylie Parks and Recreation Facilities Development Corporation (4B)**  
**1.000% City portion**  
**6.250% is collected and retained by the State of Texas**  
**8.250% Total sales tax rate**

Sales tax has increased over the past few years due to an increase in new retail developments within the City. The Woodbridge Crossing Shopping Center, a 575,000 square foot premier retail center anchored by a Super Target, continues to attract new retailers to Wylie. Three years ago it added a TJ Maxx/HomeGoods offering the citizens of Wylie and the surrounding area even more places to shop.

The recent completion of the 155,000 square foot Woodbridge Centre project anchored by Texas' largest Kroger Marketplace located at the corner of FM 544 and Woodbridge Parkway has also played a significant role in the increase of sales tax revenue for the City. The FM 544 corridor continues to be the focus of major retail development. More than 120,000 people in Wylie, Sachse, Murphy and East Richardson are located within a five mile radius of Woodbridge Crossing and approximately 45,000 cars per day pass by the new retail center.

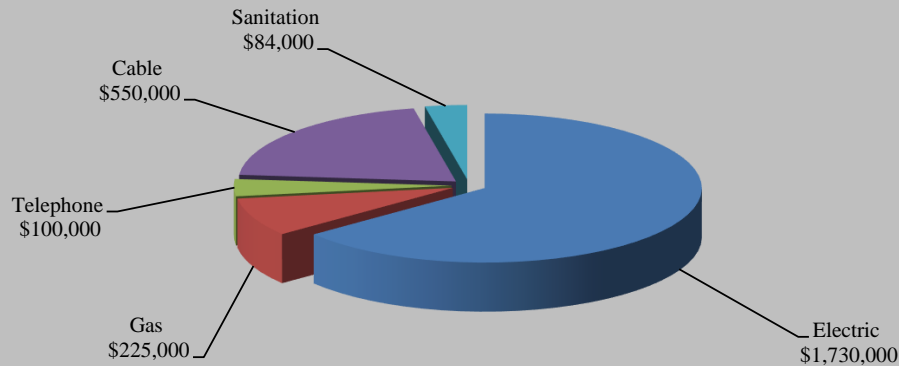


## CITY OF WYLIE REVENUE SUMMARY

### Franchise Fee Revenue - (41xxx):

The City receives revenue from franchise fees. These fees are paid to the City's General Fund for use of rights of way and public properties and are collected to offset the cost of street maintenance.

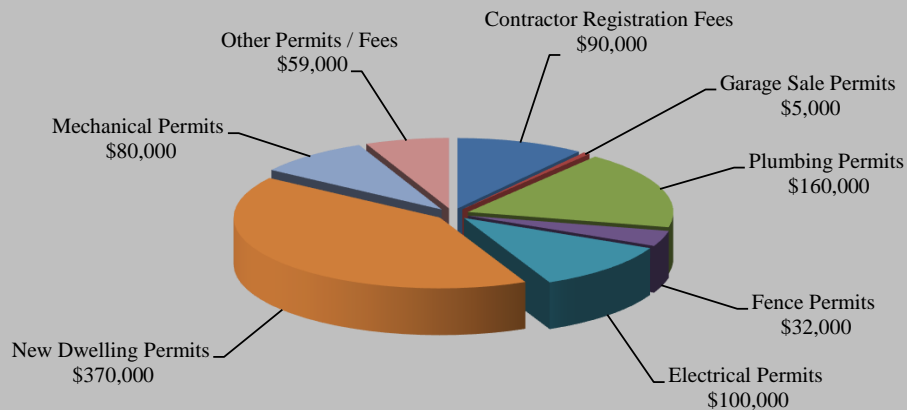
**Franchise Fee Revenue Fiscal Year 2017-18**



### License and Permit Revenues - (42xxx):

Business services are required to obtain licenses and/or permits to operate within the City. Permits are generally issued for the location and conduct of the business, enterprise or activities. A permit is required for new construction, repair of existing structures, and alteration of existing structures, including residential, commercial, and industrial. Plans must be submitted for examination and approval, and permit applications must be approved and permits issued by the Building Inspections Department before construction begins.

**License and Permit Revenue Fiscal Year 2017-18**



## CITY OF WYLIE REVENUE SUMMARY

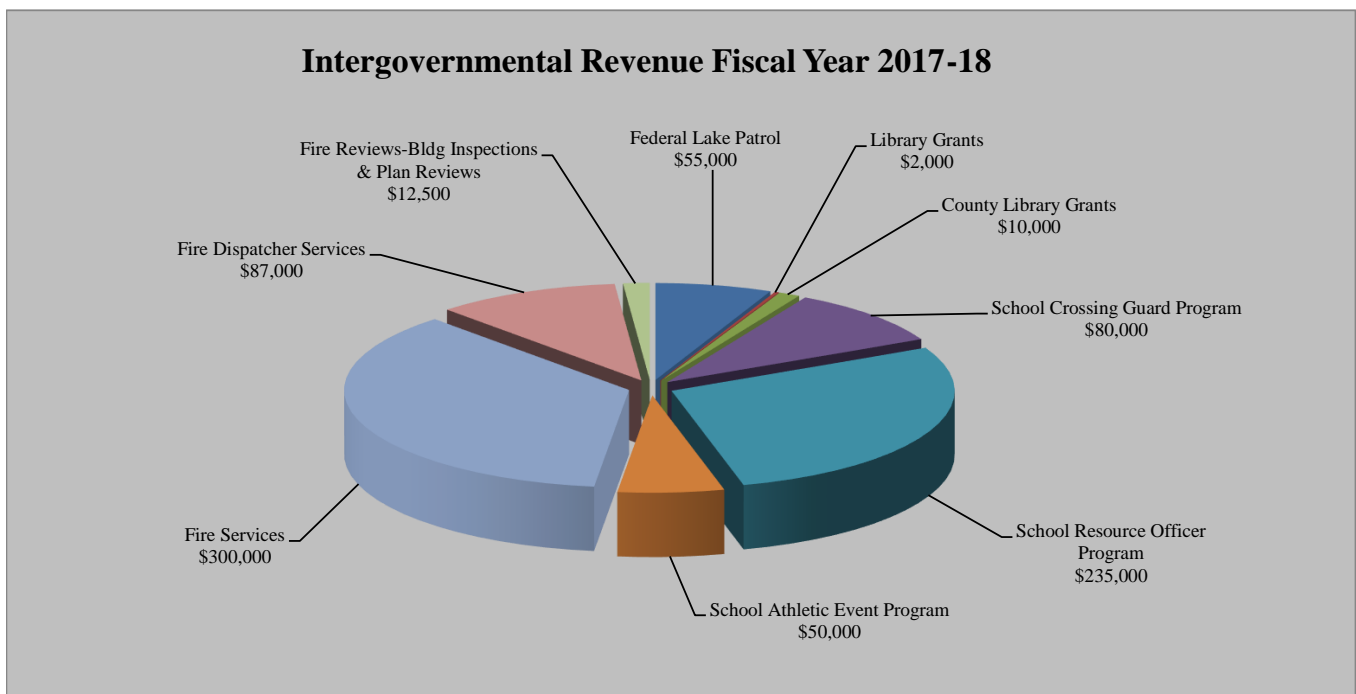
### Intergovernmental/ Grant Revenue - (43xxx):

Intergovernmental Federal / State / County: The City periodically receives funding from federal / state agencies or Collin County as the result of new programs, temporary programs or from grant applications.

School Resource Officers: Under written contract with WISD, the City is paid 50% of the cost of police personnel for the Police/School Resource Officer Program conducted at WISD schools as well as providing security at athletic events. The program is aimed at fostering and maintaining communication systems between students, the Police Department and school administration.

School Crossing Guards: The School Crossing Guard program is a cooperative endeavor between the City and the Wylie Independent School District to provide for the safety of children crossing streets near schools. Guards are on duty at elementary schools and at secondary schools each day school is in session. This revenue item reflects the school district's portion of program costs.

Fire Services: The City of Wylie through interlocal agreements provides Fire Protection Services and Regional Emergency Medical Services/Ambulance Services. The Fire Protection Service provided by the Wylie Fire Rescue ("W.F.R.") will meet or exceed all equipment and service standards established by the Texas Commission on Fire Protection pursuant to its authority under Chapter 419, Texas Government Code. Along with providing ambulance service to the citizens of Wylie through the "W.F.R.", the City also contracts for back-up ambulance support. The contract between ETMC E.M.S. and the Southeast Collin County E.M.S. Coalition funds only one full-time ambulance in the contract. In order to provide the citizens the best possible service within the Coalition, the City of Wylie has provided personnel to support the back-up ambulances donated by ETMC E.M.S. to cover emergency medical calls when the primary ambulance is busy.



## CITY OF WYLIE REVENUE SUMMARY

### Service & Court Fees - (44xxx & 45xxx):

Water and Sewer Sales: These Utility fees are funded primarily through user fees. The City's growing customer base and recent past summer seasons have placed the City's water utility system under a substantial test as the effects of the increased population continued to set new records for the delivery of potable water and treatment of wastewater.

### ALL PRICES ARE FOR 1,000 GALLONS OF METERED WATER

#### Water Rates for Residential Customers:

- (1) Monthly minimum charge for first 1,000 gallons of metered water consumption:.....\$13.98
- (2) Volume charge for all consumption exceeding 1,000 gallons:
  - 1,001 to 10,000 gallons:.....\$4.76
  - 10,001 to 20,000 gallons:.....\$6.18
  - 20,001 to 40,000 gallons:.....\$8.03
  - Over 40,000 gallons:.....\$10.44

#### Water Rates for Commercial Customers:

- (1) Monthly minimum charge for first 1,000 gallons of metered water consumption:.....\$19.11
- (2) Volume charge for all consumption exceeding 1,000 gallons:.....\$5.41

The monthly water charge for any customers located outside the corporate limits of the city of Wylie, Texas, shall be at the rate of 115 percent of the rate charged customers inside the corporate limits of the city.

#### Sewage Collection and Treatment Rates for Residential Customers:

The City of Wylie has moved to a flat rate sewer fee of \$43.78 per month. Customers 65 years or older with a homestead exemption and disabled customers with a homestead exemption will pay a discounted fee of \$30.88 per month. Two dollars per month from each customer will be placed in a repair and replacement fund to ensure that the water and sewer infrastructure meets the current and future demands of the citizens.

#### Sewage Collection and Treatment Rates for Commercial Customers:

- (1) Monthly minimum charge for first 1,000 gallons of metered water consumption:.....\$33.34
- (2) Volume charge for all consumption exceeding 1,000 gallons:.....\$2.82

The monthly sewer charge for any customers located outside the corporate limits of the city of Wylie, Texas, shall be at the rate of 115 percent of the rate charged customers inside the corporate limits of the city.

## CITY OF WYLIE REVENUE SUMMARY

### Service & Court Fees (cont.):

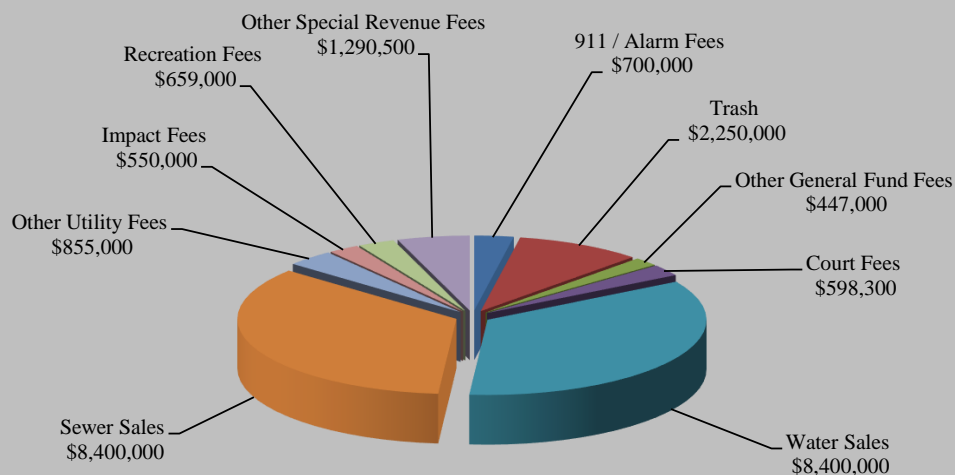
**Trash Revenue:** Fees collected for curbside garbage pick-up, including recycling and special pick-ups. Growth in the City's customer base continues to be steady, mirroring the City's overall growth rate. The City contracts with Community Waste Disposal (CWD) for garbage service.

**Impact Fee Revenue:** On April 24, 2001, the City of Wylie adopted Ordinance No. 2001-19 "Establishing Water and Wastewater Impact Fees" in accordance with Chapter 395 of the Local Government Code. The ordinance and associated impact fees were established and based on the Service Area Land Use Assumptions and Capital Improvements Plan prepared by Hunter Associates of Texas, Ltd., dated March 2001.

**Court Fee Revenue:** The City of Wylie Municipal Court charges fines upon conviction of violation of various local and state laws. Revenue accounts include Municipal Court Fines, Court Administration and Warrant Fees and Code Fines. The recent addition of the Commercial Vehicle Enforcement Unit in the Police Department is expected to have significant impact on the revenue generated from court fees.

**Recreation Fee Revenue:** The City of Wylie Recreation Center charges fees for memberships to the facility which can be purchased annually, monthly, or daily. Fees are also charged to participate in any of the various classes and activities offered at the Recreation Center.

### Service Fee Revenue Fiscal Year 2017-18

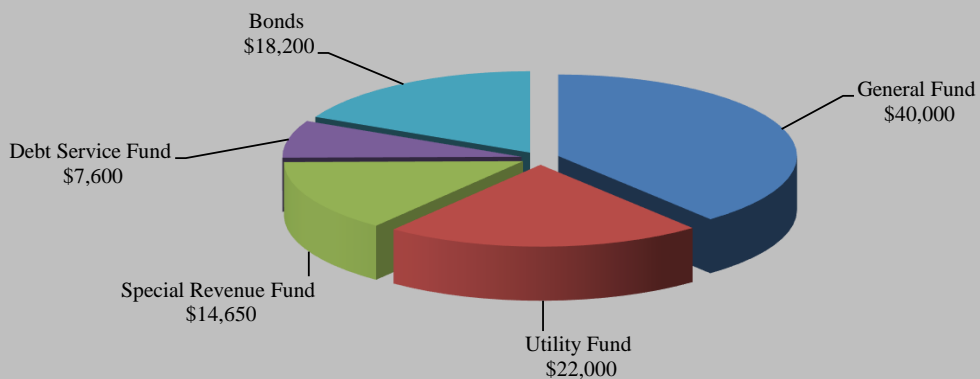


## CITY OF WYLIE REVENUE SUMMARY

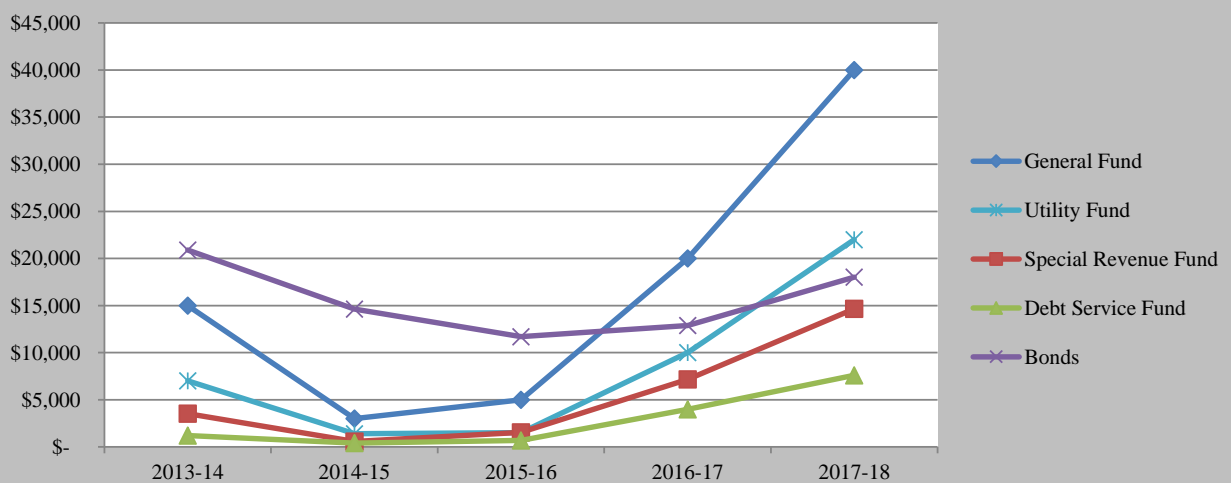
### Interest Income - (46xxx):

Interest Income: Projections are based on anticipated cash balances from bond proceeds and reserve funds invested through the life of construction projects and fund balances, as well as, the continued existing market conditions.

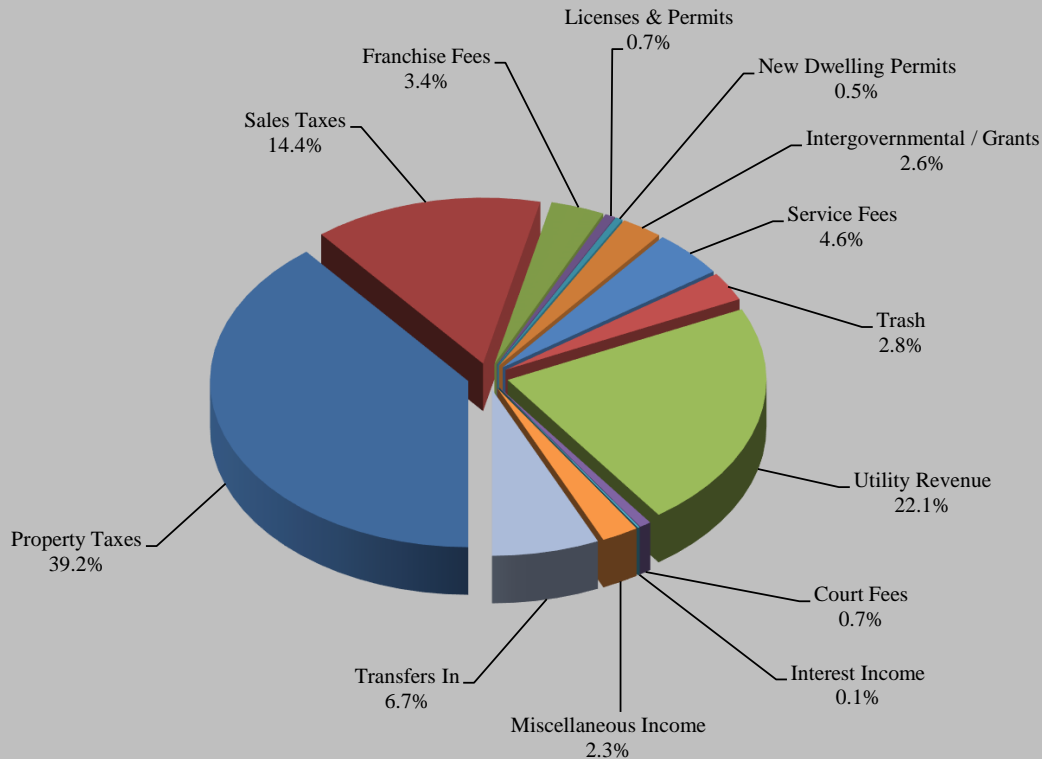
**Interest Income Fiscal Year 2017-18**



**Interest Income**



## Budgeted Revenues by Type Fiscal Year 2017-18



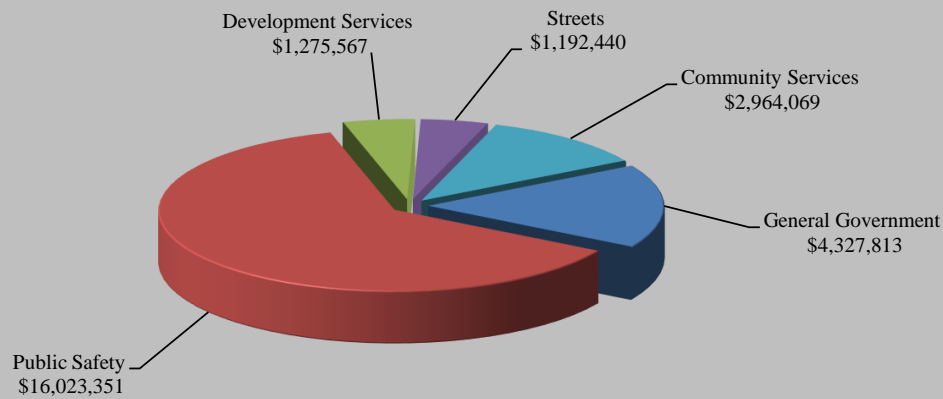
REVENUES:	2015-2016 Budget	2015-2016 Actual	2016-2017 Budget	2016-2017 Actual	2017-2018 Budget
Property Taxes	\$ 26,864,127	\$ 27,153,806	\$ 29,991,374	\$ 29,989,989	\$ 31,349,629
Sales Taxes	9,113,316	9,496,591	10,814,570	10,538,520	11,475,898
Franchise Fees	2,671,000	2,538,753	2,680,000	2,507,759	2,689,000
Licenses & Permits	431,000	626,549	476,000	645,780	526,000
New Dwelling Permits	350,000	447,909	370,000	515,138	370,000
Intergovernmental / Grants	5,410,920	3,260,160	1,397,145	1,295,541	2,059,500
Service Fees	3,344,500	3,081,685	2,683,000	4,099,525	3,646,500
Trash	2,180,000	2,164,360	2,170,000	2,221,336	2,250,000
Utility Revenue	13,020,000	15,149,438	16,285,000	16,609,821	17,655,000
Court Fees	685,336	532,656	590,800	579,168	598,300
Interest Income	20,693	77,685	49,429	158,623	102,450
Miscellaneous Income	452,200	577,046	357,258	476,351	1,857,278
Transfers In	3,751,254	6,225,691	3,477,861	3,477,861	5,372,660
<b>TOTAL REVENUES</b>	<b>\$ 68,294,346</b>	<b>\$ 71,332,329</b>	<b>\$ 71,342,437</b>	<b>\$ 73,115,412</b>	<b>\$ 79,952,215</b>

## CITY OF WYLIE EXPENDITURE SUMMARY

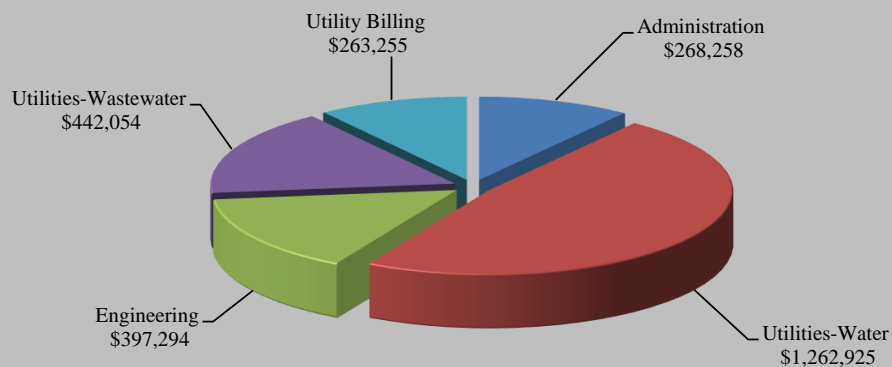
### Personnel Services - (51xxx):

The total Personnel Services account for 34% of the City's overall expenditure budget. Over the past three years, the City has seen its personnel totals increase by nearly 8%. The City currently staffs 334.5 full-time equivalent positions, 11 of which are new for FY 2018. Personnel Services include all full-time and part-time employee salaries and benefits. In 2017, in a continued effort to remain competitive in the marketplace, the City contracted with an outside agency to conduct a city-wide compensation study. The resulting market rate adjustments to the employees' salaries will go into effect on October 9, 2017, the first full pay period of FY 2017-18. The City Council also approved the implementation of merit-based pay increases for all non-sworn employees which will go into effect in January 2018. Merit-based increases will be based on supervisor evaluations. The City offers several benefits to its employees including: Retirement, Health Insurance, Longevity Pay, and Certification Incentives. The charts below show the General Fund and Utility Fund breakout by activity and department, respectively.

**General Fund Personnel Services by Activity FY 2017-18**



**Utility Fund Personnel Services by Department FY 2017-18**





## **CITY OF WYLIE EXPENDITURE SUMMARY**

### **Supplies - (52xxx):**

Accounts in this category include tools, equipment, and supplies of a non-capital nature. Fuel costs for the various departments including Public Works and Public Safety are also included in this category. In an effort to keep fuel costs down, the City entered into an agreement with the Wylie Independent School District to buy fuel in bulk for distribution to its vehicles.

### **Materials for Maintenance - (54xxx):**

This category consists of accounts that are used to maintain the City's buildings, vehicles, and heavy equipment as well as maintenance and repairs of the City's infrastructure. The FY 2017-18 budget includes almost \$3.75 million to be spent on the maintenance of the City's infrastructure, including over \$1,500,000 for street and alley repair. This category also includes the costs associated with the maintenance of all the computer hardware and software used at the various City facilities. These include any new or updates to existing software used by staff to enhance the level of service provided to citizens.

### **Contractual Services - (56xxx):**

The City utilizes outside entities to assist in providing specialized services to its citizens. Contractual Services account for 26% of the City's overall budget. These include the City's electricity usage and providing utility services to citizens such as trash disposal, and water & sewer services. Training and communications expenses for employees are also categorized and budgeted for under Contractual Services.

### **Debt Service - (57xxx):**

The City's debt consists of General Obligation Bonds and Certificates of Obligation which are used to fund a variety of capital projects to enhance the quality of life of the citizens of Wylie. The total FY 2017-18 debt obligation for the City of Wylie secured by property taxes equals \$7,954,813 which consists of principal amounts of \$5,025,000 and interest amounts of \$2,929,813.

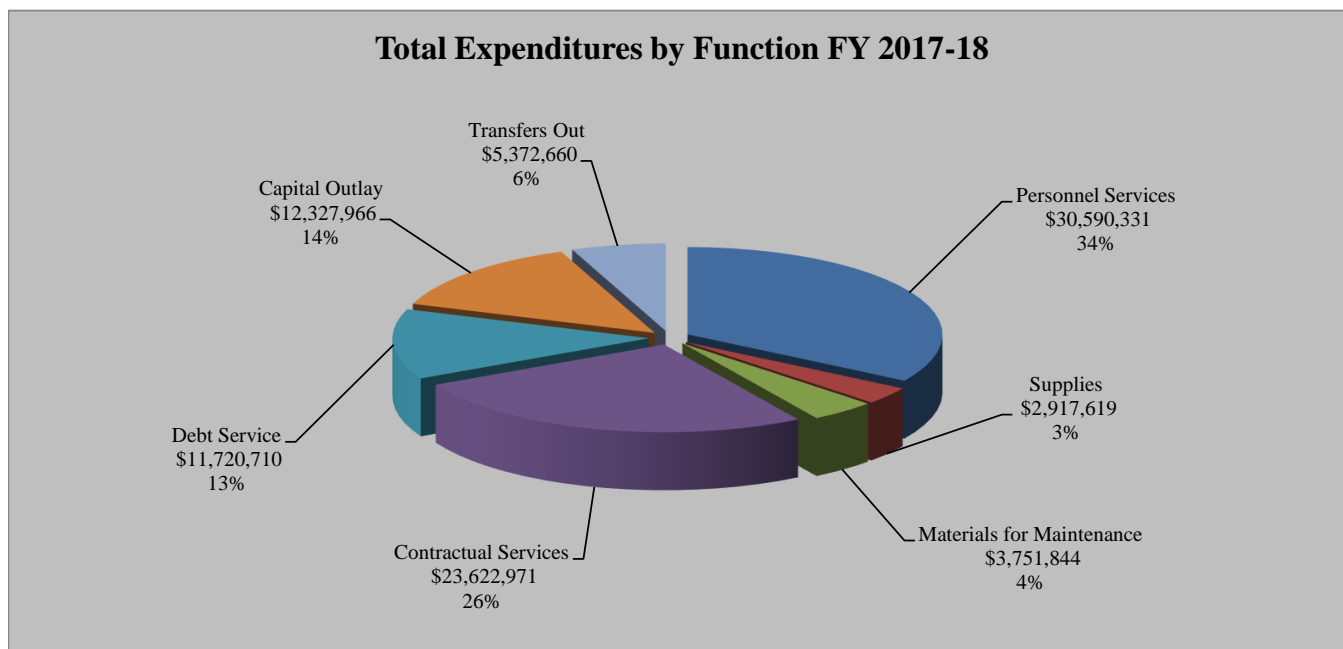
### **Capital Outlay - (58xxx):**

The City's current capitalization policy states that in order for a project or purchase to be capitalized, the expenditures are required to be at least \$15,000 with the asset having a useful life in excess of one (1) year. The total Capital Outlays account for 14% of the City's overall budget. Just over 70% of that total is recorded in the Capital Project Funds which are typically paid for with bond money or money received from other governmental agencies. The remaining expenditures are recorded in their specific funds. These include smaller capital construction projects as well as the purchase of vehicles and major tools & equipment.

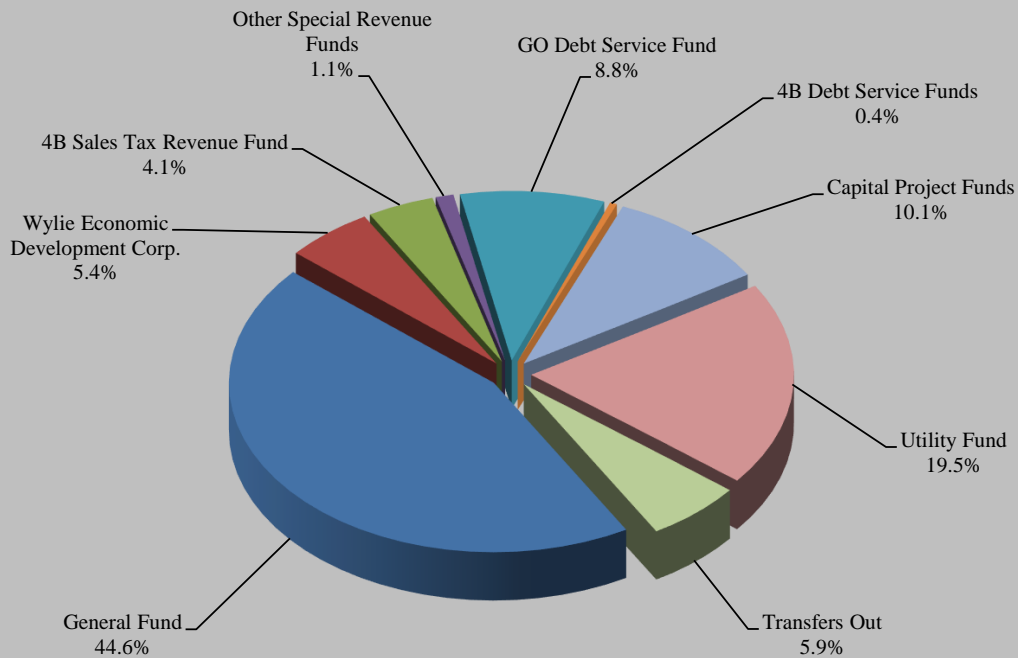
## CITY OF WYLIE EXPENDITURE SUMMARY

### Transfers Out - (59xxx):

Intergovernmental transfers are transfers of funds from one fund to another. These include annual transfers from the Utility Fund to the General Fund to offset costs incurred by the General Fund that directly or indirectly benefit the Utility Fund and transfers to the Debt Service Funds. Also included for FY 2017-18 is a one-time transfer, in the amount of \$2,795,553, from the General Fund to the PSB Renov & Expansion Fund which will be used to partially fund the Public Safety Building Renovation & Expansion Project.



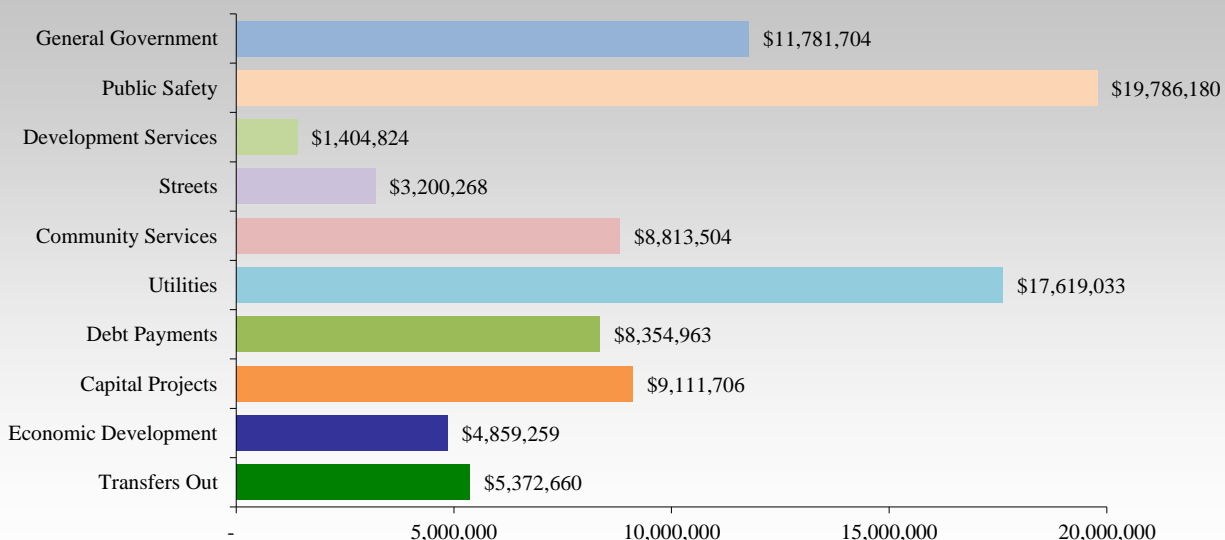
## Budgeted Expenditures by Fund Fiscal Year 2017-18



EXPENDITURES:	2015-2016 Budget	2015-2016 Actual	2016-2017 Budget	2016-2017 Actual	2017-2018 Budget
General Fund	\$ 34,423,306	\$ 33,900,082	\$ 38,246,139	\$ 35,646,497	\$ 40,313,665
Wylie Economic Development Corp.	3,858,411	2,565,760	5,283,711	4,258,850	4,859,259
4B Sales Tax Revenue Fund	2,896,132	2,393,376	3,264,413	2,848,482	3,684,315
Other Special Revenue Funds*	372,700	144,410	1,895,085	1,581,600	988,500
GO Debt Service Fund	8,067,589	7,967,316	7,857,713	7,856,263	7,962,813
4B Debt Service Funds	536,912	536,011	385,050	385,050	392,150
Capital Project Funds	8,149,375	5,487,210	5,759,372	3,049,948	9,111,706
Utility Fund	15,104,983	12,837,167	15,952,291	13,832,200	17,619,033
Transfers Out	3,307,250	3,307,250	3,477,861	3,477,861	5,372,660
<b>TOTAL EXPENDITURES</b>	<b>\$ 76,716,658</b>	<b>\$ 69,138,582</b>	<b>\$ 82,121,636</b>	<b>\$ 72,936,751</b>	<b>\$ 90,304,101</b>

\* Other Special Revenue Funds include: Park A&I Fund, Fire Training Center Fund, Fire Development Fund, Municipal Court Technology Fund, Municipal Court Building Security Fund, Judicial Efficiency Fund, Hotel Occupancy Tax Fund, and Public Arts Fund.

## Budgeted Expenditures by Activity Fiscal Year 2017-18



EXPENDITURES:	2015-2016 Budget	2015-2016 Actual	2016-2017 Budget	2016-2017 Actual	2017-2018 Budget
General Government	\$ 9,726,893	\$ 9,684,311	\$ 10,793,603	\$ 9,889,081	\$ 11,781,704
Public Safety	16,956,152	16,824,573	18,390,168	17,403,348	19,786,180
Development Services	1,292,721	1,093,441	1,419,071	1,252,844	1,404,824
Streets	2,361,228	2,489,797	3,221,586	3,009,412	3,200,268
Community Services	7,355,144	6,345,746	9,581,210	8,521,894	8,813,504
Utilities	15,104,983	12,837,167	15,952,291	13,832,200	17,619,033
Debt Payments	8,604,501	8,503,327	8,242,763	8,241,313	8,354,963
Capital Projects	8,149,375	5,487,210	5,759,372	3,049,948	9,111,706
Economic Development	3,858,411	2,565,760	5,283,711	4,258,850	4,859,259
Transfers Out	3,307,250	3,307,250	3,477,861	3,477,861	5,372,660
<b>TOTAL EXPENDITURES</b>	<b>\$ 76,716,658</b>	<b>\$ 69,138,582</b>	<b>\$ 82,121,636</b>	<b>\$ 72,936,751</b>	<b>\$ 90,304,101</b>

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## **GENERAL FUND**

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### **CITY OF WYLIE, TEXAS FISCAL YEAR 2017-2018**

## GENERAL FUND

The General Fund accounts for resources traditionally associated with governments that are not required to be accounted for in another fund. During the budget process the General Fund receives extensive scrutiny from City staff, City Council, and the public. The attention is deserved because this fund has many critical issues affecting the community. The issues vary from establishing a tax rate to determining employee staffing and benefits. The following narrative reports the major aspects of the General Fund budget for the concluding and new fiscal year. Operational accomplishments and goals are reported in the departmental narratives.

## City Of Wylie

### Fund Summary

#### General Fund

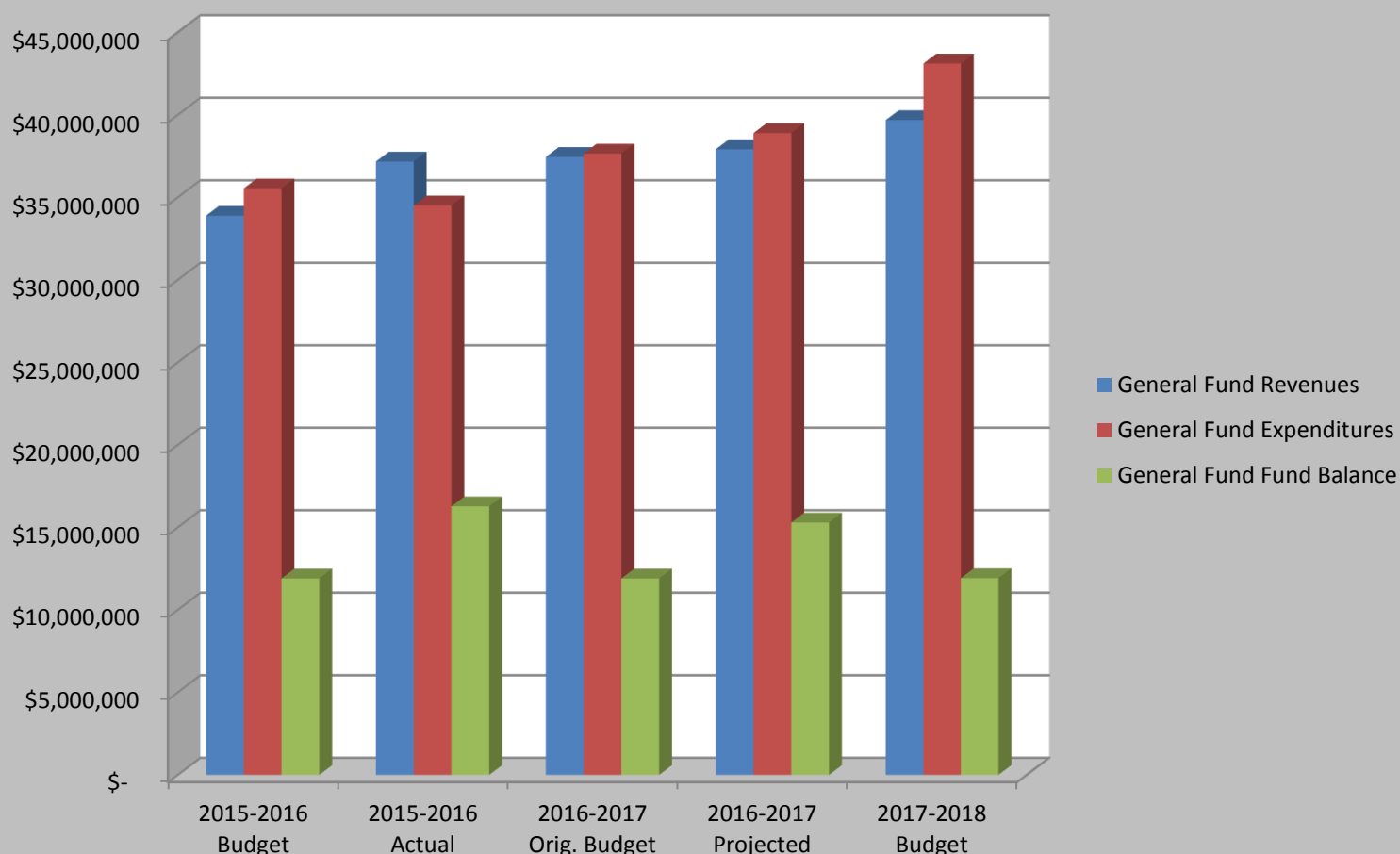
<b>Audited General Fund Ending Balance 09/30/16</b>	<b>\$ 16,272,269</b>
Projected '17 Revenues	37,915,224
Available Funds	<u>54,187,493</u>
Projected '17 Expenditures	<u>(38,896,320)</u>
Estimated Ending Fund Balance 09/30/17	\$ 15,291,173
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$ 15,346,173 a)</b>
Budgeted Revenues '18	39,685,065
Budgeted Expenditures '18	(39,740,065) b)
Use of Fund Balance - Replacement Fleet & Equipment	(573,600)
Use of Fund Balance - Transfer to PSB Renov/exp Fund	<u>(2,795,553)</u>
Estimated Ending Fund Balance 09/30/18	<u><u>\$ 11,922,020 c)</u></u>

a) Increase due to estimated carry-forward of funds to be used to relocate radio equipment from the PSB and the purchase of a GPS radio interface.

b) Includes expenditures for projects from carry-forward funds listed above.

c) Policy requirement is 25% of budgeted expenditures - this Ending Fund Balance is 30%.

## General Fund Financial Summary



	2015-2016 Budget	2015-2016 Actual	2016-2017 Orig. Budget	2016-2017 Projected	2017-2018 Budget
<b>General Fund Revenues</b>	\$ 33,887,360	\$ 37,170,915	\$ 37,452,677	\$ 37,915,224	\$ 39,685,065
<b>General Fund Expenditures</b>	\$ 35,546,409	\$ 34,515,926	\$ 37,653,324	\$ 38,896,320	\$ 43,109,218
<b>General Fund Fund Balance</b>	\$ 11,902,676	\$ 16,272,269	\$ 11,902,676	\$ 15,291,173	\$ 11,922,020

The General Fund is the fund used to account for all transactions of a government that are not accounted for in another fund. The General Fund is used to account for the ordinary operations of a government that are financed from taxes and other general revenues. The General Fund Fund Balance is expected to see a significant reduction in FY 2017-18 due to a portion of the excess fund balance being used to supplement funding for the Public Safety Building Renovation & Expansion Project. The General Fund Revenue is projected to continue to show moderate growth due to increasing property values and new commercial and residential properties coming online within the 2018 calendar year.



# GENERAL FUND

## SUMMARY OF REVENUES AND EXPENDITURES

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>REVENUES:</b>				
Ad Valorem Taxes	19,083,020	21,997,780	21,997,780	23,274,909
Sales Taxes	4,992,481	5,421,285	5,421,285	5,691,949
Franchise Fees	2,666,356	2,680,000	2,680,000	2,689,000
Licenses & Permits	1,050,486	811,000	811,000	872,000
Intergovernmental Revenue	937,018	897,145	897,145	831,500
Service Fees	3,523,828	3,230,000	3,230,000	3,397,000
Court Fees	514,706	570,800	570,800	576,400
Interest & Misc. Income	204,299	179,500	179,500	185,500
Transfers from Other Funds (OFS)	4,198,721	2,127,714	2,127,714	2,166,807
<b>TOTAL REVENUES</b>	<b>\$ 37,170,915</b>	<b>\$ 37,915,224</b>	<b>\$ 37,915,224</b>	<b>\$ 39,685,065</b>
<b>EXPENDITURES:</b>				
<b>General Government</b>				
City Council	67,321	114,462	114,462	82,847
City Manager	869,929	889,328	889,328	916,900
City Secretary	267,391	361,422	361,422	423,374
City Attorney	85,803	155,000	155,000	155,000
Finance	1,022,379	1,166,933	1,166,933	1,213,477
Facilities	801,580	737,142	737,142	802,585
Municipal Court	360,449	458,048	458,048	553,187
Human Resources	275,024	430,119	430,119	563,895
Purchasing	130,451	162,787	162,787	169,008
Information Technology	1,171,302	1,248,123	1,248,123	1,225,271
Animal Control	586,204	582,434	582,434	620,575
<b>Public Safety</b>				
Police	8,653,726	8,518,304	8,518,304	9,169,555
Fire	6,983,067	8,141,806	8,141,806	8,294,025
Emergency Communications	1,311,894	1,595,307	1,595,307	1,765,600
<b>Development Services</b>				
Planning	534,911	608,756	608,756	612,880
Building Inspection	379,965	576,140	576,140	560,474
Code Enforcement	194,174	234,175	234,175	231,470
<b>Streets</b>	<b>2,190,085</b>	<b>3,221,586</b>	<b>3,221,586</b>	<b>3,200,268</b>
<b>Community Services</b>				
Parks	2,219,937	2,459,607	2,459,607	2,640,570
Library	1,706,982	1,913,416	1,913,416	2,063,119
<b>Combined Services</b>	<b>4,313,562</b>	<b>4,377,425</b>	<b>4,377,425</b>	<b>5,049,585</b>
<b>Transfers to Other Funds</b>	<b>389,787</b>	<b>944,000</b>	<b>944,000</b>	<b>2,795,553</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 34,515,926</b>	<b>\$ 38,896,320</b>	<b>\$ 38,896,320</b>	<b>\$ 43,109,218</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>TAXES</b>				
100-4000-40110 PROPERTY TAXES - CURRENT	18,687,276	21,797,780	21,797,780	23,154,909
100-4000-40120 PROPERTY TAXES - DELINQUENT	269,924	200,000	200,000	120,000
100-4000-40150 REV IN LEIU OF TAXES	1,187	0	0	0
100-4000-40190 PENALTY AND INTEREST - TAXES	124,633	0	0	0
100-4000-40210 SALES TAX	4,963,512	5,393,285	5,393,285	5,662,949
100-4000-40220 ALCOHOLIC BEVERAGE TAX	28,969	28,000	28,000	29,000
TOTAL TAXES	24,075,501	27,419,065	27,419,065	28,966,858
<b>FRANCHISE FEES</b>				
100-4000-41110 FRANCHISE FEE - ELECTRIC	1,635,082	1,620,000	1,620,000	1,730,000
100-4000-41210 FRANCHISE FEE - GAS	220,553	230,000	230,000	225,000
100-4000-41310 FRANCHISE FEE - TELEPHONE	103,791	80,000	80,000	100,000
100-4000-41410 FRANCHISE FEE - CABLE	630,521	680,000	680,000	550,000
100-4000-41610 FRANCHISE FEE - SANITATION	76,409	70,000	70,000	84,000
TOTAL FRANCHISE FEES	2,666,356	2,680,000	2,680,000	2,689,000
<b>LICENSES AND PERMITS</b>				
100-4000-42110 ELECTRICAL LICENSE	0	0	0	0
100-4000-42130 CONTRACTOR REGISTRATION	146,847	75,000	75,000	90,000
100-4000-42150 FOOD SERVICE LICENSE	0	0	0	0
100-4000-42540 GARAGE SALE PERMITS	4,415	6,000	6,000	5,000
100-4000-42550 BUILDING PERMITS	0	0	0	0
100-4000-42570 PLUMBING PERMITS	170,579	135,000	135,000	160,000
100-4000-42590 FENCE PERMITS	34,060	30,000	30,000	32,000
100-4000-42640 ELECTRICAL PERMITS	108,242	90,000	90,000	100,000
100-4000-42650 NEW DWELLING PERMITS	447,909	370,000	370,000	370,000
100-4000-42660 MECHANICAL PERMITS	88,928	70,000	70,000	80,000
100-4000-42670 ADMIN FEE/ INSPECTION	14,190	0	0	0
100-4000-42910 OTHER PERMITS/ FEES	35,316	35,000	35,000	35,000
TOTAL LICENSES AND PERMITS	1,050,486	811,000	811,000	872,000
<b>INTERGOVERNMENTAL REV.</b>				
100-4000-43110 FEDERAL GOVT LAKE PATROL	48,944	55,000	55,000	55,000
100-4000-43120 FEDERAL GRANT COPS	0	0	0	0
100-4000-43420 LONE STAR & LIBRARY GRANTS	2,175	20,000	20,000	2,000
100-4000-43425 SWI GRANTS	0	0	0	0
100-4000-43430 STEP WAVE/ CLICK IT GRANTS	0	0	0	0
100-4000-43500 COLLIN COUNTY - CHILD SAFETY	70,240	0	0	0
100-4000-43510 COUNTY LIBRARY GRANTS	30,787	25,000	25,000	10,000
100-4000-43512 FIRE GRANTS	1,478	0	0	0
100-4000-43513 POLICE GRANTS	0	0	0	0
100-4000-43520 WISD CROSSING GUARD REIMB	70,628	77,645	77,645	80,000
100-4000-43525 WISD SRO REIMBURSEMENT	230,386	230,000	230,000	235,000
100-4000-43527 WISD ATHLETIC EVENT REIMB	57,478	50,000	50,000	50,000
100-4000-43530 FIRE SERVICES	318,269	342,000	342,000	300,000
100-4000-43531 BACK UP AMB/ LIFE PACK COSTS	0	0	0	0
100-4000-43532 FIRE DISPATCHER SERVICES	84,159	78,500	78,500	87,000
100-4000-43535 FIRE SERVICE/ BLDG INSPECTIONS	3,400	4,000	4,000	2,500
100-4000-43537 FIRE SERVICE/ PLAN REVIEW FEES	11,083	15,000	15,000	10,000
100-4000-43540 EMERGENCY COMM. GRANTS	0	0	0	0
100-4000-43550 WARRANT COLLECTIONS	0	0	0	0
100-4000-43570 POLICE SEIZED FUNDS	7,991	0	0	0
TOTAL INTERGOVERNMENTAL REV.	937,018	897,145	897,145	831,500

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>SERVICE FEES</b>				
100-4000-44121 911 FEES	461,987	425,000	425,000	420,000
100-4000-44122 ALARM PERMITS	286,210	250,000	250,000	280,000
100-4000-44123 ANIMAL CONTROL FEES/ FINES	46,063	40,000	40,000	40,000
100-4000-44124 ALARM MONITORING	0	0	0	0
100-4000-44125 CELL PHONE REIMBURSEMENT	0	0	0	0
100-4000-44126 ETMC TRANSPORT/ MEDICAL FEES	14,800	10,000	10,000	10,000
100-4000-44132 DEVELOPMENT FEES	400,537	200,000	200,000	250,000
100-4000-44133 MHP INSPECTION FEES	0	0	0	0
100-4000-44141 TRASH	2,162,595	2,170,000	2,170,000	2,250,000
100-4000-44151 CONCESSION FEES/ VENDING	0	0	0	0
100-4000-44153 LIGHTING FEES	42,907	40,000	40,000	40,000
100-4000-44155 LEAGUE ATHLETIC FEES	32,828	25,000	25,000	30,000
100-4000-44156 RECREATION CLASS FEES	0	0	0	0
100-4000-44161 WYLIE WAVE YOUTH PROGRAM	0	0	0	0
100-4000-44163 WYLIE WAVE YOUTH ACTIVITY FEES	50	0	0	0
100-4000-44170 MOWING (CODE ENFORCEMENT)	25,163	30,000	30,000	27,000
100-4000-44181 LIBRARY FINES	50,688	40,000	40,000	50,000
TOTAL SERVICE FEES	3,523,828	3,230,000	3,230,000	3,397,000
<b>FINES AND FORFEITURES</b>				
100-4000-45110 MUNICIPAL COURT FINES	413,238	460,000	460,000	460,000
100-4000-45130 COURT ADMIN/ WARRANT FEES	59,280	72,000	72,000	72,000
100-4000-45131 CHILD SAFETY FEES	6,328	3,200	3,200	6,400
100-4000-45132 CIVIL JUSTICE FEES	0	0	0	0
100-4000-45133 JUVENILE CASE MANAGER FEES	12,193	13,000	13,000	15,000
100-4000-45138 TRUANCY PREVENTION & DIVERSION	2,439	2,600	2,600	3,000
100-4000-45139 TEEN COURT PROGRAM	3	0	0	0
100-4000-45140 CODE FINES	21,225	20,000	20,000	20,000
TOTAL FINES AND FORFEITURES	514,706	570,800	570,800	576,400
<b>INTEREST INCOME</b>				
100-4000-46110 ALLOCATED INTEREST EARNINGS	33,451	20,000	20,000	40,000
100-4000-46150 INTEREST EARNINGS	0	0	0	0
100-4000-46210 BANK MONEY MARKET INTEREST	0	0	0	0
100-4000-46211 BANK MONEY MARKET PAYROLL	0	0	0	0
TOTAL INTEREST INCOME	33,451	20,000	20,000	40,000
<b>MISCELLANEOUS INCOME</b>				
100-4000-48110 RENTAL INCOME	16,468	20,000	20,000	3,000
100-4000-48120 COMMUNITY ROOM FEES	50	0	0	0
100-4000-48125 PARK PAVILION RENTALS	4,338	2,500	2,500	2,500
100-4000-48130 ARTS FESTIVAL	0	0	0	0
100-4000-48310 RECOVERY - PRIOR YEAR EXPENDITURES	0	0	0	0
100-4000-48410 MISCELLANEOUS INCOME	129,746	125,000	125,000	130,000
100-4000-48440 CONTRIBUTIONS/ DONATIONS	6,580	10,000	10,000	10,000
100-4000-48450 CREDIT CARD CONVENIENCE FEES	13,666	2,000	2,000	0
TOTAL MISCELLANEOUS INCOME	170,848	159,500	159,500	145,500
<b>OTHER FINANCING SOURCES</b>				
100-4000-49131 TRANSFER FROM SPECIAL REVENUE	0	0	0	0
100-4000-49151 TRANSFER FROM UTILITY FUND	2,054,050	2,112,861	2,112,861	2,166,807
100-4000-49210 PROCEEDS FR SALE OF CAP ASSETS	170,810	0	0	0
100-4000-49325 BANK NOTE PROCEEDS	0	0	0	0
100-4000-49400 BOND PROCEEDS FROM DEBT	0	0	0	0
100-4000-49401 BOND PREMIUM/ DISCOUNT	0	0	0	0
100-4000-49500 CAPITAL LEASE PROCEEDS	0	0	0	0
100-4000-49600 INSURANCE RECOVERIES	1,973,861	14,853	14,853	0
TOTAL OTHER FINANCING SOURCES	4,198,721	2,127,714	2,127,714	2,166,807
<b>TOTAL REVENUES</b>	<b>37,170,915</b>	<b>37,915,224</b>	<b>37,915,224</b>	<b>39,685,065</b>

## CITY COUNCIL

The City Council is presented as a non-departmental account. Funds are appropriated for special projects not directly related to City operations. Also included are expenses incurred by the Mayor and six members of the Council in performing their responsibilities as elected officials of the City.

CITY COUNCIL:	TERM OF OFFICE:
Eric Hogue, Mayor	May 2017 through May 2020
Keith Stephens, Mayor <i>pro tem</i>	May 2016 through May 2019
Diane Culver, Councilmember Place 2	May 2015 through May 2018
Jeff Forrester, Councilmember Place 3	May 2016 through May 2019
Candy Arrington, Councilmember Place 4	June 2015 through May 2018
Dr. Timothy T. Wallis, Councilmember Place 5	May 2017 through May 2020
David Dahl, Councilmember Place 6	May 2017 through May 2020

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**CITY COUNCIL**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
100-5111-51220 PHONE ALLOWANCE	2,400	2,400	2,400	2,400
100-5111-51240 CITY COUNCIL	22,643	22,800	22,800	22,800
100-5111-51440 FICA	1,404	1,420	1,420	1,420
100-5111-51450 MEDICARE	329	331	331	331
100-5111-51470 WORKERS COMP PREMIUM	168	175	175	175
TOTAL PERSONNEL SERVICES	26,944	27,126	27,126	27,126
<b>SUPPLIES</b>				
100-5111-52010 OFFICE SUPPLIES	402	650	650	650
100-5111-52040 POSTAGE & FREIGHT	0	0	0	0
100-5111-52070 COMPUTER SOFTWARE	0	0	0	0
100-5111-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	0	0	0
100-5111-52810 FOOD SUPPLIES	938	1,650	1,650	1,650
100-5111-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	1,340	2,300	2,300	2,300
<b>CONTRACTUAL SERVICES</b>				
100-5111-56040 SPECIAL SERVICES	1,117	2,570	2,570	2,570
100-5111-56050 UNIFORM CONTRACT	0	0	0	0
100-5111-56080 ADVERTISING	2,908	4,000	4,000	4,000
100-5111-56110 COMMUNICATIONS	6,231	7,560	7,560	7,560
100-5111-56180 RENTAL	0	0	0	0
100-5111-56210 TRAVEL & TRAINING	3,779	36,791	36,791	19,991
100-5111-56250 DUES & SUBSCRIPTIONS	21,804	30,115	30,115	15,300
100-5111-56990 OTHER	3,200	4,000	4,000	4,000
TOTAL CONTRACTUAL SERVICES	39,038	85,036	85,036	53,421
<b>TOTAL CITY COUNCIL</b>	<b>67,321</b>	<b>114,462</b>	<b>114,462</b>	<b>82,847</b>

## CITY MANAGER'S OFFICE

The function of the City Manager's Office is to provide leadership and direction in carrying out the policies established by City Council and by overseeing the activities of the operating and administrative departments of the City of Wylie. Principal functions of the City Manager's Office include providing support to Council in their policy making role; ensuring that City ordinances, resolutions and regulations are executed and enforced; submitting annual proposed operating and capital budgets; and responding to concerns and requests from citizens and Council.

### Accomplishments for FY2017

- ✓ Continued long-term financial planning to determine capital needs of the community and identify possible funding options.  
*Strategic Goals: Planning Management; Financial Health; Infrastructure*
- ✓ Represented Wylie's interest regarding Water Supply Contract discussions with NTMWD Member Cities.  
*Strategic Goals: Planning Management; Financial Health; Infrastructure*
- ✓ Represented Wylie's interest regarding regional transportation and transit planning.  
*Strategic Goals: Planning Management; Financial Health; Infrastructure*
- ✓ Managed the impact and aftermath of the April Hail Storm  
*Strategic Goals: Financial Health; Community Focused Government; Infrastructure*

### Objectives for FY2018

- Represent Wylie's position to local, regional and state entities including the North Texas Municipal Water District, Collin County Commissioners Court and neighboring jurisdictions.  
*Strategic Goals: Planning Management; Community Focused Government; Infrastructure*
- Continue to review long-term capital needs with regard to long-term financial capabilities.  
*Strategic Goals: Planning Management; Financial Health*
- Monitor the design and possible remodeling of the Public Safety Building; ensure Council goals and direction are met.  
*Strategic Goals: Infrastructure; Financial Health; Planning Management; Community Focused Government*
- Represent Wylie's interest regarding the continued study of regional transportation initiatives.  
*Strategic Goals: Planning Management; Financial Health; Infrastructure; Community Focused Government*

## CITY MANAGER’S OFFICE (cont.)

- Monitor and continue to represent Wylie’s interest regarding Water Supply Contract discussions with NTMWD Member Cities.

*Strategic Goals: Planning Management; Financial Health; Infrastructure; Community Focused Government*

<b>STAFFING</b>	<b>BUDGET 2014-2015</b>	<b>BUDGET 2015-2016</b>	<b>BUDGET 2016-2017</b>	<b>BUDGET 2017-2018</b>
City Manager	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0
Public Information Officer	1.0	1.0	1.0	1.0
Communications Specialist	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
<b>TOTAL</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**CITY MANAGER**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
100-5112-51110 SALARIES	590,009	570,818	570,818	575,183
100-5112-51112 SALARIES - PART TIME	0	0	0	0
100-5112-51130 OVERTIME	0	6,646	6,646	6,500
100-5112-51140 LONGEVITY PAY	3,060	3,304	3,304	3,592
100-5112-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5112-51160 CERTIFICATION INCENTIVE	0	0	0	0
100-5112-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5112-51210 CAR ALLOWANCE	20,513	20,400	20,400	20,400
100-5112-51220 PHONE ALLOWANCE	5,620	5,670	5,670	5,670
100-5112-51230 CLOTHING ALLOWANCE	0	0	0	0
100-5112-51310 TMRS	91,306	92,117	92,117	93,296
100-5112-51350 DEFERRED COMPENSATION	13,000	13,000	13,000	13,000
100-5112-51410 HOSPITAL & LIFE INSURANCE	74,064	76,453	76,453	88,282
100-5112-51420 LONG-TERM DISABILITY	1,862	3,092	3,092	3,279
100-5112-51440 FICA	29,208	37,769	37,769	38,358
100-5112-51450 MEDICARE	8,791	8,834	8,834	8,971
100-5112-51470 WORKERS COMP PREMIUM	1,431	1,529	1,529	1,628
100-5112-51480 UNEMPLOYMENT COMP (TWC)	1,026	1,620	1,620	1,620
100-5112-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	839,890	841,252	841,252	859,779
<b>SUPPLIES</b>				
100-5112-52010 OFFICE SUPPLIES	2,150	5,500	5,500	5,500
100-5112-52040 POSTAGE & FREIGHT	0	0	0	0
100-5112-52070 COMPUTER SOFTWARE	0	0	0	0
100-5112-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	0	0	0
100-5112-52310 FUEL & LUBRICANTS	0	0	0	0
100-5112-52810 FOOD SUPPLIES	1,127	910	910	910
100-5112-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	3,276	6,410	6,410	6,410
<b>CONTRACTUAL SERVICES</b>				
100-5112-56040 SPECIAL SERVICES	8,784	17,100	17,100	17,100
100-5112-56050 UNIFORM CONTRACT	0	0	0	0
100-5112-56080 ADVERTISING	516	5,000	5,000	5,000
100-5112-56110 COMMUNICATIONS	413	456	456	456
100-5112-56180 RENTAL	4,831	6,550	6,550	4,200
100-5112-56210 TRAVEL & TRAINING	8,778	8,540	8,540	6,140
100-5112-56250 DUES & SUBSCRIPTIONS	3,441	4,020	4,020	2,815
100-5112-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	26,763	41,666	41,666	35,711
<b>CAPITAL OUTLAY</b>				
100-5112-58110 LAND-PURCHASE PRICE	0	0	0	0
100-5112-58150 LAND-BETTERMENTS	0	0	0	0
100-5112-58510 MOTOR VEHICLES	0	0	0	0
100-5112-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5112-58830 FURNITURE & FIXTURES	0	0	0	0
100-5112-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
100-5112-58910 BUILDINGS	0	0	0	15,000
100-5112-58990 OTHER - CONTINGENCY	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	15,000
<b>TOTAL CITY MANAGER</b>	<b>869,929</b>	<b>889,328</b>	<b>889,328</b>	<b>916,900</b>



## CITY SECRETARY

The City Secretary is the chief election official for the City of Wylie and is the Official Records Management Officer. Open Records requests generate through the City Secretary and are accounted for as to their timeliness. This office compiles applications for all City Boards and Commissions and arranges for the interviews, using innovative ways to engage citizens and improve the application process. The office generates Council information, including the bi-weekly agenda packets and special called meetings. The office is responsible for ensuring compliance with state and federal laws related to open records, open meetings, elections, ethics training, and public notices.

### Accomplishments for FY 2017

- ✓ Completed the 2017/2018 Board and Commission appointments and installations utilizing the new electronic application with 44 applications received.  
*Strategic Goals: Community Focused Government*
- ✓ Provided training to all Board and Commission members in Open Meetings, Public Information, Records Management, Conflicts of Interest, Local Government Code 171 and 176, and City of Wylie Code of Ethics.  
*Strategic Goals: Community Focused Government*
- ✓ Provided and administered the 2017 General Election utilizing ethical standards for all candidates; ensuring the election was held with security measures in place and providing bi-lingual clerks at all polling places. This was the second year staff administered the Dallas and Rockwall County voters. Total cost for the two counties was \$1,926.  
*Strategic Goals: Community Focused Government*
- ✓ Provided electronic storage and staff assistance in Laserfiche for City documents. Currently there are 203,488 documents/1,078,695 pages in the system.  
*Strategic Goals: Community Focused Government*
- ✓ Processed and closed approximately 425 public information requests.  
*Strategic Goals: Community Focused Government*
- ✓ Built 8 workflows and 12 electronic forms in Laserfiche for various departments.  
*Strategic Goals: Community Focused Government*
- ✓ Brought in 5,177 documents/13,115 pages utilizing Laserfiche Forms since October 1.  
*Strategic Goals: Community Focused Government*

### Objectives for FY 2018

- Wylie General Election - Continue contracting with Collin County for Collin County voters and City administration of Dallas and Rockwall County voters to make it more convenient for the voters and less costly to the City.  
*Strategic Goals: Community Focused Government*
- Boards and Commission facilitating.  
*Strategic Goals: Community Focused Government*

## CITY SECRETARY (cont.)

- Code of Ordinance updates.  
*Strategic Goals: Community Focused Government*
- Notice and publication processing while focusing on fiscal accountability and customer service.  
*Strategic Goals: Community Focused Government*
- Continue records management service for the City.  
*Strategic Goals: Community Focused Government*
- Public Information Request processing with a focus on transparency in government.  
*Strategic Goals: Community Focused Government*
- Continue to build and provide city forms online and workflows for easy access by the public and faster processing internally.  
*Strategic Goals: Community Focused Government*

STAFFING	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
City Secretary	1.0	1.0	1.0	1.0
Records Analyst	1.0	1.0	1.5	1.5
Administrative Assistant	1.0	1.0	1.0	1.0
TOTAL	3.0	3.0	3.5	3.5

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**CITY SECRETARY**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
100-5113-51110 SALARIES	166,900	202,106	202,106	204,818
100-5113-51112 SALARIES - PART TIME	0	0	0	0
100-5113-51130 OVERTIME	0	511	511	500
100-5113-51140 LONGEVITY PAY	1,072	1,262	1,262	1,496
100-5113-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5113-51160 CERTIFICATION INCENTIVE	0	0	0	0
100-5113-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5113-51210 CAR ALLOWANCE	3,620	3,600	3,600	3,600
100-5113-51220 PHONE ALLOWANCE	1,445	1,300	1,300	1,300
100-5113-51230 CLOTHING ALLOWANCE	0	0	0	0
100-5113-51260 MOVING ALLOWANCE	0	0	0	0
100-5113-51310 TMRS	25,159	31,530	31,530	31,731
100-5113-51410 HOSPITAL & LIFE INSURANCE	23,319	27,379	27,379	35,130
100-5113-51420 LONG-TERM DISABILITY	744	1,071	1,071	1,168
100-5113-51440 FICA	10,488	12,864	12,864	13,046
100-5113-51450 MEDICARE	2,453	3,008	3,008	3,051
100-5113-51470 WORKERS COMP PREMIUM	423	509	509	554
100-5113-51480 UNEMPLOYMENT COMP (TWC)	513	1,080	1,080	1,080
TOTAL PERSONNEL SERVICES	236,136	286,222	286,222	297,474
<b>SUPPLIES</b>				
100-5113-52010 OFFICE SUPPLIES	2,503	3,450	3,450	3,450
100-5113-52040 POSTAGE & FREIGHT	0	0	0	0
100-5113-52070 COMPUTER SOFTWARE	0	0	0	0
100-5113-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	0	0	0
100-5113-52810 FOOD SUPPLIES	463	600	600	600
100-5113-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	2,966	4,050	4,050	4,050
<b>MATERIALS FOR MAINTENANCE</b>				
100-5113-54510 MOTOR VEHICLES	0	0	0	0
100-5113-54630 TOOLS & EQUIPMENT	0	100	100	100
100-5113-54810 COMPUTER HARD/SOFTWARE	0	250	250	250
100-5113-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	0	350	350	350
<b>CONTRACTUAL SERVICES</b>				
100-5113-56040 SPECIAL SERVICES	7,644	31,274	31,274	63,400
100-5113-56050 UNIFORM CONTRACT	0	0	0	0
100-5113-56070 ELECTIONS	12,661	28,626	28,626	47,000
100-5113-56080 ADVERTISING	3,492	4,700	4,700	4,700
100-5113-56110 COMMUNICATIONS	0	0	0	0
100-5113-56180 RENTAL	0	0	0	0
100-5113-56210 TRAVEL & TRAINING	4,123	5,000	5,000	5,000
100-5113-56250 DUES & SUBSCRIPTIONS	370	1,200	1,200	1,400
100-5113-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	28,289	70,800	70,800	121,500
<b>TOTAL CITY SECRETARY</b>	<b>267,391</b>	<b>361,422</b>	<b>361,422</b>	<b>423,374</b>

## CITY ATTORNEY

The City Attorney acts as legal advisor, Attorney, and counselor for the City and all of its officers in matters relating to their official duties. It is the City Attorney's function to advise the City Council, and the various departments of the City, as to the scope of the City's authority and to counsel the City of Wylie in legal issues.

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**CITY ATTORNEY**

	<b>2015-2016</b>	<b>2016-2017</b>	<b>2016-2017</b>	<b>2017-2018</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
<b>CONTRACTUAL SERVICES</b>				
100-5114-56530 COURT & LEGAL COSTS	76,761	135,000	135,000	135,000
100-5114-56540 LEGAL INDIRECT COSTS	0	0	0	0
100-5114-56550 LEGAL LITIGATION	1,270	10,000	10,000	10,000
100-5114-56560 LEGAL OTHER COUNSEL	7,771	10,000	10,000	10,000
TOTAL CONTRACTUAL SERVICES	85,803	155,000	155,000	155,000
<b>TOTAL CITY ATTORNEY</b>	<b>85,803</b>	<b>155,000</b>	<b>155,000</b>	<b>155,000</b>

## FINANCE DEPARTMENT

The Finance Department's mission is to manage the financial affairs of the City. This includes accounting, auditing, revenue collections, cash management, debt management and fixed assets. The department prepares a comprehensive annual financial report (CAFR) and assists the City Manager with development of the City's annual operating and capital budgets.

### Accomplishments for FY2017

- ✓ Awarded Certificate of Achievement for Excellence in Financial Reporting by Government Finance Officers Association for our 2015 Comprehensive Annual Financial Report for the 27<sup>th</sup> consecutive year.  
*Strategic Goals: Financial Health*
- ✓ Awarded Distinguished Budget Presentation Award by Government Finance Officers Association for our 2017 Budget for the 6<sup>th</sup> consecutive year.  
*Strategic Goals: Financial Health*
- ✓ Awarded the Financial Transparency Star in the Texas State Comptroller's revised governmental transparency program known as the Transparency Stars Program. This program is designed to promote transparency in traditional finances, contracts and procurement, economic development, public pensions, and debt obligations.  
*Strategic Goals: Financial Health*
- ✓ Completed revenue projections and compilation of department expenditure projections for Long Term (10-Year) Financial Plan.  
*Strategic Goals: Financial Health*
- ✓ Cross-training of department staff completed to include payroll processing.  
*Strategic Goals: Financial Health; Workforce*

### Objectives for FY2018

- Obtain Debt Obligation Transparency Star and Economic Development Transparency Star in the Texas State Comptroller's Transparency Stars Program.  
*Strategic Goals: Financial Health*
- Review Long Term Financial Plan with City Council and finalize.  
*Strategic Goals: Financial Health*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Finance Director	1.0	1.0	1.0	1.0
Asst. Finance Director	1.0	1.0	1.0	1.0
Budget Officer	1.0	1.0	1.0	1.0
Accountant	2.0	2.0	2.0	2.0
Payroll Specialist	1.0	1.0	1.0	1.0
Accounts Payable Specialist	1.5	1.5	2.0	2.0
Administrative Assistant	1.0	1.0	1.0	1.0
TOTAL	8.5	8.5	9.0	9.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**FINANCE**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
100-5131-51110 SALARIES	506,514	574,776	574,776	580,195
100-5131-51112 SALARIES - PART TIME	18,529	0	0	0
100-5131-51130 OVERTIME	0	2,045	2,045	2,000
100-5131-51140 LONGEVITY PAY	2,832	3,250	3,250	3,642
100-5131-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5131-51160 CERTIFICATION INCENTIVE	0	0	0	0
100-5131-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5131-51210 CAR ALLOWANCE	3,620	6,000	6,000	6,000
100-5131-51220 PHONE ALLOWANCE	2,670	2,670	2,670	2,670
100-5131-51230 CLOTHING ALLOWANCE	0	0	0	0
100-5131-51310 TMRS	77,522	88,751	88,751	89,249
100-5131-51410 HOSPITAL & LIFE INSURANCE	75,391	78,010	78,010	89,650
100-5131-51420 LONG-TERM DISABILITY	2,164	3,109	3,109	3,307
100-5131-51440 FICA	31,704	36,337	36,337	36,694
100-5131-51450 MEDICARE	7,415	8,499	8,499	8,582
100-5131-51470 WORKERS COMP PREMIUM	1,309	1,466	1,466	1,558
100-5131-51480 UNEMPLOYMENT COMP (TWC)	1,539	2,430	2,430	2,430
TOTAL PERSONNEL SERVICES	731,208	807,343	807,343	825,977
<b>SUPPLIES</b>				
100-5131-52010 OFFICE SUPPLIES	9,515	14,000	14,000	13,000
100-5131-52040 POSTAGE & FREIGHT	0	0	0	0
100-5131-52070 COMPUTER SOFTWARE	0	0	0	0
100-5131-52130 TOOLS/ EQUIP (NON-CAPITAL)	290	0	0	0
100-5131-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
100-5131-52810 FOOD SUPPLIES	837	1,150	1,150	1,100
100-5131-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	10,641	15,150	15,150	14,100
<b>CONTRACTUAL SERVICES</b>				
100-5131-56040 SPECIAL SERVICES	12,789	14,500	14,500	14,500
100-5131-56050 UNIFORM CONTRACT	0	0	0	0
100-5131-56080 ADVERTISING	4,279	4,200	4,200	4,800
100-5131-56110 COMMUNICATIONS	0	0	0	0
100-5131-56180 RENTAL	2,512	5,400	5,400	5,300
100-5131-56210 TRAVEL & TRAINING	8,473	11,200	11,200	12,000
100-5131-56250 DUES & SUBSCRIPTIONS	1,242	1,940	1,940	1,700
100-5131-56330 BANK SERVICE CHARGES	5,436	6,600	6,600	6,900
100-5131-56340 CCARD ONLINE SERVICE FEES	10,759	40,000	40,000	50,000
100-5131-56350 APPRAISAL FEES	172,629	194,600	194,600	211,200
100-5131-56510 AUDIT & LEGAL SERVICES	62,410	66,000	66,000	67,000
100-5131-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	280,529	344,440	344,440	373,400
<b>TOTAL FINANCE</b>	<b>1,022,379</b>	<b>1,166,933</b>	<b>1,166,933</b>	<b>1,213,477</b>

## FACILITIES

Facilities Department is a division of Support Services. It is responsible for the maintenance of all municipal facilities. Facility maintenance functions include general custodial duties and repair or upkeep of offices and public areas, HVAC, plumbing, electrical, and building systems.

### Accomplishments for FY2017

- ✓ Worked with all departments to complete repairs to City facilities due to the hail storms.  
*Strategic Goals: Infrastructure*
- ✓ Implemented repair guidelines to increase efficiency at all City facilities.  
*Strategic Goals: Health, Safety, and Well-Being; Workforce*
- ✓ Made major repairs to HVAC system at Wylie Senior Rec Center.  
*Strategic Goals: Infrastructure*

### Objectives for FY2018

- Work with all departments to improve existing systems and reduce costs at all facilities.  
*Strategic Goals: Infrastructure*
- Continue improving tracking and response time for maintenance work orders.  
*Strategic Goals: Infrastructure*
- Reduce down time and maintain efficiency of critical systems by continuing to improve preventative maintenance procedures.  
*Strategic Goals: Infrastructure*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Facilities Manager	1.0	1.0	1.0	1.0
Maintenance Technician	0.0	1.0	1.0	2.0
TOTAL	1.0	2.0	2.0	3.0



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**FACILITIES**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
100-5132-51110 SALARIES	116,424	146,404	146,404	188,636
100-5132-51112 SALARIES - PART TIME	0	0	0	0
100-5132-51130 OVERTIME	2,545	3,717	3,717	3,635
100-5132-51140 LONGEVITY PAY	384	482	482	614
100-5132-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5132-51210 CAR ALLOWANCE	3,620	3,600	3,600	3,600
100-5132-51220 PHONE ALLOWANCE	1,500	1,920	1,920	2,790
100-5132-51310 TMRS	17,861	23,254	23,254	29,630
100-5132-51410 HOSPITAL & LIFE INSURANCE	11,529	20,302	20,302	42,672
100-5132-51420 LONG-TERM DISABILITY	588	818	818	1,076
100-5132-51440 FICA	7,502	9,561	9,561	12,182
100-5132-51450 MEDICARE	1,755	2,236	2,236	2,850
100-5132-51470 WORKERS COMP PREMIUM	1,031	864	864	1,122
100-5132-51480 UNEMPLOYMENT COMP (TWC)	342	540	540	810
TOTAL PERSONNEL SERVICES	165,080	213,699	213,699	289,617
<b>SUPPLIES</b>				
100-5132-52010 OFFICE SUPPLIES	0	100	100	100
100-5132-52040 POSTAGE & FREIGHT	0	0	0	0
100-5132-52070 COMPUTER SOFTWARE	0	0	0	0
100-5132-52130 TOOLS/ EQUIP (NON-CAPITAL)	1,106	1,500	1,500	1,500
100-5132-52210 JANITORIAL SUPPLIES	30,662	40,200	40,200	37,500
100-5132-52310 FUEL & LUBRICANTS	335	4,200	4,200	4,200
100-5132-52710 WEARING APPAREL & UNIFORMS	196	0	0	0
100-5132-52740 FLAGS	5,042	5,000	5,000	5,000
100-5132-52810 FOOD SUPPLIES	7,624	7,920	7,920	7,260
100-5132-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	44,965	58,920	58,920	55,560
<b>MATERIALS FOR MAINTENANCE</b>				
100-5132-54510 MOTOR VEHICLES	0	0	0	0
100-5132-54630 TOOLS & EQUIPMENT	0	0	0	0
100-5132-54810 COMPUTER HARD/SOFTWARE	2,811	3,000	3,000	3,000
100-5132-54910 BUILDINGS	380,527	217,650	217,650	206,000
100-5132-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	383,338	220,650	220,650	209,000
<b>CONTRACTUAL SERVICES</b>				
100-5132-56040 SPECIAL SERVICES	181,388	242,673	242,673	247,208
100-5132-56050 UNIFORM CONTRACT	0	0	0	0
100-5132-56080 ADVERTISING	0	0	0	0
100-5132-56110 COMMUNICATIONS	448	1,200	1,200	1,200
100-5132-56180 RENTAL	0	0	0	0
100-5132-56210 TRAVEL & TRAINING	0	0	0	0
100-5132-56610 UTILITIES-ELECTRIC	0	0	0	0
100-5132-56630 UTILITIES-WATER	0	0	0	0
100-5132-56660 UTILITIES-GAS	0	0	0	0
100-5132-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	181,837	243,873	243,873	248,408
<b>CAPITAL OUTLAY</b>				
100-5132-58110 LAND-PURCHASE PRICE	0	0	0	0
100-5132-58150 LAND-BETTERMENTS	0	0	0	0
100-5132-58510 MOTOR VEHICLES	26,361	0	0	0
100-5132-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5132-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
100-5132-58910 BUILDINGS	0	0	0	0
TOTAL CAPITAL OUTLAY	26,361	0	0	0
<b>TOTAL FACILITIES</b>	<b>801,580</b>	<b>737,142</b>	<b>737,142</b>	<b>802,585</b>

# MUNICIPAL COURT

The Municipal Court is a division of the Finance Department. The court's mission is to provide a fair, impartial and timely adjudication of misdemeanor offenses committed and filed in the City of Wylie. To properly administer this function, the department must schedule offenders to appear before the court, adjudicate the trial, collect fines from guilty offenders, and issue warrants of arrest.

## Accomplishments for FY2017

- ✓ All staff continued to participate in continuing education and certification programs through Texas Municipal Courts Education Center, one clerk working on Level I certification, one clerk working on Level II certification, Juvenile Case Manager working on Level I certification, and Court Administrator maintained Level III certification.  
*Strategic Goals: Workforce; Health, Safety, and Well-Being*
- ✓ Implemented Online Payments.  
*Strategic Goals: Community Focused Government; Financial Health; Workforce*
- ✓ Juvenile Case Manager Program – successful first year for the Wylie Teen Court program with increased participation from defendants and volunteers.  
*Strategic Goals: Community Focused Government*
- ✓ Juvenile Case Manager Program – continued to partner with MADD to host Victim Impact Panels at our facility.  
*Strategic Goals: Community Focused Government*
- ✓ First Annual Warrant Resolution Open Docket Day – successful open docket day for defendants to appear to handle and resolve their outstanding warrants without fear of being arrested.  
*Strategic Goals: Community Focused Government; Workforce*

## Objectives for FY2018

- Staff will continue to participate in the continuing education and certification programs through TMCEC.  
*Strategic Goals: Workforce; Health, Safety, and Well-Being*
- Juvenile Case Manager Program – continue to expand Teen Court and other programs for youth to reduce recidivism.  
*Strategic Goals: Community Focused Government*
- Continue to schedule Annual Warrant Resolution Open Docket Day at least once a year and possibly once a quarter.  
*Strategic Goals: Community Focused Government; Workforce*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Municipal Court Supervisor	1.0	1.0	1.0	1.0
Juvenile Case Manager	1.0	1.0	1.0	1.0
Senior Court Clerk	0.0	0.0	0.0	1.0
Deputy Court Clerk	2.0	2.0	2.0	2.0
<b>TOTAL</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>5.0</b>

**CITY OF WYLLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**MUNICIPAL COURT**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
100-5152-51110 SALARIES	166,744	182,182	182,182	222,186
100-5152-51130 OVERTIME	2,342	2,556	2,556	2,500
100-5152-51140 LONGEVITY PAY	356	510	510	706
100-5152-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5152-51160 CERTIFICATION INCENTIVE	0	0	0	0
100-5152-51220 PHONE ALLOWANCE	1,200	1,350	1,350	1,200
100-5152-51250 JUDICIAL PAY	97,117	128,400	128,400	175,200
100-5152-51310 TMRS	24,551	25,992	25,992	33,990
100-5152-51410 HOSPITAL & LIFE INSURANCE	25,648	32,308	32,308	53,257
100-5152-51420 LONG-TERM DISABILITY	735	1,705	1,705	1,998
100-5152-51440 FICA	16,344	19,446	19,446	24,838
100-5152-51450 MEDICARE	3,823	4,549	4,549	5,809
100-5152-51470 WORKERS COMP PREMIUM	653	795	795	1,058
100-5152-51480 UNEMPLOYMENT COMP (TWC)	691	1,890	1,890	2,430
TOTAL PERSONNEL SERVICES	340,204	401,683	401,683	525,172
<b>SUPPLIES</b>				
100-5152-52010 OFFICE SUPPLIES	8,837	6,000	6,000	6,500
100-5152-52040 POSTAGE & FREIGHT	0	0	0	0
100-5152-52070 COMPUTER SOFTWARE	0	0	0	0
100-5152-52130 TOOLS/ EQUIP (NON-CAPITAL)	4,354	23,475	23,475	3,200
100-5152-52310 FUEL & LUBRICANTS	0	0	0	0
100-5152-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
100-5152-52810 FOOD SUPPLIES	590	2,300	2,300	4,000
100-5152-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	13,781	31,775	31,775	13,700
<b>MATERIALS FOR MAINTENANCE</b>				
100-5152-54510 MOTOR VEHICLES	0	0	0	0
100-5152-54630 TOOLS & EQUIPMENT	0	0	0	0
100-5152-54810 COMPUTER HARD/SOFTWARE	0	14,125	14,125	0
100-5152-54910 BUILDINGS	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	0	14,125	14,125	0
<b>CONTRACTUAL SERVICES</b>				
100-5152-56040 SPECIAL SERVICES	1,643	3,000	3,000	4,500
100-5152-56050 UNIFORM CONTRACT	0	0	0	0
100-5152-56080 ADVERTISING	0	0	0	0
100-5152-56110 COMMUNICATIONS	0	0	0	0
100-5152-56180 RENTAL	3,060	1,800	1,800	1,500
100-5152-56210 TRAVEL & TRAINING	1,761	5,300	5,300	7,900
100-5152-56250 DUES & SUBSCRIPTIONS	0	365	365	415
100-5152-56510 AUDIT & LEGAL SERVICES	0	0	0	0
100-5152-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	6,464	10,465	10,465	14,315
<b>TOTAL MUNICIPAL COURT</b>	<b>360,449</b>	<b>458,048</b>	<b>458,048</b>	<b>553,187</b>

## HUMAN RESOURCES

The City of Wylie Human Resources Department exists to serve the employees of the City to the best of our ability, while maintaining the integrity of established policies, procedures and expectations. We strive to promote the positive aspects of working for this great city while fostering an atmosphere of fairness and fun. These goals are accomplished by a conscious effort to be present and available to departments on both casual and formal occasions and being involved at the level required by the individual departments.

### Accomplishments for FY2017

- ✓ Successfully added two paid positions for Wylie Independent School District students in the Transitions to Life adult education program.  
*Strategic Goals: Workforce; Community Focused Government*
- ✓ Revamped the City's safety program to include quarterly training by TMLIRP, the addition of local providers for on the job injuries and utilized low to no cost resources.  
*Strategic Goals: Workforce; Health, Safety, and Well-Being*
- ✓ Launched an online annual performance review system using automated, cloud-based software that incorporates goal setting and ongoing employee development tracking.  
*Strategic Goals: Workforce; Infrastructure*
- ✓ Implemented the HR Manager module of Incode to centralize employee data.  
*Strategic Goals: Workforce; Infrastructure*

### Objectives for FY2018

- Create an ongoing training calendar with no or low cost training opportunities for employees of all levels. Courses will be facilitated both by internal and external trainers and include various topics related to professional development, safety, and compliance.  
*Strategic Goals: Workforce; Health, Safety, and Well-Being*
- Continue to execute review of all positions utilizing work site observations and job evaluation questionnaires to ensure all job descriptions are accurate and employees are performing their job duties as desired by city management.  
*Strategic Goals: Workforce*
- Enhance employee communications by incorporating various platforms in order to provide clear and concise information that is informative and engaging.  
*Strategic Goals: Workforce; Infrastructure*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Human Resources Director	0.0	0.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0
Benefits & Recruiting Specialist	1.0	1.0	1.0	1.0
Compensation Analyst	0.0	1.0	1.0	1.0
Administrative Assistant	0.0	0.0	0.0	1.0
<b>TOTAL</b>	<b>2.0</b>	<b>3.0</b>	<b>4.0</b>	<b>5.0</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**HUMAN RESOURCES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
100-5153-51110 SALARIES	160,765	245,045	245,045	317,326
100-5153-51112 SALARIES - PART TIME	0	8,175	8,175	8,175
100-5153-51130 OVERTIME	161	256	256	250
100-5153-51140 LONGEVITY PAY	1,072	1,264	1,264	1,410
100-5153-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5153-51160 CERTIFICATION INCENTIVE	0	0	0	0
100-5153-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5153-51210 CAR ALLOWANCE	3,620	6,000	6,000	7,200
100-5153-51220 PHONE ALLOWANCE	2,065	4,140	4,140	3,570
100-5153-51230 CLOTHING ALLOWANCE	300	450	450	300
100-5153-51250 TUITION REIMBURSEMENT	14,166	20,000	20,000	20,000
100-5153-51310 TMRS	24,359	38,006	38,006	49,234
100-5153-51410 HOSPITAL & LIFE INSURANCE	20,273	32,140	32,140	60,285
100-5153-51420 LONG-TERM DISABILITY	707	1,541	1,541	1,809
100-5153-51440 FICA	10,219	16,046	16,046	20,749
100-5153-51450 MEDICARE	2,390	3,753	3,753	4,853
100-5153-51470 WORKERS COMP PREMIUM	439	749	749	879
100-5153-51480 UNEMPLOYMENT COMP (TWC)	513	1,215	1,215	1,485
TOTAL PERSONNEL SERVICES	241,050	378,779	378,779	497,525
<b>SUPPLIES</b>				
100-5153-52010 OFFICE SUPPLIES	1,376	2,750	2,750	2,500
100-5153-52130 TOOLS/ EQUIP (NON-CAPITAL)	2,429	0	0	600
100-5153-52810 FOOD SUPPLIES	270	300	300	1,550
TOTAL SUPPLIES	4,075	3,050	3,050	4,650
<b>CONTRACTUAL SERVICES</b>				
100-5153-56040 SPECIAL SERVICES	20,004	22,815	22,815	27,150
100-5153-56050 UNIFORM CONTRACT	0	0	0	0
100-5153-56080 ADVERTISING	3,638	5,000	5,000	5,000
100-5153-56110 COMMUNICATIONS	0	0	0	0
100-5153-56180 RENTAL	1,788	1,560	1,560	1,560
100-5153-56210 TRAVEL & TRAINING	3,117	17,470	17,470	25,000
100-5153-56250 DUES & SUBSCRIPTIONS	1,352	1,445	1,445	3,010
100-5153-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	29,900	48,290	48,290	61,720
<b>TOTAL HUMAN RESOURCES</b>	<b>275,024</b>	<b>430,119</b>	<b>430,119</b>	<b>563,895</b>

## PURCHASING DEPARTMENT

The mission of the Purchasing Department is to process purchases and bids, and manage contracts for the organization in a timely manner, ensuring compliance with policies, procedures, and regulations; facilitate asset disposal; and manage risk requirements, insurance coverage, claims and licensing of rolling stock, property, and liability.

### Accomplishments for FY2017

- ✓ Completed in depth review of insurance coverages with TMLIRP through the annual Rerate Exposure Summary.  
*Strategic Goals: Financial Health*
- ✓ Completed ongoing procurement education for buyer position through local training opportunities, webinars, and higher education.  
*Strategic Goals: Financial Health; Workforce*
- ✓ Managed and served as primary contact for all hail related claims and repairs for March and April 2016 storms.  
*Strategic Goals: Financial Health*
- ✓ Update of the purchasing policies.  
*Strategic Goals: Financial Health*
- ✓ Completed a Request for Qualifications project to establish engineering professional services agreements in support of upcoming Engineering and Public Services projects.  
*Strategic Goals: Financial Health*

### Objectives for FY2018

- Finalize purchasing policies.  
*Strategic Goals: Financial Health*
- Finalize Engineering Master Agreement (Request for Qualifications project).  
*Strategic Goals: Financial Health*
- Complete basic quote forms to increase turn-around time to departments.  
*Strategic Goals: Financial Health*
- Update the master procurement database for procurement services (projects, contracts, renewals, and insurance).  
*Strategic Goals: Financial Health*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Purchasing Agent	1.0	1.0	1.0	1.0
Buyer	0.0	1.0	1.0	1.0
<b>TOTAL</b>	1.0	2.0	2.0	2.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**PURCHASING**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
100-5154-51110 SALARIES	88,723	105,492	105,492	106,018
100-5154-51130 OVERTIME	0	0	0	0
100-5154-51140 LONGEVITY PAY	188	316	316	412
100-5154-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5154-51160 CERTIFICATION INCENTIVE	0	0	0	0
100-5154-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5154-51210 CAR ALLOWANCE	1,207	1,200	1,200	1,200
100-5154-51220 PHONE ALLOWANCE	1,350	2,100	2,100	2,220
100-5154-51230 CLOTHING ALLOWANCE	0	0	0	0
100-5154-51310 TMRS	13,225	16,161	16,161	16,231
100-5154-51410 HOSPITAL & LIFE INSURANCE	12,373	16,101	16,101	18,366
100-5154-51420 LONG-TERM DISABILITY	372	572	572	604
100-5154-51440 FICA	5,631	6,636	6,636	6,673
100-5154-51450 MEDICARE	1,317	1,552	1,552	1,561
100-5154-51470 WORKERS COMP PREMIUM	258	268	268	283
100-5154-51480 UNEMPLOYMENT COMP (TWC)	342	540	540	540
TOTAL PERSONNEL SERVICES	124,986	150,937	150,937	154,108
<b>SUPPLIES</b>				
100-5154-52010 OFFICE SUPPLIES	962	1,300	1,300	2,000
100-5154-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	0	0	0
100-5154-52310 FUEL & LUBRICANTS	0	0	0	0
TOTAL SUPPLIES	962	1,300	1,300	2,000
<b>CONTRACTUAL SERVICES</b>				
100-5154-56040 SPECIAL SERVICES	0	0	0	0
100-5154-56050 UNIFORM CONTRACT	0	0	0	0
100-5154-56080 ADVERTISING	770	2,500	2,500	4,000
100-5154-56110 COMMUNICATIONS	0	0	0	0
100-5154-56180 RENTAL	0	0	0	0
100-5154-56210 TRAVEL & TRAINING	2,310	6,250	6,250	7,400
100-5154-56250 DUES & SUBSCRIPTIONS	1,424	1,800	1,800	1,500
100-5154-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	4,504	10,550	10,550	12,900
<b>TOTAL PURCHASING</b>	<b>130,451</b>	<b>162,787</b>	<b>162,787</b>	<b>169,008</b>

## INFORMATION TECHNOLOGY DEPARTMENT

The mission of the Information Technology Department is to provide technical support to the organization for current software and equipment as well as planning for future technology initiatives. Support includes assisting in the development and implementation of technology related policies and procedures.

### Accomplishments for FY2017

- ✓ Installation of upgraded EMC storage area network.  
*Strategic Goals: Infrastructure*
- ✓ Installation of upgraded Cisco Unity Server to accommodate growth of VoIP Network.  
*Strategic Goals: Workforce; Infrastructure*
- ✓ Installation of two upgraded domain Controllers.  
*Strategic Goals: Infrastructure*
- ✓ Extended Fiber Optic Network to Include Animal Control Facility.  
*Strategic Goals: Workforce; Infrastructure*

### Objectives for FY2018

- Replace Hyper-V Virtual Server that has come end of life.  
*Strategic Goals: Infrastructure*
- Implement two factor authentication for Mobile Data Computers.  
*Strategic Goals: Workforce; Infrastructure*
- Begin Conversion from Windows 7 to Windows 10 Desktop Operating System.  
*Strategic Goals: Workforce; Infrastructure*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Information Technology Manager	1.0	1.0	1.0	1.0
Systems Analyst	1.0	1.0	1.0	1.0
Technical Support Technician	2.0	2.0	2.0	2.0
TOTAL	4.0	4.0	4.0	4.0



**CITY OF WYLLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**INFORMATION TECHNOLOGY**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
100-5155-51110 SALARIES	222,044	244,707	244,707	246,522
100-5155-51130 OVERTIME	2,579	18,405	18,405	18,000
100-5155-51140 LONGEVITY PAY	1,376	1,560	1,560	1,752
100-5155-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5155-51160 CERTIFICATION INCENTIVE	0	0	0	0
100-5155-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5155-51210 CAR ALLOWANCE	12,066	12,000	12,000	12,000
100-5155-51220 PHONE ALLOWANCE	4,900	4,950	4,950	4,950
100-5155-51230 CLOTHING ALLOWANCE	0	0	0	0
100-5155-51310 TMRS	34,516	42,076	42,076	41,964
100-5155-51410 HOSPITAL & LIFE INSURANCE	31,803	32,884	32,884	37,656
100-5155-51420 LONG-TERM DISABILITY	988	1,270	1,270	1,405
100-5155-51440 FICA	14,719	17,154	17,154	17,253
100-5155-51450 MEDICARE	3,442	4,011	4,011	4,035
100-5155-51470 WORKERS COMP PREMIUM	624	670	670	733
100-5155-51480 UNEMPLOYMENT COMP (TWC)	684	1,080	1,080	1,080
TOTAL PERSONNEL SERVICES	329,741	380,767	380,767	387,350
<b>SUPPLIES</b>				
100-5155-52010 OFFICE SUPPLIES	439	500	500	500
100-5155-52070 COMPUTER SOFTWARE	0	0	0	0
100-5155-52130 TOOLS/ EQUIP (NON-CAPITAL)	220,469	141,065	141,065	121,855
TOTAL SUPPLIES	220,908	141,565	141,565	122,355
<b>MATERIALS FOR MAINTENANCE</b>				
100-5155-54810 COMPUTER HARD/SOFTWARE	517,943	595,211	595,211	678,986
TOTAL MATERIALS FOR MAINTENANCE	517,943	595,211	595,211	678,986
<b>CONTRACTUAL SERVICES</b>				
100-5155-56040 SPECIAL SERVICES	12,959	13,000	13,000	16,000
100-5155-56050 UNIFORM CONTRACT	0	0	0	0
100-5155-56080 ADVERTISING	0	0	0	0
100-5155-56110 COMMUNICATIONS	3,089	6,720	6,720	6,720
100-5155-56180 RENTAL	2,437	1,560	1,560	1,560
100-5155-56210 TRAVEL & TRAINING	3,295	12,200	12,200	12,200
100-5155-56250 DUES & SUBSCRIPTIONS	0	100	100	100
100-5155-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	21,780	33,580	33,580	36,580
<b>DEBT SERVICE &amp; CAP. REPL</b>				
100-5155-57410 PRINCIPAL PAYMENT	25,335	0	0	0
100-5155-57415 INTEREST EXPENSE	64	0	0	0
TOTAL DEBT SERVICE & CAP. REPL	25,399	0	0	0
<b>CAPITAL OUTLAY</b>				
100-5155-58810 COMPUTER HARD/SOFTWARE	55,530	97,000	97,000	0
100-5155-58830 FURNITURE & FIXTURES	0	0	0	0
TOTAL CAPITAL OUTLAY	55,530	97,000	97,000	0
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>1,171,302</b>	<b>1,248,123</b>	<b>1,248,123</b>	<b>1,225,271</b>

## POLICE DEPARTMENT

The department's mission is to preserve the peace, to protect life and property, and to maintain a high quality of life for the citizens of Wylie. This is achieved through the enforcement of state law; city ordinances; and by establishing partnerships with the community through programs that involve citizens, churches, and businesses regarding problem solving and crime prevention. The department is also responsible for the safe and expedient movement of vehicular and pedestrian traffic. This is achieved through enforcement, engineering, and education.

Another responsibility of the department is to maintain and distribute updated intelligence on international matters of terrorism through the Department of Homeland Security.

### Accomplishments for FY 2017

- ✓ Implemented a "Safe Trade" area at the public safety building that provides split families a safe place to exchange kids, which is video monitored.  
*Strategic Goals: Community Focused Government*
- ✓ Implemented a "Neighborhood Video Partnership" with Wylie residents to help combat crime through utilizing video surveillance.  
*Strategic Goals: Community Focused Government*
- ✓ Expanded the use of social media to interact with the community by providing pertinent information on crime trends, community events, and programs.  
*Strategic Goals: Community Focused Government*
- ✓ Conducted one 13-week Citizens Police Academy class - 14 citizens completed the program; one Youth Enrichment Program - 9 juveniles attended; and a total of 76 juveniles attended three Junior Police Academy classes.  
*Strategic Goals: Community Focused Government*
- ✓ Wylie P.O.L.I.C.E. Club is in its 4th year of existence and consists of 69 students from both Wylie and Wylie East high schools.  
*Strategic Goals: Community Focused Government*
- ✓ City of Wylie received recognition for National Night Out – Ranking 19<sup>th</sup> out of 49 cities.  
*Strategic Goals: Community Focused Government*
- ✓ Increased community interaction through the following programs, "Coffee with Cops", "Santa and Cops", and "Pancakes with Cops".  
*Strategic Goals: Community Focused Government*
- ✓ Maintained partnerships with the Faith Based Community, City, and School District to provide needed resources to the community.  
*Strategic Goals: Community Focused Government*
- ✓ Implemented a year round Drug Take Back program by placing a secured and monitored container inside the Public Safety Building where citizens can safely dispose of their unused/expired prescription medication. Wylie PD also held two Drug Take Back events. To date, Wylie PD has collected 733 lbs. of unused/expired prescription medication.  
*Strategic Goals: Health, Safety, and Well-Being*

## POLICE DEPARTMENT (cont.)

### Objectives for FY 2018

- Maintain or reduce the crime rate by 3% and traffic accidents by 3%.  
*Strategic Goals: Health, Safety, and Well-Being*
- Continue partnerships with the Faith Based Community, Business Community, Service Community, School District, and the City to provide resources to families in need.  
*Strategic Goals: Community Focused Government*
- Research, develop, and implement a strategic plan for future growth in the department.  
*Strategic Goals: Infrastructure; Workforce*
- Gain stability throughout the department by filling the vacant slots in all divisions.  
*Strategic Goals: Workforce*
- Begin working towards Texas Police Chiefs Best Practices Recognition Program.  
*Strategic Goals: Community Focused Government*

STAFFING	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
Police Chief	1.0	1.0	1.0	1.0
Assistant Police Chief	0.0	1.0	0.0	0.0
Police Lieutenant	3.0	3.0	4.0	4.0
Police Sergeant	7.0	7.0	7.0	7.0
Police Corporal	0.0	4.0	4.0	4.0
Detective	7.0	10.0	10.0	10.0
Patrol Officer	29.0	25.0	25.0	25.0
Traffic Officer	1.0	3.0	3.0	3.0
School Resource Officer	5.0	5.0	5.0	5.0
Bailiff/Warrant Officer	1.0	1.5	1.5	1.5
Crime Prevention Officer	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Records Supervisor	0.0	1.0	1.0	1.0
Records Clerk	2.0	2.0	2.0	3.0
Crime Scene Technician	0.0	1.0	1.0	1.0
PSO - Quartermaster	1.0	0.0	0.0	0.0
Crossing Guard	3.0	3.0	3.5	3.5
TOTAL	63.0	70.5	71.0	72.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**POLICE**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
100-5211-51110 SALARIES	4,195,513	4,523,913	4,523,913	4,644,008
100-5211-51112 SALARIES - PART TIME	136,831	165,153	165,153	162,080
100-5211-51130 OVERTIME	667,090	584,298	584,298	604,308
100-5211-51140 LONGEVITY PAY	25,600	27,060	27,060	28,382
100-5211-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5211-51150 FIELD TRAINING OFFICER PAY	10,734	10,000	10,000	15,000
100-5211-51160 CERTIFICATION INCENTIVE	58,423	63,599	63,599	63,800
100-5211-51170 PARAMEDIC INCENTIVE	2,514	2,500	2,500	2,500
100-5211-51210 CAR ALLOWANCE	10,860	10,800	10,800	3,600
100-5211-51220 PHONE ALLOWANCE	3,600	6,750	6,750	6,750
100-5211-51230 CLOTHING ALLOWANCE	15,340	15,480	15,480	18,440
100-5211-51310 TMRS	721,951	776,279	776,279	812,396
100-5211-51410 HOSPITAL & LIFE INSURANCE	655,545	739,725	739,725	880,573
100-5211-51420 LONG-TERM DISABILITY	17,549	24,952	24,952	26,471
100-5211-51440 FICA	304,055	327,699	327,699	344,058
100-5211-51450 MEDICARE	71,152	76,639	76,639	80,465
100-5211-51470 WORKERS COMP PREMIUM	99,592	103,750	103,750	112,353
100-5211-51480 UNEMPLOYMENT COMP (TWC)	13,811	18,900	18,900	19,170
TOTAL PERSONNEL SERVICES	7,010,159	7,477,496	7,477,496	7,824,354
<b>SUPPLIES</b>				
100-5211-52010 OFFICE SUPPLIES	23,228	22,380	22,380	22,680
100-5211-52040 POSTAGE & FREIGHT	532	1,500	1,500	1,500
100-5211-52070 COMPUTER SOFTWARE	0	0	0	0
100-5211-52130 TOOLS/ EQUIP (NON-CAPITAL)	524,845	189,000	189,000	273,072
100-5211-52250 MEDICAL & SURGICAL	8,883	22,584	22,584	40,000
100-5211-52310 FUEL & LUBRICANTS	83,065	134,500	134,500	151,000
100-5211-52710 WEARING APPAREL & UNIFORMS	57,242	67,432	67,432	73,173
100-5211-52810 FOOD SUPPLIES	5,951	15,200	15,200	15,200
100-5211-52990 OTHER	35,427	52,895	52,895	52,217
TOTAL SUPPLIES	739,172	505,491	505,491	628,842
<b>MATERIALS FOR MAINTENANCE</b>				
100-5211-54250 STREET SIGNS & MARKINGS	0	0	0	0
100-5211-54510 MOTOR VEHICLES	0	0	0	5,600
100-5211-54530 HEAVY EQUIPMENT	4,857	7,080	7,080	9,580
100-5211-54630 TOOLS & EQUIPMENT	7,238	10,000	10,000	10,000
100-5211-54650 COMMUNICATIONS	0	0	0	0
100-5211-54810 COMPUTER HARD/SOFTWARE	21,403	31,886	31,886	23,541
100-5211-54910 BUILDINGS	2,756	5,200	5,200	5,200
100-5211-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	36,254	54,166	54,166	53,921
<b>CONTRACTUAL SERVICES</b>				
100-5211-56040 SPECIAL SERVICES	138,207	38,200	38,200	43,390
100-5211-56050 UNIFORM CONTRACT	4,449	0	0	0
100-5211-56080 ADVERTISING	0	0	0	0
100-5211-56110 COMMUNICATIONS	30,514	37,700	37,700	42,168
100-5211-56120 911-EMERGENCY SERVICES	0	0	0	0
100-5211-56150 LAB ANALYSIS	1,893	7,000	7,000	7,000
100-5211-56180 RENTAL	48,324	88,300	88,300	93,300
100-5211-56210 TRAVEL & TRAINING	93,425	145,636	145,636	201,375
100-5211-56250 DUES & SUBSCRIPTIONS	2,626	3,815	3,815	4,005
100-5211-56310 INSURANCE	0	0	0	0
100-5211-56990 OTHER	13,812	20,000	20,000	20,000
TOTAL CONTRACTUAL SERVICES	333,248	340,651	340,651	411,238

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**POLICE**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>CAPITAL OUTLAY</b>				
100-5211-58110 LAND-PURCHASE PRICE	0	0	0	0
100-5211-58150 LAND-BETTERMENTS	0	0	0	0
100-5211-58510 MOTOR VEHICLES	534,893	60,500	60,500	251,200
100-5211-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5211-58830 FURNITURE & FIXTURES	0	0	0	0
100-5211-58850 MAJOR TOOLS & EQUIPMENT	0	80,000	80,000	0
100-5211-58910 BUILDINGS	0	0	0	0
TOTAL CAPITAL OUTLAY	534,893	140,500	140,500	251,200
<b>TOTAL POLICE</b>	<b>8,653,726</b>	<b>8,518,304</b>	<b>8,518,304</b>	<b>9,169,555</b>

# FIRE DEPARTMENT

The Fire Department's objectives are to protect the lives, property, and environment of our community in the event of a man-made or natural threat; and to provide Advanced Life Support Emergency Medical Services. To accomplish these objectives, the department performs the following functions:

1. Community risk reduction which includes: fire inspection, prevention, and investigation
2. Fire suppression
3. Emergency medical response
4. Specialized programs which include: hazardous materials, water rescue, and technical rescue
5. Coordination of the community's emergency management activities.

## Accomplishments for FY2017

- ✓ Prevented loss of life to fire through detectors, awareness, and public education.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- ✓ Incorporated elements from the Texas Fire Chief's Best Practices Program.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Infrastructure; Workforce*
- ✓ Emergency services provided to community demands in accordance with ISO 1.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Infrastructure; Workforce*
- ✓ Maintained low incidence of fires in high-value and commercial properties.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Economic Growth; Infrastructure; Workforce*
- ✓ Implemented an advanced life support alternative response vehicle.  
*Strategic Goals: Community Focused Government; Infrastructure; Workforce; Planning Management*
- ✓ Implemented priority dispatching to better meet the needs of our customers.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused; Infrastructure; Planning Management*

## Objectives for FY2018

- Continue to prevent loss of life to fire through detectors, awareness, and public education.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- Become a Best Practices recognized fire department.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Infrastructure; Workforce*

## FIRE DEPARTMENT (cont.)

- Select an architect to begin the design of Fire Station 4.  
*Strategic Goals: Community Focused Government; Infrastructure; Planning Management; Financial Health*
- Participate in the Public Safety Building process.  
*Strategic Goals: Community Focused Government; Infrastructure; Planning Management; Financial Health*

<b>STAFFING</b>	<b>BUDGET 2014-2015</b>	<b>BUDGET 2015-2016</b>	<b>BUDGET 2016-2017</b>	<b>BUDGET 2017-2018</b>
Fire Chief	1.0	1.0	1.0	1.0
Assistant Fire Chief	1.0	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0	3.0
Captain	9.0	9.0	9.0	10.0
Fire Marshal	1.0	1.0	1.0	1.0
Fire Inspector/Investigator	1.0	2.0	2.0	2.0
Emergency Management Coordinator	1.0	1.0	1.0	1.0
Fire Apparatus Operator	0.0	9.0	9.0	9.0
Firefighter	27.0	20.0	23.0	24.0
Firefighter - Part-time	1.5	1.5	1.5	0.0
Alarm Permit Coordinator	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Fire Clerk	1.0	1.0	1.0	1.0
<b>TOTAL</b>	<b>48.5</b>	<b>51.5</b>	<b>54.5</b>	<b>55.0</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**FIRE**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
100-5231-51110 SALARIES	3,208,880	3,832,299	3,832,299	4,085,378
100-5231-51112 SALARIES - PART TIME	87,493	51,062	51,062	0
100-5231-51113 BACKUP AMBULANCE	15,554	18,000	18,000	18,000
100-5231-51130 OVERTIME	457,431	300,225	300,225	386,707
100-5231-51135 FLSA OVERTIME	213,723	252,322	252,322	270,411
100-5231-51140 LONGEVITY PAY	20,500	22,548	22,548	24,324
100-5231-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5231-51160 CERTIFICATION INCENTIVE	52,935	61,200	61,200	60,600
100-5231-51170 PARAMEDIC INCENTIVE	104,763	117,500	117,500	120,000
100-5231-51210 CAR ALLOWANCE	0	0	0	0
100-5231-51220 PHONE ALLOWANCE	19,630	22,680	22,680	22,680
100-5231-51230 CLOTHING ALLOWANCE	33,175	36,100	36,100	33,850
100-5231-51310 TMRS	593,410	739,479	739,479	753,890
100-5231-51410 HOSPITAL & LIFE INSURANCE	559,686	642,768	642,768	794,123
100-5231-51420 LONG-TERM DISABILITY	13,858	20,041	20,041	23,287
100-5231-51440 FICA	243,506	304,855	304,855	309,955
100-5231-51450 MEDICARE	57,041	71,296	71,296	72,490
100-5231-51470 WORKERS COMP PREMIUM	70,688	80,634	80,634	87,687
100-5231-51480 UNEMPLOYMENT COMP (TWC)	9,990	16,200	16,200	14,850
TOTAL PERSONNEL SERVICES	5,762,263	6,589,210	6,589,210	7,078,232
<b>SUPPLIES</b>				
100-5231-52010 OFFICE SUPPLIES	12,502	15,475	15,475	15,475
100-5231-52040 POSTAGE & FREIGHT	142	220	220	220
100-5231-52070 COMPUTER SOFTWARE	0	0	0	0
100-5231-52130 TOOLS/ EQUIP (NON-CAPITAL)	160,686	153,157	153,157	125,865
100-5231-52210 JANITORIAL SUPPLIES	6,970	8,500	8,500	8,500
100-5231-52250 MEDICAL & SURGICAL	44,541	44,490	44,490	22,104
100-5231-52310 FUEL & LUBRICANTS	34,083	40,700	40,700	42,000
100-5231-52380 CHEMICALS	5,346	7,300	7,300	9,080
100-5231-52630 AUDIO-VISUAL	11,456	15,650	15,650	17,450
100-5231-52710 WEARING APPAREL & UNIFORMS	80,401	96,875	96,875	90,590
100-5231-52740 DRY GOODS & NOTIONS	0	0	0	0
100-5231-52810 FOOD SUPPLIES	6,889	8,600	8,600	8,600
100-5231-52990 OTHER	161	1,000	1,000	1,000
TOTAL SUPPLIES	363,176	391,967	391,967	340,884
<b>MATERIALS FOR MAINTENANCE</b>				
100-5231-54250 STREET SIGNS & MARKINGS	835	1,100	1,100	1,100
100-5231-54510 MOTOR VEHICLES	0	0	0	0
100-5231-54530 HEAVY EQUIPMENT	126,960	101,322	101,322	99,170
100-5231-54610 FURNITURE & FIXTURES	16,194	11,620	11,620	11,630
100-5231-54630 TOOLS & EQUIPMENT	37,676	39,480	39,480	37,580
100-5231-54650 COMMUNICATIONS	21,581	19,948	19,948	15,200
100-5231-54810 COMPUTER HARD/SOFTWARE	37,586	32,990	32,990	24,500
100-5231-54910 BUILDINGS	91,570	89,266	89,266	107,000
100-5231-54990 OTHER	14,366	18,150	18,150	12,450
TOTAL MATERIALS FOR MAINTENANCE	346,768	313,876	313,876	308,630



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**FIRE**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>CONTRACTUAL SERVICES</b>				
100-5231-56040 SPECIAL SERVICES	67,069	59,150	59,150	74,850
100-5231-56050 UNIFORM CONTRACT	0	0	0	0
100-5231-56060 AMBULANCE CONTRACT	33,772	243,100	243,100	165,113
100-5231-56080 ADVERTISING	0	0	0	0
100-5231-56110 COMMUNICATIONS	3,042	4,100	4,100	3,300
100-5231-56150 LAB ANALYSIS	0	0	0	0
100-5231-56180 RENTAL	3,200	5,410	5,410	5,410
100-5231-56210 TRAVEL & TRAINING	75,904	94,653	94,653	94,511
100-5231-56250 DUES & SUBSCRIPTIONS	22,614	23,195	23,195	23,095
100-5231-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	205,601	429,608	429,608	366,279
<b>CAPITAL OUTLAY</b>				
100-5231-58110 LAND-PURCHASE PRICE	0	0	0	0
100-5231-58150 LAND-BETTERMENTS	0	0	0	0
100-5231-58510 MOTOR VEHICLES	305,259	255,000	255,000	200,000
100-5231-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5231-58830 FURNITURE & FIXTURES	0	0	0	0
100-5231-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
100-5231-58910 BUILDINGS	0	162,145	162,145	0
TOTAL CAPITAL OUTLAY	305,259	417,145	417,145	200,000
<b>TOTAL FIRE</b>	<b>6,983,067</b>	<b>8,141,806</b>	<b>8,141,806</b>	<b>8,294,025</b>

## EMERGENCY COMMUNICATIONS

The Emergency Communications Division is also known as Public Safety Communications (PSC). Funding is derived from 9-1-1 fees, alarm fees, intergovernmental grants, interest income, and support from the General Fund. Wylie PSC is only one of four Texas cities providing Direct Alarm Monitoring, removing time from every alarm response. Fire/EMS dispatch is also provided for neighboring agencies to quicken their response to Wylie when needed and for revenue. All dispatchers are licensed telecommunicators through the Texas Commission on Law Enforcement (TCOLE), and in Emergency Medical Dispatch.

### Accomplishments for FY 2017

- ✓ Established an emergency back-up site that will house two (2) dispatchers and weather spotters.  
*Strategic Goals: Infrastructure*
- ✓ Worked with all Communications staff to establish a design for a new dispatch center.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Workforce; Economic Growth*
- ✓ Supervisors participated in Leadership Development Courses.  
*Strategic Goals: Workforce*
- ✓ All Communications employees are up to date and current with the TCOLE mandated training/hours  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Infrastructure; Workforce*
- ✓ Worked with Frontier Communications to establish a method of forwarding our current phone lines into the back-up site. This can be accomplished within five (5) minutes versus hours.  
*Strategic Goals: Infrastructure*

### Objectives for FY2018

- Explore the possibility of utilizing other cities to house redundant servers and cloud data in the event of an emergency.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Infrastructure; Workforce; Financial Health*
- Increase citizen knowledge on how 9-1-1 works through pamphlets in water bills, social media posts and education through the schools.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Workforce; Economic Growth*

## EMERGENCY COMMUNICATIONS (cont.)

- Integrate a new phone system that allows Next Generation 911 capabilities (NG911), which includes mapping – this will facilitate call-takers by being able to locate 9-1-1 callers in an expeditious manner and texting capabilities for those who cannot call 9-1-1.  
*Strategic Goals: Health, Safety, and Well-Being*
- Complete a stable back-up dispatch site that will be manned once a month by each dispatcher to ensure continuity of services.  
*Strategic Goals: Health, Safety, and Well-Being*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Communications Manager	1.0	1.0	1.0	1.0
Communications Supervisor	0.0	2.0	2.0	2.0
Dispatcher	10.0	9.0	10.0	10.0
TOTAL	11.0	12.0	13.0	13.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**EMERGENCY COMMUNICATIONS**

	<b>2015-2016</b>	<b>2016-2017</b>	<b>2016-2017</b>	<b>2017-2018</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
<b>PERSONNEL SERVICES</b>				
100-5241-51110 SALARIES	495,302	553,035	553,035	605,609
100-5241-51112 SALARIES - PART TIME	0	0	0	0
100-5241-51130 OVERTIME	61,656	125,117	125,117	76,960
100-5241-51135 FLSA OVERTIME	60,752	77,209	77,209	76,428
100-5241-51140 LONGEVITY PAY	2,936	3,522	3,522	3,700
100-5241-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5241-51160 CERTIFICATION INCENTIVE	12,215	15,600	15,600	17,400
100-5241-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5241-51210 CAR ALLOWANCE	0	0	0	0
100-5241-51220 PHONE ALLOWANCE	3,000	4,050	4,050	4,050
100-5241-51230 CLOTHING ALLOWANCE	4,175	4,719	4,719	4,719
100-5241-51310 TMRS	92,391	117,558	117,558	118,350
100-5241-51410 HOSPITAL & LIFE INSURANCE	96,435	107,803	107,803	144,482
100-5241-51420 LONG-TERM DISABILITY	2,310	3,391	3,391	3,452
100-5241-51440 FICA	38,696	48,310	48,310	48,659
100-5241-51450 MEDICARE	9,050	11,298	11,298	11,380
100-5241-51470 WORKERS COMP PREMIUM	1,898	2,149	2,149	2,066
100-5241-51480 UNEMPLOYMENT COMP (TWC)	2,055	3,510	3,510	3,510
100-5241-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	882,871	1,077,271	1,077,271	1,120,765
<b>SUPPLIES</b>				
100-5241-52010 OFFICE SUPPLIES	2,151	2,320	2,320	4,290
100-5241-52040 POSTAGE & FREIGHT	0	0	0	0
100-5241-52070 COMPUTER SOFTWARE	0	0	0	0
100-5241-52130 TOOLS/ EQUIP (NON-CAPITAL)	3,625	6,335	6,335	5,930
100-5241-52310 FUEL & LUBRICANTS	1,644	3,500	3,500	2,275
100-5241-52630 AUDIO-VISUAL	1,028	1,900	1,900	2,000
100-5241-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
100-5241-52810 FOOD SUPPLIES	252	700	700	1,000
TOTAL SUPPLIES	8,700	14,755	14,755	15,495
<b>MATERIALS FOR MAINTENANCE</b>				
100-5241-54510 MOTOR VEHICLES	90	2,800	2,800	1,850
100-5241-54530 HEAVY EQUIPMENT	163	0	0	0
100-5241-54610 FURNITURE & FIXTURES	581	500	500	500
100-5241-54630 TOOLS & EQUIPMENT	856	1,000	1,000	1,000
100-5241-54650 COMMUNICATIONS	66,640	73,820	73,820	63,114
100-5241-54810 COMPUTER HARD/SOFTWARE	61,308	68,624	68,624	62,855
TOTAL MATERIALS FOR MAINTENANCE	129,638	146,744	146,744	129,319
<b>CONTRACTUAL SERVICES</b>				
100-5241-56040 SPECIAL SERVICES	109,647	72,599	72,599	86,726
100-5241-56110 COMMUNICATIONS	72,699	56,140	56,140	56,500
100-5241-56120 911-EMERGENCY COMMUNICATIONS	71,336	101,216	101,216	239,032
100-5241-56180 RENTAL	26,367	81,653	81,653	71,456
100-5241-56210 TRAVEL & TRAINING	9,328	12,793	12,793	14,010
100-5241-56250 DUES & SUBSCRIPTIONS	1,309	2,136	2,136	2,297
TOTAL CONTRACTUAL SERVICES	290,686	326,537	326,537	470,021
<b>CAPITAL OUTLAY</b>				
100-5241-58810 COMPUTER HARD/SOFTWARE	0	30,000	30,000	30,000
100-5241-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
100-5241-58910 BUILDINGS	0	0	0	0
TOTAL CAPITAL OUTLAY	0	30,000	30,000	30,000
<b>TOTAL EMERGENCY COMMUNICATIONS</b>	<b>1,311,894</b>	<b>1,595,307</b>	<b>1,595,307</b>	<b>1,765,600</b>

## ANIMAL CONTROL

This division of the Police Department is responsible for the enforcement of the City's animal control ordinances and the Texas Health and Safety Code, which pertains to the control, care, and regulation of animals. Primary functions of the Animal Control Department are to safeguard the public's health and safety and to ensure responsible supervision and humane treatment for all animals within its jurisdiction.

### Accomplishments for FY2017

- ✓ Expanded partnerships with non-profit organizations and citizen groups in order to increase pet adoptions and live outcomes of animals in the shelter.  
*Strategic Goals: Community Focused Government; Workforce*
- ✓ Implemented the foster program in order to meet increased demands on staff that are beyond resource capabilities resulting in a higher than ninety-percent live outcome facility status.  
*Strategic Goals: Community Focused Government*
- ✓ Texas Department of State Health Services review was positive in all areas without infractions and comments were positive.  
*Strategic Goals: Health, Safety, and Well-Being; Workforce; Community Focused Government*
- ✓ Annual veterinarian inspection review was positive in all area without infractions.  
*Strategic Goals: Health, Safety, and Well-Being; Workforce; Community Focused Government*

### Objectives for FY2018

- Educate the public about animal welfare, and animal control laws and regulations through expanded community activity and programs.  
*Strategic Goals: Community Focused Government; Workforce*
- Establish guidelines, operational procedures, and resource needs to create an emergency and natural disaster plan for facility sheltered and community animals.  
*Strategic Goals: Community Focused Government; Health, Safety, and Well-Being; Workforce; Financial Health*
- Research and plan for growth and future needs of the shelter facility.  
*Strategic Goals: Health, Safety, and Well-Being; Workforce; Infrastructure*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Animal Control Manager	0.0	0.0	1.0	1.0
Animal Control Supervisor	1.0	1.0	0.0	0.0
Lead Animal Control Officer	0.0	0.0	1.0	1.0
Animal Control Officer	3.0	3.0	4.0	4.0
Kennel Attendant	2.0	2.0	0.0	0.5
Administrative Assistant	1.0	1.0	1.0	1.0
<b>TOTAL</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.5</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**ANIMAL CONTROL**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
100-5251-51110 SALARIES	230,409	268,713	268,713	269,215
100-5251-51112 SALARIES - PART TIME	0	0	0	11,008
100-5251-51130 OVERTIME	22,971	35,788	35,788	35,000
100-5251-51140 LONGEVITY PAY	836	1,098	1,098	1,248
100-5251-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5251-51160 CERTIFICATION INCENTIVE	0	0	0	0
100-5251-51210 CAR ALLOWANCE	0	0	0	0
100-5251-51230 CLOTHING ALLOWANCE	0	0	0	0
100-5251-51310 TMRS	36,823	46,393	46,393	46,064
100-5251-51410 HOSPITAL & LIFE INSURANCE	50,150	59,800	59,800	65,217
100-5251-51420 LONG-TERM DISABILITY	1,033	1,414	1,414	1,535
100-5251-51440 FICA	15,110	18,948	18,948	19,621
100-5251-51450 MEDICARE	3,534	4,431	4,431	4,589
100-5251-51470 WORKERS COMP PREMIUM	6,568	7,206	7,206	8,028
100-5251-51480 UNEMPLOYMENT COMP (TWC)	1,231	1,890	1,890	2,160
100-5251-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	368,666	445,681	445,681	463,685
<b>SUPPLIES</b>				
100-5251-52010 OFFICE SUPPLIES	5,525	6,220	6,220	5,220
100-5251-52040 POSTAGE & FREIGHT	184	400	400	400
100-5251-52070 COMPUTER SOFTWARE	0	0	0	0
100-5251-52130 TOOLS/ EQUIP (NON-CAPITAL)	15,285	10,385	10,385	20,490
100-5251-52210 JANITORIAL SUPPLIES	1,798	2,875	2,875	2,875
100-5251-52250 MEDICAL & SURGICAL	18,182	27,000	27,000	26,500
100-5251-52310 FUEL & LUBRICANTS	4,578	6,600	6,600	6,600
100-5251-52380 CHEMICALS	1,961	2,280	2,280	3,280
100-5251-52710 WEARING APPAREL & UNIFORMS	2,826	4,350	4,350	6,565
100-5251-52810 FOOD SUPPLIES	197	500	500	500
100-5251-52990 OTHER	1,773	6,500	6,500	5,300
TOTAL SUPPLIES	52,309	67,110	67,110	77,730
<b>MATERIALS FOR MAINTENANCE</b>				
100-5251-54510 MOTOR VEHICLES	0	0	0	0
100-5251-54630 TOOLS & EQUIPMENT	1,984	3,000	3,000	3,000
100-5251-54650 COMMUNICATIONS	0	250	250	350
100-5251-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5251-54910 BUILDINGS	0	12,658	12,658	0
100-5251-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	1,984	15,908	15,908	3,350
<b>CONTRACTUAL SERVICES</b>				
100-5251-56040 SPECIAL SERVICES	4,195	2,450	2,450	2,450
100-5251-56050 UNIFORM CONTRACT	0	0	0	0
100-5251-56080 ADVERTISING	0	0	0	0
100-5251-56110 COMMUNICATIONS	2,034	3,330	3,330	3,330
100-5251-56150 LAB ANALYSIS	94	600	600	600
100-5251-56180 RENTAL	0	3,817	3,817	3,480
100-5251-56210 TRAVEL & TRAINING	1,047	9,100	9,100	7,100
100-5251-56250 DUES & SUBSCRIPTIONS	200	200	200	350
100-5251-56680 TRASH DISPOSAL	0	500	500	500
100-5251-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	7,571	19,997	19,997	17,810

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**ANIMAL CONTROL**

	<b>2015-2016</b>	<b>2016-2017</b>	<b>2016-2017</b>	<b>2017-2018</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
<b>CAPITAL OUTLAY</b>				
100-5251-58110 LAND-PURCHASE PRICE	0	0	0	0
100-5251-58150 LAND-BETTERMENTS	0	0	0	0
100-5251-58510 MOTOR VEHICLES	103,914	0	0	58,000
100-5251-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5251-58830 FURNITURE & FIXTURES	0	0	0	0
100-5251-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
100-5251-58910 BUILDINGS	51,760	33,739	33,739	0
TOTAL CAPITAL OUTLAY	155,674	33,739	33,739	58,000
<b>TOTAL ANIMAL CONTROL</b>	<b>586,204</b>	<b>582,434</b>	<b>582,434</b>	<b>620,575</b>

## PLANNING

The Planning Department is responsible for administration of the Historic Review Commission, the Planning & Zoning Commission, and the Zoning Board of Adjustment. It is responsible for the processing and reviewing of requests for changes in zoning, land platting, commercial construction site plans, and Certificates of Occupancy; for demographic analysis and management of the City mapping functions. Other responsibilities include updating the Comprehensive Plan, Zoning Ordinance and Subdivision Regulations and other development-related research and codes.

### Accomplishments for FY2017

- ✓ 7 ZBA requests, 6 Zoning Changes, 21 Plats, 9 Site Plans, and 2 Annexation case.
  - Annexed: 7.23 acres
  - Zoned: 532.94 acres
  - Commercial: 57.61 acres; 29 Lots
  - Residential: 728.54 acres; 1,366 lots

***Strategic Goals: Economic Growth; Planning Management***

- ✓ Proposed a revamp of the Parking Standards to allow for reduced parking and reduce the urban heat island.

***Strategic Goals: Infrastructure***

- ✓ Amended the Animal Ordinance to allow pot-bellied pigs as a domesticated household pet within city limits.

***Strategic Goals: Infrastructure; Community Focused Government***

- ✓ Established and maintaining ArcGIS online “City of Wylie’s Organization account”.

***Strategic Goals: Community Focused Government; Infrastructure***

- ✓ Established contact with various GIS teams to regularly access and acquire GIS information to incorporate into the City of Wylie mapping.

***Strategic Goals: Workforce***

### Objectives for FY2018

- Begin a new neighborhood revitalization effort through the Neighborhood A.C.T.I.O.N. Plan.  
***Strategic Goals: Planning Management***
- Adopt a master plan for the downtown historic district which would also include a complete streets program to enhance the walkability of the area and make it a safe place for cars, bicycles, and pedestrians.  
***Strategic Goals: Planning Management***
- Implement a local historic landmark program through the Historic Review Commission to recognize sites of historic value to Wylie.  
***Strategic Goals: Planning Management***



## PLANNING (cont.)

- Continue to work jointly with WISD, CCCC, WEDC, and the Downtown Merchants Long Term Planning Committee on prospective development and built environment opportunities.  
*Strategic Goals: Community Focused Government*
- Completely take over the GIS addressing, and mapping related items after the inter-local agreement expires with Collin County GIS.  
*Strategic Goals: Infrastructure*
- Begin the online trainings and/or webinars in preparation for the Census 2020.  
*Strategic Goals: Workforce*
- Maintain the relationships & collaboration with Wylie IT, the 3 County Appraisal Districts and GIS departments, surrounding cities GIS teams, and the NTMWD GIS team.  
*Strategic Goals: Workforce*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Director of Development Services	1.0	1.0	1.0	1.0
Senior Planner	1.0	1.0	1.0	1.0
Planner	1.0	1.0	1.0	1.0
GIS Analyst	0.0	1.0	1.0	1.0
Mapping Technician	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
TOTAL	5.0	6.0	6.0	6.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**PLANNING**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
100-5311-51110 SALARIES	368,394	400,742	400,742	401,856
100-5311-51130 OVERTIME	575	0	0	0
100-5311-51140 LONGEVITY PAY	3,032	3,322	3,322	3,608
100-5311-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5311-51160 CERTIFICATION INCENTIVE	0	0	0	0
100-5311-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5311-51210 CAR ALLOWANCE	3,620	3,600	3,600	3,600
100-5311-51220 PHONE ALLOWANCE	1,350	1,200	1,200	1,200
100-5311-51230 CLOTHING ALLOWANCE	0	0	0	0
100-5311-51310 TMRS	54,758	61,507	61,507	61,689
100-5311-51410 HOSPITAL & LIFE INSURANCE	59,199	61,463	61,463	68,750
100-5311-51420 LONG-TERM DISABILITY	1,499	2,233	2,233	2,291
100-5311-51440 FICA	21,843	25,276	25,276	25,362
100-5311-51450 MEDICARE	5,168	5,912	5,912	5,932
100-5311-51470 WORKERS COMP PREMIUM	976	1,050	1,050	1,077
100-5311-51480 UNEMPLOYMENT COMP (TWC)	1,026	1,620	1,620	1,620
TOTAL PERSONNEL SERVICES	521,440	567,925	567,925	576,985
<b>SUPPLIES</b>				
100-5311-52010 OFFICE SUPPLIES	1,138	2,145	2,145	2,672
100-5311-52040 POSTAGE & FREIGHT	0	0	0	0
100-5311-52070 COMPUTER SOFTWARE	0	0	0	0
100-5311-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	9,500	9,500	0
100-5311-52250 MEDICAL & SURGICAL	0	50	50	0
100-5311-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
100-5311-52810 FOOD SUPPLIES	231	325	325	525
100-5311-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	1,368	12,020	12,020	3,197
<b>MATERIALS FOR MAINTENANCE</b>				
100-5311-54510 MOTOR VEHICLES	0	0	0	0
100-5311-54630 TOOLS & EQUIPMENT	0	0	0	0
100-5311-54650 COMMUNICATIONS	0	0	0	1,320
100-5311-54810 COMPUTER HARD/SOFTWARE	0	1,000	1,000	0
100-5311-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	0	1,000	1,000	1,320
<b>CONTRACTUAL SERVICES</b>				
100-5311-56040 SPECIAL SERVICES	141	8,800	8,800	11,600
100-5311-56050 UNIFORM CONTRACT	0	0	0	0
100-5311-56080 ADVERTISING	5,768	5,500	5,500	6,500
100-5311-56110 COMMUNICATIONS	0	700	700	0
100-5311-56180 RENTAL	1,694	3,000	3,000	1,500
100-5311-56210 TRAVEL & TRAINING	3,473	8,200	8,200	10,041
100-5311-56250 DUES & SUBSCRIPTIONS	1,027	1,612	1,612	1,737
100-5311-56530 COURT & LEGAL COSTS	0	0	0	0
100-5311-56810 MOWING SERVICES	0	0	0	0
100-5311-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	12,102	27,812	27,812	31,378
<b>TOTAL PLANNING</b>	<b>534,911</b>	<b>608,756</b>	<b>608,756</b>	<b>612,880</b>

## BUILDING INSPECTIONS

The mission of the Building Inspections Department is to provide thorough knowledge and exceptional service pertaining to the building, electrical, plumbing, and mechanical code regulations which supports our commitment to the safety of the citizens and to the integrity of the department. Our commitment starts at the plan review stage and continues throughout the on-site inspections after permit issuance to verify compliance with the City's codes and ordinances.

### Accomplishments for FY2017

- ✓ More than 375 single family permits and over 40 commercial permits were issued.  
*Strategic Goals: Workforce*
- ✓ Updated the Sign Ordinance to meet the needs of our growing business community.  
*Strategic Goals: Infrastructure*
- ✓ Increase staff certifications.  
*Strategic Goals: Workforce; Infrastructure*
- ✓ Adopted the 2015 International Building Codes and the 2017 National Electrical Codes.  
*Strategic Goals: Infrastructure; Health, Safety, and Well-Being*
- ✓ Participated in the Building Professional Institute training for *Customer Service*.  
*Strategic Goals: Workforce; Community Focused Government*

### Objectives for FY2018

- Continue to further our goal of becoming a completely certified department to increase our knowledge and consistency.  
*Strategic Goals: Workforce; Infrastructure*
- Update Standard Operating Procedures.  
*Strategic Goals: Infrastructure; Workforce*
- Streamline our permitting process to better serve our customers.  
*Strategic Goals: Community Focused Government*
- Continue training of all staff.  
*Strategic Goals: Infrastructure; Workforce*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Chief Building Official	1.0	1.0	1.0	1.0
Chief Inspector/Plans Examiner	1.0	0.0	0.0	0.0
Plans Examiner	0.0	1.0	1.0	1.0
Building Inspector/Plans Examiner	3.0	0.0	0.0	0.0
Building Inspector	0.0	3.0	3.0	3.0
Permit Technician	1.0	1.0	1.0	1.0
TOTAL	6.0	6.0	6.0	6.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**BUILDING INSPECTION**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
100-5312-51110 SALARIES	213,921	292,545	292,545	326,040
100-5312-51130 OVERTIME	3,378	2,045	2,045	2,000
100-5312-51140 LONGEVITY PAY	576	712	712	518
100-5312-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5312-51160 CERTIFICATION INCENTIVE	4,223	5,700	5,700	9,900
100-5312-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5312-51210 CAR ALLOWANCE	1,078	3,600	3,600	3,600
100-5312-51220 PHONE ALLOWANCE	1,350	1,200	1,200	1,200
100-5312-51230 CLOTHING ALLOWANCE	1,850	2,900	2,900	2,100
100-5312-51310 TMRS	32,462	46,550	46,550	51,899
100-5312-51410 HOSPITAL & LIFE INSURANCE	48,404	69,316	69,316	82,348
100-5312-51420 LONG-TERM DISABILITY	823	1,704	1,704	1,859
100-5312-51440 FICA	12,653	19,066	19,066	21,338
100-5312-51450 MEDICARE	2,959	4,459	4,459	4,991
100-5312-51470 WORKERS COMP PREMIUM	1,579	1,693	1,693	1,831
100-5312-51480 UNEMPLOYMENT COMP (TWC)	1,051	1,620	1,620	1,620
TOTAL PERSONNEL SERVICES	326,307	453,110	453,110	511,244
<b>SUPPLIES</b>				
100-5312-52010 OFFICE SUPPLIES	4,650	5,500	5,500	4,700
100-5312-52040 POSTAGE & FREIGHT	0	0	0	0
100-5312-52070 COMPUTER SOFTWARE	0	0	0	0
100-5312-52130 TOOLS/ EQUIP (NON-CAPITAL)	54	3,350	3,350	850
100-5312-52310 FUEL & LUBRICANTS	3,224	3,800	3,800	3,800
100-5312-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
100-5312-52810 FOOD SUPPLIES	373	500	500	500
100-5312-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	8,301	13,150	13,150	9,850
<b>MATERIALS FOR MAINTENANCE</b>				
100-5312-54510 MOTOR VEHICLES	0	0	0	0
100-5312-54630 TOOLS & EQUIPMENT	0	0	0	0
100-5312-54650 COMMUNICATIONS	0	500	500	500
100-5312-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5312-54910 BUILDINGS	0	0	0	0
100-5312-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	0	500	500	500
<b>CONTRACTUAL SERVICES</b>				
100-5312-56040 SPECIAL SERVICES	37,654	60,000	60,000	20,000
100-5312-56050 UNIFORM CONTRACT	0	0	0	0
100-5312-56080 ADVERTISING	0	0	0	0
100-5312-56110 COMMUNICATIONS	3,161	5,280	5,280	5,280
100-5312-56180 RENTAL	3,821	3,000	3,000	1,500
100-5312-56210 TRAVEL & TRAINING	540	8,000	8,000	8,000
100-5312-56250 DUES & SUBSCRIPTIONS	181	1,100	1,100	4,100
100-5312-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	45,357	77,380	77,380	38,880
<b>CAPITAL OUTLAY</b>				
100-5312-58110 LAND-PURCHASE PRICE	0	0	0	0
100-5312-58150 LAND-BETTERMENTS	0	0	0	0
100-5312-58510 MOTOR VEHICLES	0	32,000	32,000	0
100-5312-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5312-58830 FURNITURE & FIXTURES	0	0	0	0
100-5312-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
100-5312-58910 BUILDINGS	0	0	0	0
TOTAL CAPITAL OUTLAY	0	32,000	32,000	0
<b>TOTAL BUILDING INSPECTION</b>	<b>379,965</b>	<b>576,140</b>	<b>576,140</b>	<b>560,474</b>

## CODE ENFORCEMENT

The Code Enforcement Department's mission is to make the City a safer and cleaner place to live, work, and play through a cooperative effort between the City and its citizens. We strive to provide prompt, courteous, and professional service. The department works to educate the community in order to gain willing compliance and encourage responsible property maintenance. The department also helps maintain property values and a strong City tax base. This goal is accomplished by conducting inspections of residential and commercial properties to ensure proper maintenance and compliance of the minimum standards.

### Accomplishments for FY2017

- ✓ Code Officers participated in Bozman HOA "town hall" meeting in an effort to build positive working relationship.  
*Strategic Goals: Community Focused Government*
- ✓ Upgraded Cell phones for better coverage.  
*Strategic Goals: Infrastructure; Workforce*
- ✓ Conducted more than 1,500 violation counts, with the greatest being bulk and debris at curb (400); issued over 1,200 violation notices, and addressed more than 450 complaints.  
*Strategic Goals: Health, Safety, and Well-Being*
- ✓ Total Opened Cases 1,592; Total Closed Cases 1,384.  
*Strategic Goals: Workforce*
- ✓ Participated in the Building Professional Institute training for Customer Service.  
*Strategic Goals: Workforce; Community Focused Government*

### Objectives for FY2018

- Have a stronger involvement with community outreach programs and community events.  
*Strategic Goals: Community Focused Government*
- Work on obtaining Property Maintenance Certifications.  
*Strategic Goals: Infrastructure; Economic Growth*
- Review the Dangerous Building Ordinance and change as needed.  
*Strategic Goals: Infrastructure*
- Update Standard Operating Procedures.  
*Strategic Goals: Infrastructure; Workforce*
- Continue training of all staff.  
*Strategic Goals: Infrastructure; Workforce*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Code Enforcement Officer	2.0	2.0	2.0	2.0
Permit Technician	0.0	0.0	1.0	1.0
Administrative Assistant	1.0	1.0	0.0	0.0
<b>TOTAL</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**CODE ENFORCEMENT**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
100-5313-51110 SALARIES	119,141	124,236	124,236	124,925
100-5313-51130 OVERTIME	2,442	2,045	2,045	2,000
100-5313-51140 LONGEVITY PAY	740	874	874	876
100-5313-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5313-51160 CERTIFICATION INCENTIVE	4,827	5,000	5,000	5,000
100-5313-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5313-51210 CAR ALLOWANCE	0	0	0	700
100-5313-51230 CLOTHING ALLOWANCE	1,500	1,500	1,500	1,600
100-5313-51310 TMRS	18,713	20,207	20,207	20,373
100-5313-51410 HOSPITAL & LIFE INSURANCE	22,185	22,294	22,294	19,332
100-5313-51420 LONG-TERM DISABILITY	523	702	702	712
100-5313-51440 FICA	7,628	8,287	8,287	8,376
100-5313-51450 MEDICARE	1,784	1,939	1,939	1,959
100-5313-51470 WORKERS COMP PREMIUM	609	649	649	675
100-5313-51480 UNEMPLOYMENT COMP (TWC)	513	810	810	810
TOTAL PERSONNEL SERVICES	180,603	188,543	188,543	187,338
<b>SUPPLIES</b>				
100-5313-52010 OFFICE SUPPLIES	883	1,260	1,260	1,260
100-5313-52040 POSTAGE & FREIGHT	0	0	0	0
100-5313-52070 COMPUTER SOFTWARE	0	0	0	0
100-5313-52130 TOOLS/ EQUIP (NON-CAPITAL)	264	300	300	300
100-5313-52310 FUEL & LUBRICANTS	743	2,100	2,100	2,100
100-5313-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
100-5313-52810 FOOD SUPPLIES	24	150	150	150
100-5313-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	1,914	3,810	3,810	3,810
<b>MATERIALS FOR MAINTENANCE</b>				
100-5313-54510 MOTOR VEHICLES	0	0	0	0
100-5313-54630 TOOLS & EQUIPMENT	0	200	200	200
100-5313-54650 COMMUNICATIONS	0	150	150	150
100-5313-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5313-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	0	350	350	350
<b>CONTRACTUAL SERVICES</b>				
100-5313-56040 SPECIAL SERVICES	713	10,000	10,000	10,000
100-5313-56050 UNIFORM CONTRACT	0	0	0	0
100-5313-56080 ADVERTISING	0	1,500	1,500	1,500
100-5313-56110 COMMUNICATIONS	2,742	4,912	4,912	4,912
100-5313-56180 RENTAL	0	3,000	3,000	1,500
100-5313-56210 TRAVEL & TRAINING	642	4,000	4,000	4,000
100-5313-56250 DUES & SUBSCRIPTIONS	104	560	560	560
100-5313-56530 COURT & LEGAL COSTS	1,564	5,500	5,500	5,500
100-5313-56810 MOWING SERVICES	5,893	12,000	12,000	12,000
100-5313-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	11,657	41,472	41,472	39,972
<b>TOTAL CODE ENFORCEMENT</b>	<b>194,174</b>	<b>234,175</b>	<b>234,175</b>	<b>231,470</b>

## STREETS DEPARTMENT

The Streets Department is responsible for maintaining approximately 200 miles of streets and 41 miles of alleys. Maintenance consists of removal and replacement of road surface failures, crack sealing, concrete replacement, and other preventive measures. The department maintains the storm drainage systems, street signs, and downtown street lights. The department mows grass and trims weeds, brush, and trees in public rights-of-way and performs mosquito surveillance and fogging.

### Accomplishments for FY2017

- ✓ Continued asphalt and concrete street repairs as needed to streets, alleys, curbs, and gutters.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- ✓ Continued repairing and installing sidewalk panels at various subdivisions.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- ✓ Continued mosquito surveillance and control throughout the City to control mosquito-borne disease.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- ✓ Acquired Signal Technician position to maintain the City-owned traffic lights (currently nine intersections), school zone equipment, traffic signs and markings.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- ✓ Began installing flashing LED school zone signs at all school crossings.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*

### Objectives for FY2018

- Maintain all facets of the City's mobility network for motorists and pedestrians.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- Continue GIS mapping of regulatory street signs and stormwater infrastructure.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- Continue storm water infrastructure maintenance (clearing drainageways and channels, cleaning storm water inlets, inspecting outfalls and coordinating public education/participation).  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Public Works Superintendent	1.0	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0	2.0
Fleet Maintenance Coordinator	1.0	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0	2.0
Traffic Signal Technician	0.0	0.0	1.0	1.0
Stormwater Technician	0.0	1.0	1.0	1.0
Maintenance Worker II	1.0	3.0	3.0	3.0
Maintenance Worker	6.0	6.0	6.0	6.0
Seasonal Worker	0.75	0.75	0.75	0.75
TOTAL	12.75	15.75	16.75	17.75

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**STREETS**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
100-5411-51110 SALARIES	610,120	673,213	673,213	713,336
100-5411-51112 SALARIES - PART TIME	14,267	18,720	18,720	18,720
100-5411-51130 OVERTIME	17,573	17,894	17,894	17,500
100-5411-51140 LONGEVITY PAY	3,772	4,658	4,658	5,336
100-5411-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5411-51160 CERTIFICATION INCENTIVE	2,135	2,080	2,080	2,860
100-5411-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5411-51210 CAR ALLOWANCE	0	0	0	0
100-5411-51220 PHONE ALLOWANCE	6,150	7,020	7,020	7,200
100-5411-51230 CLOTHING ALLOWANCE	11,080	12,160	12,160	12,880
100-5411-51260 MOVING ALLOWANCE	0	0	0	0
100-5411-51310 TMRS	92,951	107,743	107,743	113,389
100-5411-51410 HOSPITAL & LIFE INSURANCE	127,770	148,516	148,516	191,668
100-5411-51420 LONG-TERM DISABILITY	2,822	3,708	3,708	4,066
100-5411-51440 FICA	39,380	45,278	45,278	47,779
100-5411-51450 MEDICARE	9,210	10,589	10,589	11,174
100-5411-51470 WORKERS COMP PREMIUM	26,754	39,255	39,255	41,942
100-5411-51480 UNEMPLOYMENT COMP (TWC)	2,936	4,320	4,320	4,590
100-5411-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	966,920	1,095,154	1,095,154	1,192,440
<b>SUPPLIES</b>				
100-5411-52010 OFFICE SUPPLIES	487	600	600	600
100-5411-52040 POSTAGE & FREIGHT	177	250	250	250
100-5411-52070 COMPUTER SOFTWARE	0	0	0	640
100-5411-52130 TOOLS/ EQUIP (NON-CAPITAL)	40,566	27,675	27,675	61,975
100-5411-52210 JANITORIAL SUPPLIES	0	0	0	0
100-5411-52250 MEDICAL & SURGICAL	10	425	425	450
100-5411-52310 FUEL & LUBRICANTS	16,939	29,838	29,838	35,343
100-5411-52380 CHEMICALS	1,036	2,000	2,000	2,000
100-5411-52510 BOTANICAL & AGRICULTURAL	61	700	700	700
100-5411-52710 WEARING APPAREL & UNIFORMS	2,280	2,500	2,500	2,650
100-5411-52810 FOOD SUPPLIES	217	625	625	650
100-5411-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	61,772	64,613	64,613	105,258
<b>MATERIALS FOR MAINTENANCE</b>				
100-5411-54210 STREETS & ALLEYS	1,037,404	1,500,000	1,500,000	1,500,000
100-5411-54250 STREET SIGNS & MARKINGS	46,160	227,500	227,500	110,000
100-5411-54510 MOTOR VEHICLES	108	0	0	0
100-5411-54530 HEAVY EQUIPMENT	9,625	15,000	15,000	18,000
100-5411-54630 TOOLS & EQUIPMENT	2,361	2,500	2,500	2,500
100-5411-54650 COMMUNICATIONS	0	1,350	1,350	1,350
100-5411-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5411-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	1,095,658	1,746,350	1,746,350	1,631,850
<b>CONTRACTUAL SERVICES</b>				
100-5411-56040 SPECIAL SERVICES	30,150	120,000	120,000	120,000
100-5411-56050 UNIFORM CONTRACT	0	0	0	0
100-5411-56080 ADVERTISING	0	0	0	0
100-5411-56110 COMMUNICATIONS	1,105	1,800	1,800	1,800
100-5411-56150 LAB ANALYSIS	0	5,000	5,000	5,000
100-5411-56180 RENTAL	498	12,000	12,000	12,000
100-5411-56210 TRAVEL & TRAINING	4,008	8,670	8,670	8,920
100-5411-56570 ENGINEERING/ARCHITECTURAL	0	50,000	50,000	50,000
100-5411-56610 UTILITIES-ELECTRIC	0	0	0	0
100-5411-56680 TRASH DISPOSAL	2,609	3,000	3,000	3,000
100-5411-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	38,369	200,470	200,470	200,720



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**STREETS**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>CAPITAL OUTLAY</b>				
100-5411-58110 LAND-PURCHASE PRICE	0	0	0	0
100-5411-58150 LAND-BETTERMENTS	0	0	0	0
100-5411-58210 STREETS & ALLEYS	0	0	0	0
100-5411-58220 STREET LIGHTS	0	0	0	0
100-5411-58510 MOTOR VEHICLES	27,366	0	0	70,000
100-5411-58530 HEAVY EQUIPMENT	0	0	0	0
100-5411-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5411-58830 FURNITURE & FIXTURES	0	0	0	0
100-5411-58850 MAJOR TOOLS & EQUIPMENT	0	115,000	115,000	0
100-5411-58910 BUILDINGS	0	0	0	0
TOTAL CAPITAL OUTLAY	27,366	115,000	115,000	70,000
<b>TOTAL STREETS</b>	<b>2,190,085</b>	<b>3,221,586</b>	<b>3,221,586</b>	<b>3,200,268</b>

## PARKS DEPARTMENT

The Parks division of the Public Services Department is responsible for the development and maintenance of parks, landscaped roadway areas, and other public rights of way; including areas located on S. Highway 78, FM 544, and all City facilities. The Department receives supplemental funding from the 4B Sales Tax Revenue Fund found in 4B Parks.

### Accomplishments for FY2017

- ✓ Renewed our Tree City USA designation.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- ✓ Continued quality maintenance to the City's parks, open spaces, playgrounds, and athletic fields.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- ✓ Provided football, baseball, softball, and soccer fields for over 5,900 youth players.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- ✓ Replaced several aging pieces of equipment (mowers and trailers).  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure; Workforce*

### Objectives for FY2018

- Maintain the quality of maintenance to the City's parks, open spaces, playgrounds, and athletic fields.  
*Strategic Goals: Health, Safety, and Well-Being*
- Continue working with local sports associations on field and infrastructure improvements.  
*Strategic Goals: Health, Safety, and Well-Being; Planning Management; Infrastructure*
- Expand on several park improvements by replacing aging playground equipment, installing additional playground structures, replacing decorative fencing, and replacing park lighting.  
*Strategic Goals: Health, Safety, and Well-Being; Planning Management; Infrastructure*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Parks & Recreation Superintendent	0.0	0.5	1.0	1.0
Parks Manager	1.0	1.0	1.0	1.0
Field Supervisor	1.0	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0	1.0
Lead Chemical Applicator	1.0	1.0	1.0	2.0
Equipment Operator	0.0	0.0	1.0	1.0
Service Technician/Operator	1.0	1.0	0.0	0.0
Irrigation Technician	0.0	1.0	1.0	1.0
Maintenance Worker II	0.0	0.0	2.0	2.0
Maintenance Worker	8.0	8.0	6.0	6.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Seasonal Worker	0.75	0.75	0.75	0.75
<b>TOTAL</b>	<b>14.75</b>	<b>16.25</b>	<b>16.75</b>	<b>17.75</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**PARKS**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
100-5511-51110 SALARIES	662,600	751,476	751,476	792,418
100-5511-51112 SALARIES - PART TIME	10,875	19,016	19,016	24,800
100-5511-51130 OVERTIME	18,394	30,675	30,675	30,000
100-5511-51140 LONGEVITY PAY	6,060	7,202	7,202	7,756
100-5511-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5511-51160 CERTIFICATION INCENTIVE	6,093	7,360	7,360	7,815
100-5511-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5511-51210 CAR ALLOWANCE	0	0	0	0
100-5511-51220 PHONE ALLOWANCE	4,975	11,160	11,160	12,450
100-5511-51230 CLOTHING ALLOWANCE	9,360	10,800	10,800	11,520
100-5511-51310 TMRS	101,032	122,184	122,184	128,106
100-5511-51410 HOSPITAL & LIFE INSURANCE	149,293	161,655	161,655	199,465
100-5511-51420 LONG-TERM DISABILITY	2,705	4,165	4,165	4,517
100-5511-51440 FICA	41,882	51,245	51,245	54,207
100-5511-51450 MEDICARE	9,795	11,985	11,985	12,677
100-5511-51470 WORKERS COMP PREMIUM	16,520	18,974	18,974	20,611
100-5511-51480 UNEMPLOYMENT COMP (TWC)	3,085	4,320	4,320	4,590
100-5511-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	1,042,669	1,212,217	1,212,217	1,310,932
<b>SUPPLIES</b>				
100-5511-52010 OFFICE SUPPLIES	1,236	1,790	1,790	2,500
100-5511-52040 POSTAGE & FREIGHT	0	0	0	0
100-5511-52070 COMPUTER SOFTWARE	0	0	0	0
100-5511-52130 TOOLS/ EQUIP (NON-CAPITAL)	26,768	63,300	63,300	42,000
100-5511-52210 JANITORIAL SUPPLIES	2,320	6,795	6,795	8,000
100-5511-52250 MEDICAL & SURGICAL	2,047	3,000	3,000	4,075
100-5511-52310 FUEL & LUBRICANTS	19,091	37,625	37,625	41,268
100-5511-52380 CHEMICALS	32,177	40,500	40,500	51,000
100-5511-52510 BOTANICAL & AGRICULTURAL	10,535	15,890	15,890	26,000
100-5511-52550 IRRIGATION SYSTEM PARTS	17,729	17,100	17,100	30,000
100-5511-52610 RECREATIONAL SUPPLIES	99,202	70,100	70,100	93,000
100-5511-52710 WEARING APPAREL & UNIFORMS	875	2,879	2,879	3,150
100-5511-52810 FOOD SUPPLIES	1,068	2,168	2,168	3,050
100-5511-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	213,047	261,147	261,147	304,043
<b>MATERIALS FOR MAINTENANCE</b>				
100-5511-54210 STREETS & ALLEYS	6,168	5,000	5,000	7,000
100-5511-54250 STREET SIGNS & MARKINGS	1,509	3,500	3,500	10,000
100-5511-54510 MOTOR VEHICLES	0	0	0	0
100-5511-54530 HEAVY EQUIPMENT	18,618	19,856	19,856	23,250
100-5511-54630 TOOLS & EQUIPMENT	1,100	1,500	1,500	2,600
100-5511-54650 COMMUNICATIONS	0	100	100	100
100-5511-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5511-54910 BUILDINGS	4,361	8,000	8,000	13,000
100-5511-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	31,755	37,956	37,956	55,950

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**PARKS**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>CONTRACTUAL SERVICES</b>				
100-5511-56040 SPECIAL SERVICES	349,534	440,645	440,645	457,495
100-5511-56050 UNIFORM CONTRACT	0	0	0	0
100-5511-56080 ADVERTISING	0	0	0	0
100-5511-56110 COMMUNICATIONS	3,688	1,200	1,200	1,200
100-5511-56180 RENTAL	11,113	18,692	18,692	17,000
100-5511-56210 TRAVEL & TRAINING	8,476	19,425	19,425	25,125
100-5511-56250 DUES & SUBSCRIPTIONS	2,192	2,975	2,975	4,325
100-5511-56570 ENGINEERING/ARCHITECTURAL	0	0	0	0
100-5511-56610 UTILITIES-ELECTRIC	131,632	140,000	140,000	154,000
100-5511-56630 UTILITIES-WATER	215,181	225,000	225,000	232,500
100-5511-56680 TRASH DISPOSAL	1,530	3,600	3,600	3,000
100-5511-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	723,346	851,537	851,537	894,645
<b>CAPITAL OUTLAY</b>				
100-5511-58110 LAND-PURCHASE PRICE	0	0	0	0
100-5511-58150 LAND-BETTERMENTS	98,786	0	0	0
100-5511-58210 STREETS & ALLEYS	0	0	0	0
100-5511-58510 MOTOR VEHICLES	110,334	0	0	0
100-5511-58530 HEAVY EQUIPMENT	0	0	0	0
100-5511-58570 ENGINEERING/ARCHITECTURAL	0	42,500	42,500	75,000
100-5511-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5511-58830 FURNITURE & FIXTURES	0	0	0	0
100-5511-58840 OUTDOOR FURNITURE & EQUIPMENT	0	0	0	0
100-5511-58850 MAJOR TOOLS & EQUIPMENT	0	29,250	29,250	0
100-5511-58910 BUILDINGS	0	25,000	25,000	0
TOTAL CAPITAL OUTLAY	209,120	96,750	96,750	75,000
<b>TOTAL PARKS</b>	<b>2,219,937</b>	<b>2,459,607</b>	<b>2,459,607</b>	<b>2,640,570</b>

## LIBRARY

The library continues to be a gathering space for our community. Our visitor count was up 19 percent from the previous fiscal year. We are now a regular meeting place for the Wylie Chamber Business Card Exchange and we offer a monthly educational component for them. We also have one-on-one consultations with business owners to help them maximize use of our business resources. Community members using our meeting rooms include homeowner's associations, Girl Scout troops, the Wylie Historical Society, local businesses and the Sachse Wylie Authors Group. The Police and Fire Rescue Departments have used the conference room for meetings and training and the computer lab for testing. The Wylie Municipal Court held bench trials and the Teen Court Banquet event in the multipurpose room. It was a busy election year with the presidential primary election in March, local elections in May and the general presidential election in November. This year the library added 3D Printer Services with the Friends of the Library purchasing the printer and the STEAM kits. The library has partnered with the University of Texas at Dallas to create curriculum for the STEAM kits.

### Accomplishments for FY 2017

- ✓ For Fiscal Year 2016, the library had:
  - 227,095 visitors
  - 550,211 items borrowed
  - 36,773 registered borrowers
  - 603 programs offered (includes all programs, all ages, including Summer Reading Club, Storytime, and computer classes)
  - 22,331 program attendance
  - 24,248 computer sessions
- ✓ Expanded the large print and audio collection to serve the senior community. Conducted technology programs at the Mansions of Wylie.  
*Strategic Goals: Community Focused Government; Culture*
- ✓ The website was updated under the leadership of the Public Information Officer. The Electronic Services Librarian and the Youth Services Supervisor upgraded the webpage and continue to manage it.  
*Strategic Goals: Community Focused Government*
- ✓ The Wylie Chamber meets at the library for the Business Card Exchange. Participation has averaged 25 per week. The library staff offers a program once a month and one-on-one business reference consultations to review resources.  
*Strategic Goals: Community Focused Government*
- ✓ The Look at My Book (LAMB) program increased 107 percent in FY 2017. We had to add an additional reception.  
*Strategic Goals: Culture*
- ✓ Added a bilingual (Spanish/English) component to Family Storytime.  
*Strategic Goals: Community Focused Government; Culture*

## LIBRARY (cont.)

- ✓ Friends of the Library purchased 3D Printer and STEAM kits, and the library has a partnership with UTD to create curriculum for STEAM kits. 3D Printer service for the public was launched in June.

*Strategic Goals: Culture; Community Focused Government*

### Objectives for FY 2018

- Offer two educational programs for the non-profit community.  
*Strategic Goals: Community Focused Government; Culture*
- Add ten STEAM kits available for check-out to children and teens.  
*Strategic Goals: Community Focused Government; Culture*
- Host a school librarian lunch to promote library services to local schools.  
*Strategic Goals: Community Focused Government*
- Make oral histories available to be accessed online.  
*Strategic Goals: Community Focused Government; Culture*
- Offer two MakerSpace programs for Teens.  
*Strategic Goals: Community Focused Government; Culture*
- Offer two cultural events for families.  
*Strategic Goals: Community Focused Government; Culture*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Library Director	1.0	1.0	1.0	1.0
Public Services Supervisor	1.0	1.0	1.0	1.0
Youth Services Supervisor	1.0	1.0	1.0	1.0
Circulation Services Supervisor	1.0	1.0	1.0	1.0
Children's Services Librarian	1.5	1.5	1.5	2.0
Teen Services Librarian	1.0	1.0	1.0	1.0
Adult Services Librarian	1.5	1.5	2.0	2.0
Electronic Services Librarian	1.0	1.0	1.0	1.0
Technical Librarian	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Reference Assistant	6.0	6.0	6.5	7.0
Library Technician	5.5	5.5	5.5	6.0
Library Clerk	1.5	1.5	1.5	2.0
<b>TOTAL</b>	<b>24.0</b>	<b>24.0</b>	<b>25.0</b>	<b>27.0</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**LIBRARY**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
100-5551-51110 SALARIES	732,321	860,157	860,157	914,702
100-5551-51112 SALARIES - PART TIME	266,476	283,428	283,428	287,880
100-5551-51130 OVERTIME	0	0	0	0
100-5551-51140 LONGEVITY PAY	4,936	5,636	5,636	6,416
100-5551-51145 SICK LEAVE BUYBACK	0	0	0	0
100-5551-51160 CERTIFICATION INCENTIVE	0	0	0	0
100-5551-51170 PARAMEDIC INCENTIVE	0	0	0	0
100-5551-51210 CAR ALLOWANCE	3,620	3,600	3,600	3,600
100-5551-51220 PHONE ALLOWANCE	1,200	1,200	1,200	1,200
100-5551-51230 CLOTHING ALLOWANCE	0	0	0	0
100-5551-51310 TMRS	146,237	175,686	175,686	186,445
100-5551-51410 HOSPITAL & LIFE INSURANCE	109,260	116,803	116,803	140,155
100-5551-51420 LONG-TERM DISABILITY	3,187	4,195	4,195	5,215
100-5551-51440 FICA	61,846	72,843	72,843	76,841
100-5551-51450 MEDICARE	14,464	17,036	17,036	17,972
100-5551-51470 WORKERS COMP PREMIUM	2,569	2,807	2,807	3,261
100-5551-51480 UNEMPLOYMENT COMP (TWC)	5,551	8,640	8,640	9,450
TOTAL PERSONNEL SERVICES	1,351,668	1,552,032	1,552,032	1,653,137
<b>SUPPLIES</b>				
100-5551-52010 OFFICE SUPPLIES	42,909	49,164	49,164	46,589
100-5551-52040 POSTAGE & FREIGHT	5,272	6,675	6,675	5,175
100-5551-52070 COMPUTER SOFTWARE	0	0	0	0
100-5551-52130 TOOLS/ EQUIP (NON-CAPITAL)	13,465	12,803	12,803	25,102
100-5551-52510 BOTANICAL & AGRICULTURAL	0	0	0	0
100-5551-52620 LIBRARY BOOKS	149,043	140,945	140,945	148,229
100-5551-52630 AUDIO-VISUAL	57,905	67,984	67,984	71,984
100-5551-52810 FOOD SUPPLIES	980	1,210	1,210	1,210
100-5551-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	269,574	278,781	278,781	298,289
<b>MATERIALS FOR MAINTENANCE</b>				
100-5551-54510 MOTOR VEHICLES	0	0	0	0
100-5551-54630 TOOLS & EQUIPMENT	0	0	0	0
100-5551-54810 COMPUTER HARD/SOFTWARE	20,609	15,380	15,380	23,108
100-5551-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	20,609	15,380	15,380	23,108
<b>CONTRACTUAL SERVICES</b>				
100-5551-56040 SPECIAL SERVICES	47,788	45,701	45,701	47,586
100-5551-56050 UNIFORM CONTRACT	0	0	0	0
100-5551-56080 ADVERTISING	0	0	0	0
100-5551-56110 COMMUNICATIONS	0	0	0	0
100-5551-56130 SECURITY SURVEILLANCE	0	0	0	0
100-5551-56180 RENTAL	5,491	8,364	8,364	7,260
100-5551-56210 TRAVEL & TRAINING	10,346	10,894	10,894	8,100
100-5551-56250 DUES & SUBSCRIPTIONS	1,506	2,265	2,265	3,037
100-5551-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	65,132	67,224	67,224	65,983
<b>CAPITAL OUTLAY</b>				
100-5551-58110 LAND-PURCHASE PRICE	0	0	0	0
100-5551-58150 LAND-BETTERMENTS	0	0	0	0
100-5551-58510 MOTOR VEHICLES	0	0	0	0
100-5551-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
100-5551-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
100-5551-58910 BUILDINGS	0	0	0	22,602
TOTAL CAPITAL OUTLAY	0	0	0	22,602
<b>TOTAL LIBRARY</b>	<b>1,706,982</b>	<b>1,913,416</b>	<b>1,913,416</b>	<b>2,063,119</b>

## GENERAL FUND COMBINED SERVICES

This department reflects expenditures incurred by the City's General Fund, as a single entity, in the conduct of its operations. These expenditures include ambulance and sanitation contracts, insurance premiums, communications, utilities, postage and market surveys.



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**100-GENERAL FUND**  
**COMBINED SERVICES**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>SUPPLIES</b>				
100-5181-52010 OFFICE SUPPLIES	0	0	0	0
100-5181-52040 POSTAGE & FREIGHT	19,868	30,000	30,000	25,000
100-5181-52070 COMPUTER SOFTWARE	0	0	0	0
100-5181-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	0	0	0
100-5181-52810 FOOD SUPPLIES	0	0	0	0
100-5181-52990 OTHER	0	0	0	0
100-5181-52995 EOC-KATRINA	0	0	0	0
TOTAL SUPPLIES	19,868	30,000	30,000	25,000
<b>MATERIALS FOR MAINTENANCE</b>				
100-5181-54510 MOTOR VEHICLES	205,711	207,935	207,935	220,000
100-5181-54630 TOOLS & EQUIPMENT	0	0	0	0
100-5181-54810 COMPUTER HARD/SOFTWARE	4,385	12,000	12,000	12,000
100-5181-54910 BUILDINGS	0	0	0	0
100-5181-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	210,096	219,935	219,935	232,000
<b>CONTRACTUAL SERVICES</b>				
100-5181-56040 SPECIAL SERVICES	619,435	509,238	509,238	1,063,319
100-5181-56050 UNIFORM CONTRACT	0	0	0	0
100-5181-56060 AMBULANCE CONTRACT	0	0	0	0
100-5181-56080 ADVERTISING	0	0	0	0
100-5181-56110 COMMUNICATIONS	102,221	115,000	115,000	118,348
100-5181-56180 RENTAL	0	0	0	0
100-5181-56210 TRAVEL & TRAINING	0	0	0	0
100-5181-56250 DUES & SUBSCRIPTIONS	0	0	0	0
100-5181-56310 INSURANCE	189,554	220,000	220,000	250,000
100-5181-56510 AUDIT & LEGAL SERVICES	0	0	0	0
100-5181-56520 PENALTIES & INTEREST	0	0	0	0
100-5181-56530 COURT & LEGAL COSTS	0	0	0	0
100-5181-56610 UTILITIES-ELECTRIC	259,361	350,000	350,000	350,000
100-5181-56612 STREET LIGHTING	429,741	430,000	430,000	450,000
100-5181-56630 UTILITIES-WATER	19,187	40,000	40,000	30,000
100-5181-56660 UTILITIES-GAS	19,152	45,000	45,000	40,000
100-5181-56680 TRASH DISPOSAL	1,799,592	1,650,000	1,650,000	1,680,000
100-5181-56990 OTHER	568,727	514,048	514,048	556,714
TOTAL CONTRACTUAL SERVICES	4,006,969	3,873,286	3,873,286	4,538,381
<b>DEBT SERVICE &amp; CAP. REPL</b>				
100-5181-57310 DEBT SERVICE-FISCAL AGENT FEES	0	0	0	0
100-5181-57410 PRINCIPAL PAYMENT	75,746	254,204	254,204	254,204
100-5181-57415 INTEREST EXPENSE	883	0	0	0
100-5181-57420 BOND ISSUE COSTS	0	0	0	0
100-5181-57710 BAD DEBT EXPENSE	0	0	0	0
TOTAL DEBT SERVICE & CAP. REPL	76,629	254,204	254,204	254,204
<b>OTHER FINANCING (USES)</b>				
100-5181-59112 TRANSFER TO 4B SALES TAX FUND	0	0	0	0
100-5181-59121 TRANSFER TO PARK A & I FUND	0	0	0	0
100-5181-59150 TRANSFER TO MUNICIPAL CT TECH	0	0	0	0
100-5181-59152 TRANSFER TO MUNICIPAL BLDG SEC	0	0	0	0
100-5181-59155 TRANSFER TO FIRE TRAINING CTR	0	0	0	0
100-5181-59160 TRANSFER TO WEDC	0	0	0	0
100-5181-59175 TRANSFER TO DEBT SERVICE	200,000	0	0	0
100-5181-59430 TRANSFER TO CAPITAL PROJECT FUND	88,587	944,000	944,000	2,795,553
100-5181-59447 TRANSFER TO 2008 GEN OBLIG	0	0	0	0
100-5181-59611 TRANSFER TO UTILITY FUND	101,200	0	0	0
TOTAL OTHER FINANCING (USES)	389,787	944,000	944,000	2,795,553
<b>TOTAL COMBINED SERVICES</b>	<b>4,703,349</b>	<b>5,321,425</b>	<b>5,321,425</b>	<b>7,845,138</b>

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# ENTERPRISE FUNDS

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## CITY OF WYLIE, TEXAS FISCAL YEAR 2017-2018

## UTILITY FUND

The City's water and wastewater utilities are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are financed primarily through user charges. Departments in this fund include Utility Administration, Utilities-Water, Utilities-Wastewater, Engineering, Utility Billing, and UF Combined Services.

## City Of Wylie

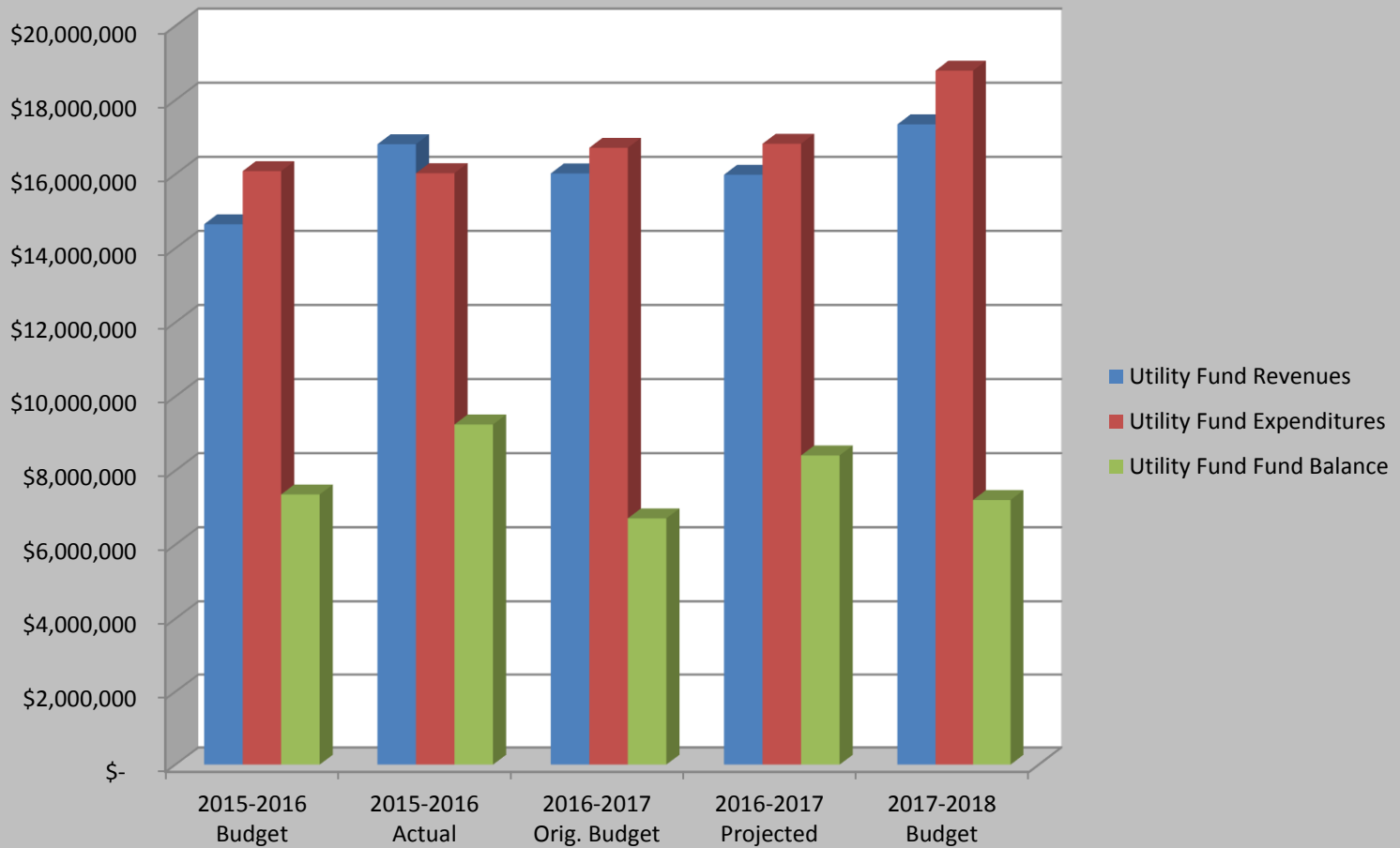
### Fund Summary

#### Utility Fund

<b>Audited Utility Fund Ending Balance 09/30/16</b>	<b>\$ 9,244,885</b>
Projected '17 Revenues	15,987,000
Available Funds	<u>25,231,885</u>
Projected '17 Expenses	<u>(16,823,515)</u>
Estimated Ending Fund Balance 09/30/17	\$ 8,408,370
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$ 8,653,370 a)</b>
Budgeted Revenues '18	17,347,000
Budgeted Expenses '18	(18,473,840) b)
Use of Fund Balance - New/Replacement Fleet & Equipment	<u>(322,000)</u>
Estimated Ending Fund Balance 09/30/18	<u><u>\$ 7,204,530 c)</u></u>

- a) Increase due to estimated carry-forward of funds for engineering services for a replacement ground storage tank at the Nortex Pump Station, and a waterline replacement at Ballard Ave. & First St.
- b) Includes expenses for projects from carry-forward funds listed above.
- c) Policy requirement is 90 days of operating expenditures - This Ending Fund Balance is 144 days.

## Utility Fund Financial Summary



	2015-2016 Budget	2015-2016 Actual	2016-2017 Orig. Budget	2016-2017 Projected	2017-2018 Budget
<b>Utility Fund Revenues</b>	\$ 14,649,700	\$ 16,810,719	\$ 16,022,000	\$ 15,987,000	\$ 17,347,000
<b>Utility Fund Expenditures</b>	\$ 16,084,093	\$ 16,028,111	\$ 16,712,515	\$ 16,823,515	\$ 18,795,840
<b>Utility Fund Fund Balance</b>	\$ 7,354,417	\$ 9,244,885	\$ 6,708,902	\$ 8,408,370	\$ 7,204,530

The Utility Fund consists of the water and wastewater utilities as well as related infrastructure which are primarily financed through user charges. The City of Wylie's water is provided by the North Texas Municipal Water District (NTMWD) in conjunction with the Water and Wastewater departments. The decrease in the Utility Fund Fund Balance is attributable to the planned draw down for one-time fleet and equipment purchases. A new Public Works facility was recently completed to ensure the City is able to respond to the increase in population and resource demand.

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>SERVICE FEES</b>				
611-4000-44135 WEEKEND INSPECTION FEES	64,800	50,000	50,000	50,000
611-4000-44511 WATER SALES	7,184,591	7,700,000	7,700,000	8,400,000
611-4000-44512 SEWER SALES	7,097,706	7,700,000	7,700,000	8,400,000
611-4000-44513 SEWER PASS THRU	0	0	0	0
611-4000-44515 PENALTY	217,281	230,000	230,000	205,000
611-4000-44516 WATER TAP FEES	41,187	50,000	50,000	50,000
611-4000-44517 SEWER TAP FEES	20,992	20,000	20,000	20,000
611-4000-44518 TURN ON/ OFF FEES	47,100	60,000	60,000	40,000
611-4000-44519 WATER SALES - BULK	48,067	45,000	45,000	30,000
611-4000-44520 UTILITY PRETREATMENT FEES	85,832	90,000	90,000	100,000
611-4000-44561 IMPACT FEES - WATER	0	0	0	0
611-4000-44563 IMPACT FEES - SEWER	0	0	0	0
TOTAL SERVICE FEES	14,807,555	15,945,000	15,945,000	17,295,000
<b>INTEREST INCOME</b>				
611-4000-46110 ALLOCATED INTEREST EARNINGS	12,095	10,000	10,000	22,000
611-4000-46135 BOND ACCRUED INTEREST RECVD	0	0	0	0
611-4000-46139 TEXPOOL INTEREST 02 BONDS	0	0	0	0
611-4000-46140 TEXPOOL INTEREST	0	0	0	0
611-4000-46143 LOGIC INTEREST	0	0	0	0
611-4000-46144 TEXPOOL INTEREST 99 BONDS	0	0	0	0
611-4000-46147 TEXPOOL INTEREST 00 BONDS	0	0	0	0
611-4000-46210 INTEREST EARNED	83,097	0	0	0
TOTAL INTEREST INCOME	95,192	10,000	10,000	22,000
<b>MISCELLANEOUS INCOME</b>				
611-4000-48310 RECOVERY - PRIOR YEAR EXPENDITURES	0	0	0	0
611-4000-48410 MISCELLANEOUS INCOME	19,175	10,000	10,000	15,000
611-4000-48412 MISC REVENUE UTILITY	16,723	15,000	15,000	15,000
611-4000-48430 GAIN/(LOSS) SALE OF CAP ASSETS	57,767	0	0	0
611-4000-48450 CREDIT CARD CONVENIENCE FEES	41,791	7,000	7,000	0
TOTAL MISCELLANEOUS INCOME	135,457	32,000	32,000	30,000
<b>OTHER FINANCING SOURCES</b>				
611-4000-49100 TRANSFER FROM GENERAL FUND	101,200	0	0	0
611-4000-49131 TRANSFER FROM STREETS CAP PROJ	0	0	0	0
611-4000-49153 TRANSFER FROM IMPACT FUND	0	0	0	0
611-4000-49162 TRANSFER FROM UT CONST FUND	0	0	0	0
611-4000-49165 TRANSFER FROM FLEET FUND	0	0	0	0
611-4000-49175 TRANSFER FROM UTILITY CO 2007	0	0	0	0
611-4000-49210 PROCEEDS FR SALE OF CAP ASSETS	0	0	0	0
611-4000-49400 BOND PROCEEDS FROM DEBT ISSUE	0	0	0	0
611-4000-49410 CONTRIBUTIONS - WATER	154,100	0	0	0
611-4000-49420 CONTRIBUTIONS - SEWER	1,342,600	0	0	0
611-4000-49600 INSURANCE RECOVERIES	133,610	0	0	0
611-4000-49911 TRANSFER FROM GEN CAP ASSETS	41,005	0	0	0
TOTAL OTHER FINANCING SOURCES	1,772,515	0	0	0
<b>TOTAL REVENUES</b>	<b>16,810,718</b>	<b>15,987,000</b>	<b>15,987,000</b>	<b>17,347,000</b>

## UTILITY ADMINISTRATION

The Utility Administration Department is responsible for supplying supervision, technical, administrative, and direct support to other related departments.

### Accomplishments for FY2017

- ✓ Initiated a multi-phased evaluation and assessment of the sanitary sewer collection system to identify needed repairs and rehabilitation.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure; Planning Management*
- ✓ Completed all TCEQ, TWDB and NTMWD sample collections and reporting requirements.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure; Planning Management*
- ✓ Completed engineering and design for replacement of the 917,000 gallon ground storage tank at the Nortex Pump Station.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure; Planning Management*
- ✓ Began tracking all Fleet Maintenance operations in the PubWorks work order system.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure; Planning Management*

### Objectives for FY2018

- Complete the system-wide sanitary sewer collection system assessment in preparation of planning for long-term repair and rehabilitation.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Planning Management*
- Continue implementation of the Water Conservation Plan, Water Resource and Emergency Management Plan, and Storm Water Management Plan.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Planning Management*
- Continue compliance with all regulatory agency reporting and documentation.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Planning Management*
- Complete the planned residential water meter replacement program to improve billing accuracy, expand customer service opportunities, and to monitor the distribution system.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure; Planning Management*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Public Services Director	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
<b>TOTAL</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**UTILITY ADMINISTRATION**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
611-5711-51110 SALARIES	160,617	187,934	187,934	189,322
611-5711-51130 OVERTIME	34	614	614	1,200
611-5711-51140 LONGEVITY PAY	1,172	866	866	912
611-5711-51145 SICK LEAVE BUYBACK	0	0	0	0
611-5711-51160 CERTIFICATION INCENTIVE	156	0	0	0
611-5711-51170 PARAMEDIC INCENTIVE	0	0	0	0
611-5711-51210 CAR ALLOWANCE	3,620	3,600	3,600	3,600
611-5711-51220 PHONE ALLOWANCE	1,350	1,350	1,350	1,200
611-5711-51230 CLOTHING ALLOWANCE	360	0	0	0
611-5711-51310 TMRS	1,289	29,469	29,469	29,412
611-5711-51350 DEFERRED COMPENSATION	0	0	0	0
611-5711-51410 HOSPITAL & LIFE INSURANCE	23,661	22,815	22,815	25,560
611-5711-51420 LONG-TERM DISABILITY	824	957	957	1,079
611-5711-51440 FICA	9,314	11,967	11,967	12,092
611-5711-51450 MEDICARE	2,337	2,799	2,799	2,828
611-5711-51470 WORKERS COMP PREMIUM	437	455	455	513
611-5711-51480 UNEMPLOYMENT COMP (TWC)	513	540	540	540
611-5711-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	205,684	263,365	263,365	268,258
<b>SUPPLIES</b>				
611-5711-52010 OFFICE SUPPLIES	1,316	1,500	1,500	1,200
611-5711-52040 POSTAGE & FREIGHT	0	0	0	0
611-5711-52070 COMPUTER SOFTWARE	3,982	4,300	4,300	4,400
611-5711-52130 TOOLS/ EQUIP (NON-CAPITAL)	195	5,203	5,203	300
611-5711-52310 FUEL & LUBRICANTS	0	0	0	0
611-5711-52810 FOOD SUPPLIES	300	300	300	300
611-5711-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	5,793	11,303	11,303	6,200
<b>MATERIALS FOR MAINTENANCE</b>				
611-5711-54510 MOTOR VEHICLES	0	0	0	0
611-5711-54630 TOOLS & EQUIPMENT	0	0	0	0
611-5711-54650 COMMUNICATIONS	0	50	50	0
611-5711-54810 COMPUTER HARD/SOFTWARE	0	200	200	200
611-5711-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	0	250	250	200
<b>CONTRACTUAL SERVICES</b>				
611-5711-56040 SPECIAL SERVICES	5,312	1,000	1,000	1,000
611-5711-56050 UNIFORM CONTRACT	0	0	0	0
611-5711-56080 ADVERTISING	0	0	0	0
611-5711-56110 COMMUNICATIONS	428	500	500	0
611-5711-56180 RENTAL	4,154	7,500	7,500	6,000
611-5711-56210 TRAVEL & TRAINING	3,015	4,000	4,000	4,000
611-5711-56250 DUES & SUBSCRIPTIONS	33,166	55,500	55,500	62,200
611-5711-56530 COURT & LEGAL COSTS	0	0	0	0
611-5711-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	46,074	68,500	68,500	73,200



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**UTILITY ADMINISTRATION**

	<b>2015-2016</b>	<b>2016-2017</b>	<b>2016-2017</b>	<b>2017-2018</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
<b>CAPITAL OUTLAY</b>				
611-5711-58110 LAND-PURCHASE PRICE	0	0	0	0
611-5711-58150 LAND-BETTERMENTS	0	0	0	0
611-5711-58510 MOTOR VEHICLES	0	0	0	0
611-5711-58570 ENGINEERING/ARCHITECTURAL	95,414	65,000	65,000	55,000
611-5711-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
611-5711-58830 FURNITURE & FIXTURES	0	0	0	0
611-5711-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
611-5711-58910 BUILDINGS	0	0	0	0
611-5711-58995 CONTRA CAPITAL OUTLAY	(95,414)	0	0	0
TOTAL CAPITAL OUTLAY	0	65,000	65,000	55,000
<b>TOTAL UTILITY ADMINISTRATION</b>	<b>257,551</b>	<b>408,419</b>	<b>408,419</b>	<b>402,858</b>

## UTILITIES - WATER

The Water Department's goal is to supply safe, uninterrupted water service to Wylie residents and businesses. The City purchases water from the North Texas Municipal Water District. Department staff is responsible for maintaining approximately 145 miles of water distribution mains including approximately 13,000 service connections, three pump stations, and three elevated tanks. Typical duties include monthly sampling of water, testing of valves and fire hydrants, routine inspections of pump stations, and emergency repairs to water mains.

### Accomplishments for FY2017

- ✓ Performed interior inspection and cleaning of water storage reservoirs.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- ✓ As a result of field testing large water meters, four inches and greater, replaced multiple units found to be inaccurate.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- ✓ Installed approximately 400 linear feet of 12-inch water line on Stone Road to eliminate a dead-end main.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- ✓ Replaced a 6-yard dump truck with a 12-yard dump truck to increase productivity.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*

### Objectives for FY2018

- Continue to implement the Cross Connection Control Program.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- Continue Unidirectional Flushing in the distribution system.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- Put the replacement one million gallon Nortex ground storage tank into service.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- Replace 6-inch ductile water line in alley between Ballard Ave and First Street with new 8-inch water line.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Assistant PW Superintendent	1.0	1.0	1.0	1.0
Water Utility Supervisor	1.0	1.0	1.0	1.0
Water Quality Specialist	1.0	1.0	1.0	1.0
Crew Leader	2.0	2.0	2.0	2.0
Equipment Operator	2.0	2.0	2.0	2.0
Utility Technician	3.0	3.0	3.0	3.0
Maintenance Worker II	1.0	1.0	3.0	3.0
Maintenance Worker	4.0	4.0	6.0	6.0
TOTAL	15.0	15.0	19.0	19.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**UTILITIES - WATER**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
611-5712-51110 SALARIES	658,899	789,358	789,358	790,047
611-5712-51130 OVERTIME	42,850	30,675	30,675	30,000
611-5712-51140 LONGEVITY PAY	6,004	6,442	6,442	6,816
611-5712-51145 SICK LEAVE BUYBACK	0	0	0	0
611-5712-51160 CERTIFICATION INCENTIVE	5,974	6,955	6,955	8,515
611-5712-51170 PARAMEDIC INCENTIVE	0	0	0	0
611-5712-51210 CAR ALLOWANCE	0	0	0	0
611-5712-51220 PHONE ALLOWANCE	8,310	8,610	8,610	9,030
611-5712-51230 CLOTHING ALLOWANCE	11,520	14,320	14,320	14,320
611-5712-51310 TMRS	5,308	131,060	131,060	128,133
611-5712-51410 HOSPITAL & LIFE INSURANCE	127,679	195,856	195,856	177,542
611-5712-51420 LONG-TERM DISABILITY	2,473	4,340	4,340	4,503
611-5712-51440 FICA	42,741	53,749	53,749	52,681
611-5712-51450 MEDICARE	9,996	12,570	12,570	12,321
611-5712-51470 WORKERS COMP PREMIUM	18,411	23,561	23,561	23,887
611-5712-51480 UNEMPLOYMENT COMP (TWC)	2,784	5,130	5,130	5,130
TOTAL PERSONNEL SERVICES	942,949	1,282,626	1,282,626	1,262,925
<b>SUPPLIES</b>				
611-5712-52010 OFFICE SUPPLIES	1,942	2,250	2,250	2,250
611-5712-52040 POSTAGE & FREIGHT	0	250	250	250
611-5712-52070 COMPUTER SOFTWARE	0	0	0	1,920
611-5712-52130 TOOLS/ EQUIP (NON-CAPITAL)	28,794	29,250	29,250	30,500
611-5712-52210 JANITORIAL SUPPLIES	0	50	50	50
611-5712-52250 MEDICAL & SURGICAL	15	400	400	450
611-5712-52310 FUEL & LUBRICANTS	20,131	29,150	29,150	34,650
611-5712-52350 METER/SERVICE CONNECT SUPPLIES	85,791	257,225	257,225	257,225
611-5712-52380 CHEMICALS	319	4,100	4,100	5,100
611-5712-52510 BOTANICAL & AGRICULTURAL	1,432	2,000	2,000	2,500
611-5712-52710 WEARING APPAREL & UNIFORMS	1,270	2,100	2,100	2,160
611-5712-52810 FOOD SUPPLIES	494	850	850	900
611-5712-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	140,189	327,625	327,625	337,955
<b>MATERIALS FOR MAINTENANCE</b>				
611-5712-54210 STREETS & ALLEYS	16,940	25,000	25,000	30,000
611-5712-54250 STREET SIGNS & MARKINGS	855	2,000	2,000	2,000
611-5712-54310 UTILITY PLANT - WATER	35,508	53,500	53,500	53,500
611-5712-54330 WATER MAINS & FIRE HYDRANTS	40,175	30,000	30,000	30,000
611-5712-54350 METER & SERVICE CONNECTIONS	579	0	0	0
611-5712-54410 UTILITY PLANT - SEWER	0	0	0	0
611-5712-54430 SANITARY SEWERS	0	0	0	0
611-5712-54510 MOTOR VEHICLES	0	0	0	0
611-5712-54530 HEAVY EQUIPMENT	32,961	16,000	16,000	18,000
611-5712-54630 TOOLS & EQUIPMENT	452	800	800	900
611-5712-54650 COMMUNICATIONS	0	1,950	1,950	1,950
611-5712-54810 COMPUTER HARD/SOFTWARE	1,800	2,000	2,000	2,000
611-5712-54910 BUILDINGS	1,969	21,454	21,454	3,000
611-5712-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	131,239	152,704	152,704	141,350

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**UTILITIES - WATER**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>CONTRACTUAL SERVICES</b>				
611-5712-56040 SPECIAL SERVICES	34,173	93,000	93,000	66,000
611-5712-56050 UNIFORM CONTRACT	0	0	0	0
611-5712-56080 ADVERTISING	0	0	0	0
611-5712-56110 COMMUNICATIONS	3,986	5,000	5,000	4,000
611-5712-56150 LAB ANALYSIS	0	200	200	200
611-5712-56180 RENTAL	1,244	5,000	5,000	5,000
611-5712-56210 TRAVEL & TRAINING	7,310	9,510	9,510	10,010
611-5712-56250 DUES & SUBSCRIPTIONS	5,836	6,500	6,500	6,500
611-5712-56570 ENGINEERING/ARCHITECTURAL	0	0	0	0
611-5712-56610 UTILITIES-ELECTRIC	221,712	200,000	200,000	200,000
611-5712-56680 TRASH DISPOSAL	0	1,200	1,200	1,200
611-5712-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	274,261	320,410	320,410	292,910
<b>CAPITAL OUTLAY</b>				
611-5712-58110 LAND-PURCHASE PRICE	0	0	0	0
611-5712-58150 LAND-BETTERMENTS	0	0	0	0
611-5712-58310 WATER MAINS/HYDRANTS/ETC	0	230,000	230,000	420,000
611-5712-58330 METER & SERVICE CONNECTIONS	0	0	0	0
611-5712-58415 WATER LINES	0	0	0	0
611-5712-58510 MOTOR VEHICLES	63,004	0	0	148,000
611-5712-58810 COMPUTER HARD/SOFTWARE	74,334	44,000	44,000	45,000
611-5712-58830 FURNITURE & FIXTURES	0	0	0	0
611-5712-58850 MAJOR TOOLS & EQUIPMENT	0	115,000	115,000	0
611-5712-58910 BUILDINGS	0	0	0	0
611-5712-58995 CONTRA CAPITAL OUTLAY	(137,338)	0	0	0
TOTAL CAPITAL OUTLAY	0	389,000	389,000	613,000
<b>TOTAL UTILITIES - WATER</b>	<b>1,488,637</b>	<b>2,472,365</b>	<b>2,472,365</b>	<b>2,648,140</b>

# ENGINEERING DEPARTMENT

The Engineering Department oversees planning, design, and construction of capital improvement projects; and reviews all engineering plans and subdivision plats. The Engineering Department also coordinates with other departments on identification and design of projects, and evaluates the impact of development on existing infrastructure. The department also consults with developers, engineers, the Texas Department of Transportation, the North Central Texas Council of Governments, the North Texas Municipal Water District, citizens, and surrounding local governments. Functions include construction inspection, capital project management, long term infrastructure planning, and design standards implementation.

## Accomplishments for FY2017

- ✓ Completed the Ballard Avenue Paving Project.  
*Strategic Goals: Infrastructure*
- ✓ Completed design of the Alanis Drive / Ballard Avenue Traffic Signal.  
*Strategic Goals: Infrastructure*
- ✓ Completed the SCADA building for the Newport Harbor Lift Station.  
*Strategic Goals: Infrastructure*
- ✓ Initiated a school zone vehicle and pedestrian study for Cooper and Draper schools.  
*Strategic Goals: Infrastructure*
- ✓ Completed design of the Newport Harbor Pump Station facility upgrades project.  
*Strategic Goals: Infrastructure*

## Objectives for FY2018

- Begin engineering design for the Stone Road, Phase 3 paving project.  
*Strategic Goals: Infrastructure*
- Complete engineering design for the Eubanks Lane paving project.  
*Strategic Goals: Infrastructure*
- Complete construction of the Alanis Drive / Ballard Avenue Traffic Signal.  
*Strategic Goals: Infrastructure*
- Initiate engineering design for the Ballard Avenue elevated storage tank project.  
*Strategic Goals: Infrastructure*
- Complete appraisals and begin acquiring right of way for the McMillen Road paving project.  
*Strategic Goals: Infrastructure*
- Begin engineering design for the Ann Drive paving project.  
*Strategic Goals: Infrastructure*

## ENGINEERING DEPARTMENT (cont.)

- Complete facility upgrades for the Newport Harbor Pump Station project.  
*Strategic Goals: Infrastructure*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
City Engineer Director	1.0	1.0	1.0	1.0
Engineering Const. Supervisor	1.0	1.0	1.0	1.0
Utility Inspector	1.0	1.0	1.0	1.0
TOTAL	3.0	3.0	3.0	3.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**CITY ENGINEER**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
611-5713-51110 SALARIES	229,778	254,284	254,284	232,586
611-5713-51130 OVERTIME	37,124	46,013	46,013	45,000
611-5713-51140 LONGEVITY PAY	2,028	2,170	2,170	1,536
611-5713-51145 SICK LEAVE BUYBACK	0	0	0	0
611-5713-51160 CERTIFICATION INCENTIVE	850	845	845	845
611-5713-51170 PARAMEDIC INCENTIVE	0	0	0	0
611-5713-51210 CAR ALLOWANCE	3,343	3,600	3,600	3,600
611-5713-51220 PHONE ALLOWANCE	3,960	4,410	4,410	4,410
611-5713-51230 CLOTHING ALLOWANCE	2,160	2,160	2,160	2,160
611-5713-51310 TMRS	2,148	46,608	46,608	43,089
611-5713-51410 HOSPITAL & LIFE INSURANCE	31,696	34,984	34,984	38,766
611-5713-51420 LONG-TERM DISABILITY	913	1,430	1,430	1,326
611-5713-51440 FICA	17,034	19,162	19,162	17,716
611-5713-51450 MEDICARE	3,984	4,482	4,482	4,143
611-5713-51470 WORKERS COMP PREMIUM	1,258	1,343	1,343	1,307
611-5713-51480 UNEMPLOYMENT COMP (TWC)	513	810	810	810
TOTAL PERSONNEL SERVICES	336,788	422,300	422,300	397,294
<b>SUPPLIES</b>				
611-5713-52010 OFFICE SUPPLIES	234	1,200	1,200	1,200
611-5713-52040 POSTAGE & FREIGHT	0	0	0	0
611-5713-52070 COMPUTER SOFTWARE	0	0	0	0
611-5713-52130 TOOLS/ EQUIP (NON-CAPITAL)	2,519	1,600	1,600	4,500
611-5713-52310 FUEL & LUBRICANTS	4,201	8,000	8,000	8,000
611-5713-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
611-5713-52810 FOOD SUPPLIES	205	250	250	250
611-5713-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	7,158	11,050	11,050	13,950
<b>MATERIALS FOR MAINTENANCE</b>				
611-5713-54510 MOTOR VEHICLES	457	1,000	1,000	1,000
611-5713-54630 TOOLS & EQUIPMENT	0	0	0	0
611-5713-54810 COMPUTER HARD/SOFTWARE	0	1,000	1,000	1,000
611-5713-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	457	2,000	2,000	2,000
<b>CONTRACTUAL SERVICES</b>				
611-5713-56040 SPECIAL SERVICES	125	0	0	0
611-5713-56050 UNIFORM CONTRACT	0	0	0	0
611-5713-56080 ADVERTISING	0	1,500	1,500	1,500
611-5713-56110 COMMUNICATIONS	0	0	0	0
611-5713-56180 RENTAL	2,352	3,000	3,000	1,500
611-5713-56210 TRAVEL & TRAINING	2,346	3,000	3,000	3,000
611-5713-56250 DUES & SUBSCRIPTIONS	178	750	750	1,000
611-5713-56570 ENGINEERING/ARCHITECTURAL	45,216	60,000	60,000	75,000
611-5713-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	50,218	68,250	68,250	82,000
<b>CAPITAL OUTLAY</b>				
611-5713-58110 LAND-PURCHASE PRICE	0	0	0	0
611-5713-58150 LAND-BETTERMENTS	0	0	0	0
611-5713-58510 MOTOR VEHICLES	27,366	0	0	38,000
611-5713-58570 ENGINEERING/ARCHITECTURAL	1,901	0	0	0
611-5713-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
611-5713-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
611-5713-58910 BUILDINGS	0	0	0	0
611-5713-58995 CONTRA CAPITAL OUTLAY	(29,267)	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	38,000
<b>TOTAL CITY ENGINEER</b>	<b>394,621</b>	<b>503,600</b>	<b>503,600</b>	<b>533,244</b>

## UTILITIES - WASTEWATER

The goal of the Wastewater Department is to supply uninterrupted wastewater services to Wylie residents and businesses. The City delivers its sewage to the City's treatment plant operated under contract by NTMWD. The department's staff is responsible for maintaining approximately 164 miles of sewer collection lines and eight lift stations. Typical duties include routine inspections of pumps and lift stations, emergency repairs to sewer mains, high pressure jetting of mains, and responding to sewer stoppages.

### Accomplishments for FY2017

- ✓ Completed the Industrial Court Wastewater Rehabilitation Project.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- ✓ Replaced two submersible pumps at the Harvest Bend Lift Station.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- ✓ Performed systematic camera inspections and jetting of main lines as a preventive maintenance measure.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- ✓ Performed commercial grease trap inspections to maintain system integrity by preventing grease accumulation in main lines.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*

### Objectives for FY2018

- Perform collection system repairs and rehabilitation to address any deficiencies identified in the system-wide assessment.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- Continue to perform grease trap inspections at commercial sites.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- Commission additional lift station at FM 1378 and Parker Road.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- Operate and maintain the collection system to prevent SSO's.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Crew Leader	1.0	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0	1.0
Maintenance Worker II	1.0	1.0	1.0	1.0
Maintenance Worker	3.0	3.0	3.0	4.0
TOTAL	6.0	6.0	6.0	7.0



**CITY OF WYLLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**UTILITIES - WASTEWATER**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
611-5714-51110 SALARIES	224,573	225,440	225,440	254,988
611-5714-51130 OVERTIME	12,535	14,315	14,315	20,000
611-5714-51140 LONGEVITY PAY	1,556	1,634	1,634	1,778
611-5714-51145 SICK LEAVE BUYBACK	0	0	0	0
611-5714-51160 CERTIFICATION INCENTIVE	1,160	2,405	2,405	2,405
611-5714-51170 PARAMEDIC INCENTIVE	0	0	0	0
611-5714-51210 CAR ALLOWANCE	0	0	0	0
611-5714-51220 PHONE ALLOWANCE	1,219	1,200	1,200	1,350
611-5714-51230 CLOTHING ALLOWANCE	4,680	5,320	5,320	6,040
611-5714-51310 TMRS	1,852	38,057	38,057	43,006
611-5714-51410 HOSPITAL & LIFE INSURANCE	59,787	58,388	58,388	81,642
611-5714-51420 LONG-TERM DISABILITY	1,027	1,243	1,243	1,454
611-5714-51440 FICA	14,144	15,619	15,619	17,682
611-5714-51450 MEDICARE	3,308	3,653	3,653	4,135
611-5714-51470 WORKERS COMP PREMIUM	4,732	4,869	4,869	5,684
611-5714-51480 UNEMPLOYMENT COMP (TWC)	1,204	1,620	1,620	1,890
TOTAL PERSONNEL SERVICES	331,776	373,763	373,763	442,054
<b>SUPPLIES</b>				
611-5714-52010 OFFICE SUPPLIES	777	900	900	900
611-5714-52040 POSTAGE & FREIGHT	0	250	250	250
611-5714-52070 COMPUTER SOFTWARE	0	0	0	640
611-5714-52130 TOOLS/ EQUIP (NON-CAPITAL)	6,460	24,000	24,000	18,875
611-5714-52210 JANITORIAL SUPPLIES	0	0	0	0
611-5714-52250 MEDICAL & SURGICAL	0	200	200	325
611-5714-52310 FUEL & LUBRICANTS	6,025	16,500	16,500	16,500
611-5714-52380 CHEMICALS	681	4,090	4,090	4,090
611-5714-52510 BOTANICAL & AGRICULTURAL	631	1,000	1,000	1,200
611-5714-52710 WEARING APPAREL & UNIFORMS	1,549	1,600	1,600	1,750
611-5714-52810 FOOD SUPPLIES	368	650	650	675
611-5714-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	16,491	49,190	49,190	45,205
<b>MATERIALS FOR MAINTENANCE</b>				
611-5714-54210 STREETS & ALLEYS	6,376	25,000	25,000	25,000
611-5714-54250 STREET SIGNS & MARKINGS	589	1,250	1,250	1,250
611-5714-54350 METER & SERVICE CONNECTIONS	2,076	5,000	5,000	5,000
611-5714-54410 UTILITY PLANT - SEWER	10,807	21,500	21,500	21,500
611-5714-54430 SANITARY SEWERS	6,032	15,000	15,000	15,000
611-5714-54510 MOTOR VEHICLES	0	0	0	0
611-5714-54530 HEAVY EQUIPMENT	15,577	19,000	19,000	21,000
611-5714-54630 TOOLS & EQUIPMENT	1,342	2,500	2,500	2,500
611-5714-54650 COMMUNICATIONS	0	1,050	1,050	1,050
611-5714-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
611-5714-54910 BUILDINGS	2,406	19,780	19,780	2,500
611-5714-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	45,204	110,080	110,080	94,800

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**UTILITIES - WASTEWATER**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>CONTRACTUAL SERVICES</b>				
611-5714-56040 SPECIAL SERVICES	81,808	118,300	118,300	123,100
611-5714-56050 UNIFORM CONTRACT	0	0	0	0
611-5714-56080 ADVERTISING	0	500	500	500
611-5714-56110 COMMUNICATIONS	716	600	600	600
611-5714-56150 LAB ANALYSIS	0	0	0	0
611-5714-56180 RENTAL	544	1,000	1,000	1,000
611-5714-56210 TRAVEL & TRAINING	2,009	2,700	2,700	2,950
611-5714-56250 DUES & SUBSCRIPTIONS	0	0	0	0
611-5714-56520 PENALTIES & INTEREST	0	0	0	0
611-5714-56570 ENGINEERING/ARCHITECTURAL	0	0	0	0
611-5714-56610 UTILITIES-ELECTRIC	37,469	54,000	54,000	54,000
611-5714-56680 TRASH DISPOSAL	0	500	500	500
611-5714-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	122,545	177,600	177,600	182,650
<b>CAPITAL OUTLAY</b>				
611-5714-58110 LAND-PURCHASE PRICE	0	0	0	0
611-5714-58150 LAND-BETTERMENTS	0	0	0	0
611-5714-58410 SANITARY SEWER LINES	0	0	0	0
611-5714-58510 MOTOR VEHICLES	0	0	0	98,000
611-5714-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
611-5714-58830 FURNITURE & FIXTURES	0	0	0	0
611-5714-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
611-5714-58910 BUILDINGS	0	0	0	0
611-5714-58995 CONTRA CAPITAL OUTLAY	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	98,000
<b>TOTAL UTILITIES - WASTEWATER</b>	<b>516,016</b>	<b>710,633</b>	<b>710,633</b>	<b>862,709</b>

## UTILITY BILLING

Utility Billing is a division of the Finance Department. It is responsible for the billing and collection of utility fees, cash collections for all departments, and utility customer service.

### Accomplishments for FY2017

- ✓ Began using INSITE, a new online payment system, which allows online payments to post directly to the customer's account and allows the customer to view account history.  
*Strategic Goals: Community Focused Government; Financial Health*
- ✓ Set up paperless applications/disconnect requests/bank drafts to be approved online and automatically submitted improving staff processing time and record retention process.  
*Strategic Goals: Community Focused Government; Workforce*
- ✓ Set up T.O.P. where customers can receive their bills through e-mail.  
*Strategic Goals: Community Focused Government; Financial Health*
- ✓ Changed out all meter registers in the city to allow the water department to pull data logs as well as get readings for billing faster and more accurately.  
*Strategic Goals: Workforce; Financial Health*

### Objectives for FY2018

- Implement new water metering system.  
*Strategic Goals: Community Focused Government; Financial Health*
- Implement Insite software which allows customers to view/print their bill.  
*Strategic Goals: Community Focused Government; Financial Health*
- Implement text/e-mail aspect of current customer phone notification system to notify possibility of service termination.  
*Strategic Goals: Community Focused Government; Financial Health*
- Begin accepting American Express as a payment form throughout all City departments.  
*Strategic Goals: Community Focused Government; Financial Health*
- Become NTTA regional toll tag partner thus allowing customers to set up new toll tag accounts at the City utility billing office.  
*Strategic Goals: Community Focused Government*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Utility Billing Supervisor	1.0	1.0	1.0	1.0
Senior Billing Clerk	0.0	0.0	1.0	1.0
Billing Clerk	3.0	3.0	3.0	3.0
TOTAL	4.0	4.0	5.0	5.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**UTILITY BILLING**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
611-5715-51110 SALARIES	130,445	168,955	168,955	170,685
611-5715-51112 SALARIES - PART TIME	424	0	0	0
611-5715-51130 OVERTIME	0	2,045	2,045	2,000
611-5715-51140 LONGEVITY PAY	776	340	340	480
611-5715-51145 SICK LEAVE BUYBACK	0	0	0	0
611-5715-51160 CERTIFICATION INCENTIVE	0	0	0	0
611-5715-51170 PARAMEDIC INCENTIVE	0	0	0	0
611-5715-51210 CAR ALLOWANCE	0	0	0	0
611-5715-51220 PHONE ALLOWANCE	100	0	0	0
611-5715-51230 CLOTHING ALLOWANCE	0	0	0	0
611-5715-51310 TMRS	1,067	26,125	26,125	26,114
611-5715-51410 HOSPITAL & LIFE INSURANCE	31,742	49,476	49,476	47,949
611-5715-51420 LONG-TERM DISABILITY	407	877	877	973
611-5715-51440 FICA	8,687	10,623	10,623	10,737
611-5715-51450 MEDICARE	2,032	2,485	2,485	2,511
611-5715-51470 WORKERS COMP PREMIUM	325	411	411	456
611-5715-51480 UNEMPLOYMENT COMP (TWC)	855	1,350	1,350	1,350
611-5715-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	176,861	262,687	262,687	263,255
<b>SUPPLIES</b>				
611-5715-52010 OFFICE SUPPLIES	7,031	13,150	13,150	7,850
611-5715-52040 POSTAGE & FREIGHT	0	0	0	0
611-5715-52070 COMPUTER SOFTWARE	0	0	0	0
611-5715-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	2,000	2,000	0
611-5715-52250 MEDICAL & SURGICAL	0	0	0	0
611-5715-52310 FUEL & LUBRICANTS	0	0	0	0
611-5715-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
611-5715-52810 FOOD SUPPLIES	432	700	700	700
611-5715-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	7,462	15,850	15,850	8,550
<b>MATERIALS FOR MAINTENANCE</b>				
611-5715-54350 METER & SERVICE CONNECTIONS	0	0	0	0
611-5715-54510 MOTOR VEHICLES	0	0	0	0
611-5715-54630 TOOLS & EQUIPMENT	0	0	0	0
611-5715-54650 COMMUNICATIONS	0	0	0	0
611-5715-54810 COMPUTER HARD/SOFTWARE	16,829	23,750	23,750	24,400
611-5715-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	16,829	23,750	23,750	24,400
<b>CONTRACTUAL SERVICES</b>				
611-5715-56040 SPECIAL SERVICES	35,912	37,450	37,450	38,650
611-5715-56050 UNIFORM CONTRACT	0	0	0	0
611-5715-56080 ADVERTISING	0	0	0	0
611-5715-56110 COMMUNICATIONS	383	500	500	500
611-5715-56180 RENTAL	3,161	3,450	3,450	3,000
611-5715-56210 TRAVEL & TRAINING	3,518	5,500	5,500	5,800
611-5715-56250 DUES & SUBSCRIPTIONS	0	0	0	0
611-5715-56330 BANK SERVICE CHARGES	8,751	13,500	13,500	13,500
611-5715-56340 CCARD ONLINE SERVICE FEES	20,559	100,000	100,000	125,000
611-5715-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	72,284	160,400	160,400	186,450

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**UTILITY BILLING**

	<b>2015-2016</b>	<b>2016-2017</b>	<b>2016-2017</b>	<b>2017-2018</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
<b>CAPITAL OUTLAY</b>				
611-5715-58110 LAND-PURCHASE PRICE	0	0	0	0
611-5715-58150 LAND-BETTERMENTS	0	0	0	0
611-5715-58330 METER & SERVICE CONNECTIONS	0	0	0	0
611-5715-58510 MOTOR VEHICLES	0	0	0	0
611-5715-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
611-5715-58830 FURNITURE & FIXTURES	0	0	0	0
611-5715-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
611-5715-58910 BUILDINGS	0	50,000	50,000	0
611-5715-58995 CONTRA CAPITAL OUTLAY	0	0	0	0
TOTAL CAPITAL OUTLAY	0	50,000	50,000	0
<b>TOTAL UTILITY BILLING</b>	<b>273,436</b>	<b>512,687</b>	<b>512,687</b>	<b>482,655</b>

## UTILITY FUND COMBINED SERVICES

This department reflects expenditures incurred by the City's Utility Fund, as a single entity, in the conduct of its operations. These expenditures include, water purchases, sewer treatment costs, debt service, communications, postage, insurance premiums and engineering fees.

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**611-UTILITY FUND**  
**COMBINED SERVICES**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>SUPPLIES</b>				
611-5719-52010 OFFICE SUPPLIES	0	0	0	0
611-5719-52040 POSTAGE & FREIGHT	86,978	90,000	90,000	93,000
611-5719-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	0	0	0
TOTAL SUPPLIES	86,978	90,000	90,000	93,000
<b>MATERIALS FOR MAINTENANCE</b>				
611-5719-54510 MOTOR VEHICLES	1,700	1,000	1,000	2,000
611-5719-54630 TOOLS & EQUIPMENT	0	0	0	0
611-5719-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
611-5719-54910 BUILDINGS	0	0	0	0
611-5719-54990 OTHER	0	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	1,700	1,000	1,000	2,000
<b>CONTRACTUAL SERVICES</b>				
611-5719-56040 SPECIAL SERVICES	40,070	42,550	42,550	112,600
611-5719-56050 UNIFORM CONTRACT	0	0	0	0
611-5719-56080 ADVERTISING	0	0	0	0
611-5719-56110 COMMUNICATIONS	0	0	0	0
611-5719-56180 RENTAL	0	0	0	0
611-5719-56210 TRAVEL & TRAINING	0	0	0	0
611-5719-56250 DUES & SUBSCRIPTIONS	0	0	0	0
611-5719-56310 INSURANCE	80,127	85,000	85,000	100,000
611-5719-56410 PENSION EXPENSE	283,829	0	0	0
611-5719-56530 COURT & LEGAL COSTS	0	30,000	30,000	30,000
611-5719-56570 ENGINEERING/ARCHITECTURAL	0	0	0	0
611-5719-56610 UTILITIES-ELECTRIC	0	0	0	0
611-5719-56630 UTILITIES-WATER (SERVICES)	4,006,713	4,535,000	4,535,000	5,465,000
611-5719-56640 UTILITIES-SEWER	4,143,639	4,400,000	4,400,000	4,795,120
611-5719-56660 UTILITIES-GAS	0	0	0	0
611-5719-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	8,554,378	9,092,550	9,092,550	10,502,720
<b>DEBT SERVICE &amp; CAP. REPL</b>				
611-5719-57110 DEBT SERVICE-BOND DEBT	0	740,000	740,000	615,000
611-5719-57210 DEBT SERVICE-INTEREST	206,025	219,038	219,038	484,707
611-5719-57310 DEBT SERVICE-FISCAL AGENT FEES	0	2,000	2,000	2,000
611-5719-57420 BOND ISSUE COSTS	46,636	0	0	0
611-5719-57610 DEPRECIATION EXPENSE	2,158,100	0	0	0
611-5719-57611 AMORTIZATION EXPENSE	(10,017)	0	0	0
611-5719-57710 BAD DEBT EXPENSE	0	0	0	0
TOTAL DEBT SERVICE & CAP. REPL	2,400,744	961,038	961,038	1,101,707
<b>OTHER FINANCING (USES)</b>				
611-5719-59111 TRANSFER TO GENERAL FUND	2,054,050	2,112,861	2,112,861	2,166,807
611-5719-59165 TRANSFER TO IMPACT FEE FUND	0	0	0	0
611-5719-59170 TRANSFER TO UTILITY CO 2007	0	0	0	0
611-5719-59400 PAYMENT TO REFUNDING AGENT	0	0	0	0
611-5719-59711 TRANSFER TO FLEET FUND	0	0	0	0
611-5719-59911 TRANSFER TO GEN CAP ASSETS	0	0	0	0
TOTAL OTHER FINANCING (USES)	2,054,050	2,112,861	2,112,861	2,166,807
<b>TOTAL COMBINED SERVICES</b>	<b>13,097,850</b>	<b>12,257,449</b>	<b>12,257,449</b>	<b>13,866,234</b>

## SEWER REPAIR AND REPLACEMENT FUND

The Sewer Repair and Replacement Fund was established several years ago to create a source of funds that can be used for large sewer repair and maintenance projects. Utility customers are charged \$2.00 per month on their utility bills, and these revenues are accrued in an account for maintenance of the wastewater system.



## City Of Wylie

### Fund Summary

#### Sewer Repair and Replacement Fund

<b>Sewer Repair and Replacement Fund Ending Balance 09/30/16</b>	<b>\$ 1,321,677</b>
Projected '17 Revenues	340,000
Available Funds	<u>1,661,677</u>
Projected '17 Expenses	<u>(1,200,000)</u>
Estimated Ending Fund Balance 09/30/17	\$ 461,677
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$ 1,451,677 a)</b>
Budgeted Revenues '18	360,000
Budgeted Expenses '18	<u>(990,000) b)</u>
Estimated Ending Fund Balance 09/30/18	<u><u>\$ 821,677</u></u>

a) Increase due to estimated carry-forward of funds for comprehensive sanitary sewer system assessment.

b) Includes expenses for projects from carry-forward funds.

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**620-SEWER REPAIR & REPLACEMENT FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>SERVICE FEES</b>				
620-4000-44512 SEWER SALES	344,166	340,000	340,000	360,000
TOTAL SERVICE FEES	344,166	340,000	340,000	360,000
<b>INTEREST INCOME</b>				
620-4000-46110 ALLOCATED INTEREST EARNINGS	2,058	0	0	0
TOTAL INTEREST INCOME	2,058	0	0	0
<b>TOTAL REVENUES</b>	<b>346,224</b>	<b>340,000</b>	<b>340,000</b>	<b>360,000</b>

CITY OF WYLIE  
BUDGET - FISCAL YEAR 2017-2018

620-SEWER REPAIR & REPLACEMENT FUND  
SWR REPAIR & REPLACEMENT

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>MATERIALS FOR MAINTENANCE</b>				
620-5730-54430 SANITARY SEWERS	276,010	0	0	0
TOTAL MATERIALS FOR MAINTENANCE	276,010	0	0	0
<b>CONTRACTUAL SERVICES</b>				
620-5730-56040 SPECIAL SERVICES	0	0	0	0
620-5730-56080 ADVERTISING	0	0	0	0
620-5730-56570 ENGINEERING/ARCHITECTURAL	0	1,200,000	1,200,000	990,000
620-5730-56990 OTHER	0	0	0	0
TOTAL CONTRACTUAL SERVICES	0	1,200,000	1,200,000	990,000
<b>TOTAL SWR REPAIR &amp; REPLACEMENT</b>	<b>276,010</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>990,000</b>

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## **SPECIAL REVENUE / OTHER FUNDS**

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**CITY OF WYLIE, TEXAS  
FISCAL YEAR 2017-2018**

## WYLIE ECONOMIC DEVELOPMENT CORPORATION

The Wylie citizens, as authorized by the Texas State Legislature, created the Wylie Economic Development Corporation (WEDC) via the passage of a half-cent sales tax increase in 1990. Funds received by the WEDC are used solely to enhance and promote economic development within the Wylie community.

<b>STAFFING</b>	<b>BUDGET 2014-2015</b>	<b>BUDGET 2015-2016</b>	<b>BUDGET 2016-2017</b>	<b>BUDGET 2017-2018</b>
Executive Director	1.0	1.0	1.0	1.0
Director of Business Retention	0.0	1.0	1.0	1.0
Senior Assistant	1.0	1.0	1.0	1.0
<b>TOTAL</b>	<b>2.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

The primary objectives of the WEDC are to increase local employment opportunities while enhancing and diversifying the City of Wylie's tax base. The WEDC employs three full-time staff members to manage daily operations and reports directly to a 5-member Board of Directors appointed by the Wylie City Council. Ex-Officio Members of the Board include the sitting Mayor and current City Manager. Meetings occur on the third Wednesday of each month at 6:30 a.m. and on an as needed basis at WEDC offices located at 250 S. Highway 78.

The Wylie City Council provides oversight of the WEDC via approval of By-Laws, appointment of Board Members, approval of annual budgets, and reviews of monthly expenditures. The City of Wylie Finance Department processes all financial functions of the WEDC and coordinates an annual Financial Audit by an independent, third-party firm. While WEDC staff are City employees for the purpose of participating in group insurance plans, WEDC staff report directly to the WEDC Board of Directors.

<b>WEDC Board of Directors</b>	<b>Current Appointment</b>	<b>Term Expires</b>
Marvin Fuller, President	06/2016	06/2019
Todd Wintters, Vice President	06/2017	06/2020
John Yeager, Secretary	06/2015	06/2018
Demond Dawkins, Treasurer	06/2015	06/2018
Bryan Brokaw	11/2016	06/2019

# City Of Wylie

## Fund Summary

### Wylie Economic Development Corporation

<b>Audited Wylie Economic Development Corp Ending Balance 09/30/16</b>	<b>\$ 1,262,143</b>
Projected '17 Revenues	6,591,088
Available Funds	<u>7,853,231</u>
Projected '17 Expenses	<u>(7,446,424)</u>
Estimated Ending Fund Balance 09/30/17	\$ 406,807
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$ 406,807</b>
Budgeted Revenues '18	4,452,452
Budgeted Expenses '18	<u>(4,859,259)</u>
Estimated Ending Fund Balance 09/30/18	<u><u>\$ -</u></u>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**111-WYLIE ECONOMIC DEVELOPMENT CORP**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>TAXES</b>				
111-4000-40150 REV IN LEIU OF TAXES	0	0	0	0
111-4000-40210 SALES TAX	2,481,757	2,696,642	2,696,642	2,831,474
TOTAL TAXES	2,481,757	2,696,642	2,696,642	2,831,474
<b>INTERGOVERNMENTAL REV.</b>				
111-4000-43518 380 ECONOMIC AGREEMENTS	0	0	0	0
TOTAL INTERGOVERNMENTAL REV.	0	0	0	0
<b>INTEREST INCOME</b>				
111-4000-46050 CERTIFICATE OF DEPOSIT	0	0	0	0
111-4000-46110 ALLOCATED INTEREST EARNINGS	1,824	2,430	2,430	3,000
111-4000-46140 TEXPOOL INTEREST	0	0	0	0
111-4000-46143 LOGIC INTEREST	0	0	0	0
111-4000-46150 INTEREST EARNINGS	3,401	2,963	2,963	2,503
111-4000-46160 LOAN REPAYMENT (PRINCIPAL)	8,557	8,995	8,995	9,455
111-4000-46210 BANK MONEY MARKET INTEREST	0	0	0	0
TOTAL INTEREST INCOME	13,782	14,388	14,388	14,958
<b>MISCELLANEOUS INCOME</b>				
111-4000-48110 RENTAL INCOME	106,100	114,300	114,300	103,200
111-4000-48310 RECOVERY - PRIOR YEAR EXPENDITURES	0	0	0	0
111-4000-48410 MISCELLANEOUS INCOME	(100)	115,758	115,758	0
111-4000-48430 GAIN/(LOSS) SALE OF CAP ASSETS	(1,682,028)	1,350,000	1,350,000	1,502,820
TOTAL MISCELLANEOUS INCOME	(1,576,028)	1,580,058	1,580,058	1,606,020
<b>OTHER FINANCING SOURCES</b>				
111-4000-49160 TRANSFER FROM GENERAL FUND	0	0	0	0
111-4000-49325 BANK NOTE PROCEEDS	1,685,000	0	2,300,000	0
111-4000-49550 LEASE PRINCIPAL PAYMENTS	0	0	0	0
111-4000-49600 INSURANCE RECOVERIES	318,052	0	0	0
TOTAL OTHER FINANCING SOURCES	2,003,052	0	2,300,000	0
<b>TOTAL REVENUES</b>	<b>2,922,563</b>	<b>4,291,088</b>	<b>6,591,088</b>	<b>4,452,452</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**111-WYLIE ECONOMIC DEVELOPMENT CORP**  
**DEVELOPMENT CORP-WEDC**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>PERSONNEL SERVICES</b>				
111-5611-51110 SALARIES	233,310	278,413	278,413	284,473
111-5611-51130 OVERTIME	0	0	0	0
111-5611-51140 LONGEVITY PAY	1,024	1,168	1,168	1,309
111-5611-51145 SICK LEAVE BUYBACK	0	0	0	0
111-5611-51160 CERTIFICATION INCENTIVE	0	0	0	0
111-5611-51170 PARAMEDIC INCENTIVE	0	0	0	0
111-5611-51210 CAR ALLOWANCE	12,442	12,433	12,433	12,600
111-5611-51220 PHONE ALLOWANCE	4,356	4,656	4,656	4,656
111-5611-51230 CLOTHING ALLOWANCE	0	0	0	0
111-5611-51260 MOVING ALLOWANCE	0	0	0	0
111-5611-51310 TMRS	35,865	43,047	43,047	44,996
111-5611-51410 HOSPITAL & LIFE INSURANCE	27,731	33,951	33,929	36,671
111-5611-51415 EXECUTIVE HEALTH PLAN	0	0	0	0
111-5611-51420 LONG-TERM DISABILITY	828	960	960	1,622
111-5611-51440 FICA	12,803	14,577	14,577	18,500
111-5611-51450 MEDICARE	3,498	4,011	4,011	4,327
111-5611-51470 WORKERS COMP PREMIUM	637	596	596	786
111-5611-51480 UNEMPLOYMENT COMP (TWC)	513	810	810	810
TOTAL PERSONNEL SERVICES	333,007	394,622	394,600	410,750
<b>SUPPLIES</b>				
111-5611-52010 OFFICE SUPPLIES	1,802	5,500	5,500	16,140
111-5611-52040 POSTAGE & FREIGHT	47	980	980	980
111-5611-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	0	0	0
111-5611-52810 FOOD SUPPLIES	1,278	2,250	2,250	2,250
111-5611-52990 OTHER	0	5,000	5,000	0
TOTAL SUPPLIES	3,126	13,730	13,730	19,370
<b>MATERIALS FOR MAINTENANCE</b>				
111-5611-54630 TOOLS & EQUIPMENT	0	0	0	0
111-5611-54810 COMPUTER HARD/SOFTWARE	3,870	3,000	3,000	3,000
111-5611-54990 OTHER	4,200	0	0	5,000
TOTAL MATERIALS FOR MAINTENANCE	8,070	3,000	3,000	8,000
<b>CONTRACTUAL SERVICES</b>				
111-5611-56030 INCENTIVES	1,032,126	1,175,281	1,087,696	1,672,652
111-5611-56040 SPECIAL SERVICES	461,687	381,851	381,851	132,200
111-5611-56080 ADVERTISING	32,659	144,700	147,756	146,355
111-5611-56090 COMMUNITY DEVELOPMENT	42,272	52,000	52,000	52,350
111-5611-56110 COMMUNICATIONS	5,759	9,350	8,858	9,936
111-5611-56180 RENTAL	28,179	29,328	29,328	29,328
111-5611-56210 TRAVEL & TRAINING	29,913	38,848	38,848	36,450
111-5611-56250 DUES & SUBSCRIPTIONS	15,932	21,873	21,873	29,598
111-5611-56310 INSURANCE	2,538	4,310	3,201	3,810
111-5611-56510 AUDIT & LEGAL SERVICES	17,629	33,010	33,010	33,000
111-5611-56570 ENGINEERING/ARCHITECTURAL	(6,164)	42,863	42,863	30,000
111-5611-56610 UTILITIES-ELECTRIC	4,383	2,400	2,400	2,400
TOTAL CONTRACTUAL SERVICES	1,666,913	1,935,814	1,849,684	2,178,079
<b>DEBT SERVICE &amp; CAP. REPL</b>				
111-5611-57110 DEBT SERVICE	0	1,910,906	1,862,271	1,429,581
111-5611-57410 PRINCIPAL PAYMENT	523,776	0	0	441,231
111-5611-57415 INTEREST EXPENSE	134,839	0	0	139,024
111-5611-57710 BAD DEBT EXPENSE	0	0	0	0
TOTAL DEBT SERVICE & CAP. REPL	658,615	1,910,906	1,862,271	2,009,836



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**111-WYLIE ECONOMIC DEVELOPMENT CORP**  
**DEVELOPMENT CORP-WEDC**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>CAPITAL OUTLAY</b>				
111-5611-58110 LAND-PURCHASE PRICE	2,463,372	331,439	2,631,439	231,224
111-5611-58120 DEVELOPMENT FEES	0	0	0	0
111-5611-58150 LAND-BETTERMENTS	0	0	0	0
111-5611-58210 STREETS & ALLEYS	0	686,700	686,700	0
111-5611-58410 SANITARY SEWER	0	0	0	0
111-5611-58810 COMPUTER HARD/SOFTWARE	6,328	5,000	5,000	1,000
111-5611-58830 FURNITURE & FIXTURES	1,343	2,500	0	1,000
111-5611-58910 BUILDINGS	0	0	0	0
111-5611-58995 CONTRA CAPITAL OUTLAY	(2,463,372)	0	0	0
TOTAL CAPITAL OUTLAY	7,671	1,025,639	3,323,139	233,224
<b>TOTAL DEVELOPMENT CORP-WEDC</b>	<b>2,677,403</b>	<b>5,283,711</b>	<b>7,446,424</b>	<b>4,859,259</b>

## 4B SALES TAX REVENUE FUND

The Wylie Park and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City of Wylie. The activities of the 4B Corporation are accounted for in two fund types. The two funds are titled the 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The special revenue fund accounts for the use of the 4B Corporation sales tax revenue and is restricted by State legislation to improve the appeal of the City as a place to live, work, and visit through the promotion of park and recreational development. Sales taxes are levied in Wylie at 8.25% of goods and services sold within the City's boundaries. Departments in this fund include 4B Brown House, 4B Senior Activities, 4B Parks, 4B Recreation Center, 4B Stonehaven House and 4B Sales Tax Combined Services.

## City Of Wylie

### Fund Summary

#### 4B Sales Tax Revenue Fund

<b>Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/16</b>	<b>\$ 2,345,435</b>
Projected '17 Revenues	3,378,142
Available Funds	<u>5,723,577</u>
Projected '17 Expenditures	<u>(3,515,963)</u>
Estimated Ending Fund Balance 09/30/17	\$ 2,207,614
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$ 2,362,614 a)</b>
Budgeted Revenues '18	3,512,775 b)
Budgeted Expenditures '18	(3,664,181) c)
Use of Fund Balance - New/Replacement Fleet & Equipment	<u>(412,284)</u>
Estimated Ending Fund Balance 09/30/18	<u><u>\$ 1,798,924 d)</u></u>

- a) Increase due to estimated carry-forward of funds including the Brown House feasibility study, and the Parks & Open Space Master Plan.
- b) Total includes sales tax revenue and revenue generated from Rec Center memberships and programs.
- c) Includes expenditures for projects from carry-forward funds listed above.
- d) Policy requirement is 25% of budgeted sales tax revenue (\$2,831,475 x 25% = \$707,869)

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**112-4B SALES TAX REVENUE FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>TAXES</b>				
112-4000-40210 SALES TAX	2,481,758	2,696,642	2,696,642	2,831,475
TOTAL TAXES	2,481,758	2,696,642	2,696,642	2,831,475
<b>SERVICE FEES</b>				
112-4000-44150 RECREATION MEMBERSHIP FEES	509,094	475,000	475,000	475,000
112-4000-44151 CONCESSION FEES/ VENDING	0	0	0	0
112-4000-44152 RECREATION MERCHANDISE	3,511	4,000	4,000	4,000
112-4000-44155 LEAGUE ATHLETIC FEES	0	0	0	0
112-4000-44156 RECREATION CLASS FEES	177,067	180,000	180,000	180,000
112-4000-44169 FORFEITED GIFT CARD	0	0	0	0
TOTAL SERVICE FEES	689,672	659,000	659,000	659,000
<b>INTEREST INCOME</b>				
112-4000-46110 ALLOCATED INTEREST EARNINGS	2,504	2,500	2,500	4,800
112-4000-46140 TEXPOOL INTEREST	0	0	0	0
112-4000-46143 LOGIC INTEREST	0	0	0	0
TOTAL INTEREST INCOME	2,504	2,500	2,500	4,800
<b>MISCELLANEOUS INCOME</b>				
112-4000-48120 COMMUNITY ROOM FEES	20,967	17,500	17,500	15,000
112-4000-48310 RECOVERY - PRIOR YEAR EXPENDITURES	0	0	0	0
112-4000-48410 MISCELLANEOUS INCOME	2,732	2,500	2,500	2,500
112-4000-48440 CONTRIBUTIONS/ DONATIONS	13,370	0	0	0
TOTAL MISCELLANEOUS INCOME	37,070	20,000	20,000	17,500
<b>OTHER FINANCING SOURCES</b>				
112-4000-49111 TRANSFER FROM GENERAL FUND	0	0	0	0
112-4000-49131 TRANSFER FROM SPECIAL REVENUE	444,004	0	0	0
112-4000-49320 G.O. BOND PROCEEDS	0	0	0	0
112-4000-49401 BOND PREMIUM/ DISCOUNT	0	0	0	0
112-4000-49500 CAPITAL LEASE PROCEEDS (OFS)	0	0	0	0
112-4000-49600 INSURANCE RECOVERIES	136,176	0	0	0
TOTAL OTHER FINANCING SOURCES	580,180	0	0	0
<b>TOTAL REVENUES</b>	<b>3,791,184</b>	<b>3,378,142</b>	<b>3,378,142</b>	<b>3,512,775</b>

## 4B BROWN HOUSE

Under the Public Services Department, this division manages the daily operation of the Brown House. The Brown House provides event rental space and tours. This division ensures ongoing preservation of Wylie's past by maintaining the historic site which offers a unique venue for special occasions. A visit to this establishment provides a rare opportunity to glimpse into the City's rich, historical background.

### Accomplishments for FY2017

- ✓ Single-pane windows replaced; stained glass, interior wall repaired; and roof repairs completed.  
*Strategic Goals: Community Focused Government; Infrastructure; Planning Management; Health, Safety, and Well-Being*
- ✓ Re-opened building for operations, special events and public use.  
*Strategic Goals: Community Focused Government; Culture*
- ✓ The facility participated in Bluegrass on Ballard, Boo on Ballard and the Wylie Arts Festival.  
*Strategic Goals: Community Focused Government; Culture*

### Objectives for FY2018

- New programming to enhance and expand the facility's function and availability.  
*Strategic Goals: Community Focused Government; Culture; Planning Management*
- Enhance recreation efficiency and customer experience by connecting to fiber ring.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Planning Management*

	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018
<b>STAFFING</b>				
Rec. Supervisor-Brown House	0.0	1.0	1.0	1.0
Recreation Monitor	0.0	1.0	1.0	1.0
TOTAL	0.0	2.0	2.0	2.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**112-4B SALES TAX REVENUE FUND**  
**4B BROWN HOUSE**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
112-5612-51110 SALARIES	32,544	43,013	43,013	43,327
112-5612-51112 SALARIES - PART TIME	8,519	16,043	16,043	40,044
112-5612-51130 OVERTIME	0	2,045	2,045	2,045
112-5612-51140 LONGEVITY PAY	0	96	96	144
112-5612-51145 SICK LEAVE BUYBACK	0	0	0	0
112-5612-51160 CERTIFICATION INCENTIVE	0	160	160	160
112-5612-51170 PARAMEDIC INCENTIVE	0	0	0	0
112-5612-51210 CAR ALLOWANCE	0	0	0	0
112-5612-51220 PHONE ALLOWANCE	1,035	1,200	1,200	1,350
112-5612-51230 CLOTHING ALLOWANCE	0	0	0	0
112-5612-51310 TMRS	4,750	6,543	6,543	6,888
112-5612-51410 HOSPITAL & LIFE INSURANCE	5,814	8,153	8,153	12,264
112-5612-51420 LONG-TERM DISABILITY	94	238	238	247
112-5612-51440 FICA	2,546	3,680	3,680	5,315
112-5612-51450 MEDICARE	596	860	860	1,243
112-5612-51470 WORKERS COMP PREMIUM	445	464	464	1,064
112-5612-51480 UNEMPLOYMENT COMP (TWC)	325	540	540	540
TOTAL PERSONNEL SERVICES	56,668	83,036	83,036	114,631
<b>SUPPLIES</b>				
112-5612-52010 OFFICE SUPPLIES	1,454	2,040	2,040	2,022
112-5612-52070 COMPUTER SOFTWARE	0	0	0	0
112-5612-52130 TOOLS/ EQUIP (NON-CAPITAL)	10,155	12,390	12,390	14,880
112-5612-52210 JANITORIAL SUPPLIES	442	6,202	6,202	6,202
112-5612-52250 MEDICAL & SURGICAL	713	1,100	1,100	980
112-5612-52310 FUEL & LUBRICANTS	0	0	0	0
112-5612-52610 RECREATIONAL SUPPLIES	626	1,050	1,050	1,910
112-5612-52650 RECREATION MERCHANDISE	366	525	525	725
112-5612-52710 WEARING APPAREL & UNIFORMS	1,064	900	900	900
112-5612-52810 FOOD SUPPLIES	384	825	825	525
112-5612-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	15,206	25,032	25,032	28,144
<b>MATERIALS FOR MAINTENANCE</b>				
112-5612-54210 STREETS & ALLEYS	0	0	0	0
112-5612-54510 MOTOR VEHICLES	0	0	0	0
112-5612-54530 HEAVY EQUIPMENT	0	0	0	1,000
112-5612-54630 TOOLS & EQUIPMENT	14	1,000	1,000	0
112-5612-54650 COMMUNICATIONS	0	0	0	0
112-5612-54810 COMPUTER HARD/SOFTWARE	371	0	0	0
112-5612-54910 BUILDINGS	26,440	23,122	23,122	26,100
TOTAL MATERIALS FOR MAINTENANCE	26,825	24,122	24,122	27,100
<b>CONTRACTUAL SERVICES</b>				
112-5612-56040 SPECIAL SERVICES	15,942	45,750	45,750	58,684
112-5612-56080 ADVERTISING	3,071	13,990	13,990	16,010
112-5612-56110 COMMUNICATIONS	734	2,400	2,400	2,856
112-5612-56140 REC CLASS EXPENSES (BH)	0	0	0	4,000
112-5612-56180 RENTAL	2,653	14,400	14,400	13,200
112-5612-56210 TRAVEL & TRAINING	1,049	4,900	4,900	4,900
112-5612-56250 DUES & SUBSCRIPTIONS	333	1,570	1,570	3,990
112-5612-56360 ACTIVENET ADMINISTRATIVE FEES	0	500	500	500
TOTAL CONTRACTUAL SERVICES	23,783	83,510	83,510	104,140

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**112-4B SALES TAX REVENUE FUND**  
**4B BROWN HOUSE**

	<b>2015-2016</b>	<b>2016-2017</b>	<b>2016-2017</b>	<b>2017-2018</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
<b>CAPITAL OUTLAY</b>				
112-5612-58150 LAND-BETTERMENTS	0	0	0	0
112-5612-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
112-5612-58830 FURNITURE & FIXTURES	0	0	0	0
112-5612-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
112-5612-58910 BUILDINGS	0	91,937	91,937	0
112-5612-58995 CONTRA CAPITAL OUTLAY	0	0	0	0
TOTAL CAPITAL OUTLAY	0	91,937	91,937	0
<b>TOTAL 4B BROWN HOUSE</b>	<b>122,481</b>	<b>307,637</b>	<b>307,637</b>	<b>274,015</b>

## 4B SENIOR ACTIVITIES

Under the Public Services Department, this division manages the daily operation of the Wylie Senior Recreation Center. The Wylie Senior Recreation Center supports general recreation programming for participants, ages 55 years and older. This division ensures ongoing planning and implementation of Wylie Senior Recreation Center operations and offers recreational, wellness, and educational opportunities.

### Accomplishments for FY2017

- ✓ Center successfully re-opened after hail storm.  
*Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being*
- ✓ Replaced white diesel bus with new blue Ford unleaded model.  
*Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being*
- ✓ Overnight trips filled to capacity and required waitlists; cruise booked out in 32 hours with 14 waiting.  
*Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being*
- ✓ Despite being displaced while the facility was repaired, programs prospered.  
*Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being*
- ✓ Introduced activities and trips to appeal to baby boomers and younger seniors.  
*Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being*

### Objectives for FY2018

- Goal is to promote even greater attendance and participation.  
*Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being*
- Begin holding evening classes for all ages.  
*Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being*
- Perform upgrades to front desk and interior doors.  
*Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being*
- Increase variety and availability of overnight trips.  
*Strategic Goals: Community Focused Government; Culture; Health, Safety, and Well-Being*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Recreation Supervisor	1.0	1.0	1.0	1.0
Rec. Programmer-Senior Activities	1.0	1.0	1.0	1.0
Administrative Assistant	0.0	0.0	0.0	1.0
Guest Services Specialist	1.0	1.0	1.0	0.5
Recreation Monitor	1.75	2.0	2.0	2.0
TOTAL	4.75	5.0	5.0	5.5



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**112-4B SALES TAX REVENUE FUND**  
**4B SENIOR ACTIVITIES**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
112-5613-51110 SALARIES	73,866	81,117	81,117	113,132
112-5613-51112 SALARIES - PART TIME	118,259	141,223	141,223	135,623
112-5613-51130 OVERTIME	1,644	4,652	4,652	5,654
112-5613-51140 LONGEVITY PAY	296	346	346	444
112-5613-51145 SICK LEAVE BUYBACK	0	0	0	0
112-5613-51160 CERTIFICATION INCENTIVE	0	163	163	162
112-5613-51210 CAR ALLOWANCE	0	0	0	0
112-5613-51220 PHONE ALLOWANCE	1,600	2,550	2,550	2,700
112-5613-51230 CLOTHING ALLOWANCE	0	0	0	0
112-5613-51310 TMRS	15,618	18,040	18,040	24,035
112-5613-51410 HOSPITAL & LIFE INSURANCE	16,223	15,112	15,112	44,257
112-5613-51420 LONG-TERM DISABILITY	368	452	452	645
112-5613-51440 FICA	11,582	13,981	13,981	16,586
112-5613-51450 MEDICARE	2,709	3,270	3,270	3,879
112-5613-51470 WORKERS COMP PREMIUM	3,083	3,376	3,376	3,805
112-5613-51480 UNEMPLOYMENT COMP (TWC)	1,993	1,890	1,890	1,890
112-5613-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	247,240	286,171	286,171	352,812
<b>SUPPLIES</b>				
112-5613-52010 OFFICE SUPPLIES	1,673	2,894	2,894	3,090
112-5613-52130 TOOLS/ EQUIP (NON-CAPITAL)	13,953	13,246	13,246	22,200
112-5613-52210 JANITORIAL SUPPLIES	1,036	2,188	2,188	2,728
112-5613-52250 MEDICAL & SURGICAL	2,081	1,550	1,550	1,550
112-5613-52310 FUEL & LUBRICANTS	2,743	4,950	4,950	4,400
112-5613-52610 RECREATIONAL SUPPLIES	7,815	13,460	13,460	31,560
112-5613-52650 RECREATION MERCHANDISE	1,973	2,080	2,080	2,830
112-5613-52710 WEARING APPAREL & UNIFORMS	700	2,025	2,025	2,025
112-5613-52810 FOOD SUPPLIES	14,731	17,325	17,325	525
TOTAL SUPPLIES	46,705	59,718	59,718	70,908
<b>MATERIALS FOR MAINTENANCE</b>				
112-5613-54210 STREETS & ALLEYS	0	0	0	0
112-5613-54530 HEAVY EQUIPMENT	18,119	9,000	9,000	12,500
112-5613-54630 TOOLS & EQUIPMENT	0	2,500	2,500	0
112-5613-54650 COMMUNICATIONS	0	0	0	0
112-5613-54810 COMPUTER HARD/SOFTWARE	743	0	0	0
112-5613-54910 BUILDINGS	25,661	27,750	27,750	34,400
TOTAL MATERIALS FOR MAINTENANCE	44,523	39,250	39,250	46,900
<b>CONTRACTUAL SERVICES</b>				
112-5613-56040 SPECIAL SERVICES	6,057	14,483	14,483	36,645
112-5613-56080 ADVERTISING	2,220	10,580	10,580	10,511
112-5613-56110 COMMUNICATIONS	812	1,380	1,380	1,380
112-5613-56140 REC CLASS EXPENSES	28,387	46,800	46,800	40,800
112-5613-56180 RENTAL	5,650	19,822	19,822	14,020
112-5613-56210 TRAVEL & TRAINING	12,504	13,600	13,600	16,900
112-5613-56250 DUES & SUBSCRIPTIONS	1,649	2,440	2,440	3,050
112-5613-56360 ACTIVENET ADMINISTRATIVE FEES	1,627	3,000	3,000	3,000
TOTAL CONTRACTUAL SERVICES	58,905	112,105	112,105	126,306

CITY OF WYLIE  
BUDGET - FISCAL YEAR 2017-2018

112-4B SALES TAX REVENUE FUND  
4B SENIOR ACTIVITIES

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>CAPITAL OUTLAY</b>				
112-5613-58110 LAND-PURCHASE PRICE	0	0	0	0
112-5613-58150 LAND-BETTERMENTS	0	50,000	50,000	0
112-5613-58510 MOTOR VEHICLES	0	80,000	80,000	0
112-5613-58530 HEAVY EQUIPMENT	0	0	0	0
112-5613-58570 ENGINEERING/ARCHITECTURAL	2,175	0	0	0
112-5613-58830 FURNITURE & FIXTURES	0	0	0	0
112-5613-58840 OUTDOOR FURNITURE & EQUIPMENT	0	0	0	0
112-5613-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
112-5613-58910 BUILDINGS	0	169,878	169,878	0
TOTAL CAPITAL OUTLAY	2,175	299,878	299,878	0
<b>TOTAL 4B SENIOR ACTIVITIES</b>	<b>399,548</b>	<b>797,122</b>	<b>797,122</b>	<b>596,926</b>

## 4B PARKS

The 4B Parks Department is responsible for the development and maintenance of parks throughout the City. It is a division of the Public Services Department. The 4B Sales Tax Revenue Fund, 4B Parks, is a supplemental cost-center to the General Fund's Parks Department. The sales tax revenue is restricted by State legislation to improving the appeal of the City as a place to live, work, and visit while promoting economic development.

### Accomplishments for FY2017

- ✓ Continued quality maintenance to the City's parks, open spaces, playgrounds, athletic fields, and public buildings.  
*Strategic Goals: Health, Safety, and Well-Being; Planning Management; Community Focused Government*
- ✓ Acquired new equipment (VenTrac Edger) which enabled us to improve work practices in such areas as excavation, irrigation repair, and material handling.  
*Strategic Goals: Infrastructure; Planning Management; Community Focused Government*

### Objectives for FY2018

- Identify new development opportunities at existing parks and dedicated park land.  
*Strategic Goals: Infrastructure; Planning Management; Community Focused Government*
- Continue providing quality maintenance of parks and open spaces.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- Expand and improve maintenance practices and efficiency.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure*
- Update to the Parks, Recreation, and Open Space Master Plan.  
*Strategic Goals: Health, Safety, and Well-Being; Infrastructure; Planning Management*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Parks & Recreation Superintendent	0.5	0.5	0.0	0.0
Field Supervisor	1.0	1.0	1.0	1.0
Maintenance Worker	3.0	3.0	3.0	3.0
TOTAL	4.5	4.5	4.0	4.0

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**112-4B SALES TAX REVENUE FUND**  
**4B PARKS**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
112-5614-51110 SALARIES	197,514	162,657	162,657	163,696
112-5614-51130 OVERTIME	3,736	9,203	9,203	9,000
112-5614-51140 LONGEVITY PAY	1,300	1,100	1,100	1,296
112-5614-51145 SICK LEAVE BUYBACK	0	0	0	0
112-5614-51160 CERTIFICATION INCENTIVE	1,563	1,825	1,825	2,215
112-5614-51170 PARAMEDIC INCENTIVE	0	0	0	0
112-5614-51210 CAR ALLOWANCE	0	0	0	0
112-5614-51220 PHONE ALLOWANCE	1,200	1,200	1,200	1,350
112-5614-51230 CLOTHING ALLOWANCE	2,880	3,240	3,240	3,240
112-5614-51310 TMRS	30,016	26,921	26,921	27,060
112-5614-51410 HOSPITAL & LIFE INSURANCE	35,042	32,526	32,526	36,326
112-5614-51420 LONG-TERM DISABILITY	870	890	890	933
112-5614-51440 FICA	12,489	11,038	11,038	11,125
112-5614-51450 MEDICARE	2,921	2,581	2,581	2,602
112-5614-51470 WORKERS COMP PREMIUM	5,159	4,041	4,041	4,231
112-5614-51480 UNEMPLOYMENT COMP (TWC)	684	1,080	1,080	1,080
112-5614-51510 TEMPORARY PERSONNEL	0	0	0	0
TOTAL PERSONNEL SERVICES	295,376	258,302	258,302	264,154
<b>SUPPLIES</b>				
112-5614-52130 TOOLS/ EQUIP (NON-CAPITAL)	50,499	0	0	9,550
112-5614-52250 MEDICAL & SURGICAL	0	0	0	0
112-5614-52310 FUEL & LUBRICANTS	0	0	0	5,500
112-5614-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
112-5614-52810 FOOD SUPPLIES	0	0	0	0
TOTAL SUPPLIES	50,499	0	0	15,050
<b>MATERIALS FOR MAINTENANCE</b>				
112-5614-54530 HEAVY EQUIPMENT	0	0	0	4,000
TOTAL MATERIALS FOR MAINTENANCE	0	0	0	4,000
<b>CONTRACTUAL SERVICES</b>				
112-5614-56040 SPECIAL SERVICES	40	0	0	0
112-5614-56110 COMMUNICATIONS	0	0	0	0
112-5614-56210 TRAVEL & TRAINING	0	0	0	0
112-5614-56250 DUES & SUBSCRIPTIONS	0	0	0	0
112-5614-56570 ENGINEERING/ARCHITECTURAL	0	0	0	0
TOTAL CONTRACTUAL SERVICES	40	0	0	0
<b>CAPITAL OUTLAY</b>				
112-5614-58110 LAND-PURCHASE PRICE	0	0	0	0
112-5614-58150 LAND-BETTERMENTS	0	0	0	110,000
112-5614-58510 MOTOR VEHICLES	0	0	0	0
112-5614-58530 HEAVY EQUIPMENT	0	0	0	101,000
112-5614-58570 ENGINEERING/ARCHITECTURAL	31,125	185,000	185,000	130,000
112-5614-58830 FURNITURE & FIXTURES	0	0	0	0
112-5614-58840 OUTDOOR FURNITURE & EQUIPMENT	0	0	0	0
112-5614-58850 MAJOR TOOLS & EQUIPMENT	97,899	0	0	138,000
112-5614-58910 BUILDINGS	0	0	0	0
TOTAL CAPITAL OUTLAY	129,025	185,000	185,000	479,000
<b>TOTAL 4B PARKS</b>	<b>474,939</b>	<b>443,302</b>	<b>443,302</b>	<b>762,204</b>

## 4B RECREATION CENTER

Within the Public Services Department, this division manages the daily operation of the Wylie Recreation Center. The Wylie Recreation Center supports general recreational and educational activity programming for all the citizens of Wylie. This division ensures ongoing planning and implementation of the Recreation Center Project approved by the voters as part of the 2005 Bond Program. This division provides support and supervisory assistance to all recreation programs.

### Accomplishments for FY2017

- ✓ Facility rentals increased by 13% resulting in rental revenues increasing by 72%.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- ✓ Climbing wall received top rating from Eldorado Climbing Walls for records, equipment and maintenance.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- ✓ New equipment increased digital connectivity and enabled holistic workouts for guests.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- ✓ Added smartphone rec pass and mobile scan-in station to facilitate check-in procedure.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- ✓ Mailed Activity Menus to over 5,000 targeted households.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*

### Objectives for FY2018

- Continue to upgrade fitness equipment.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- Improve staffing levels for peak patron usage.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Workforce*
- Increase Open Gym activities.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*
- Maintain a clean, safe, and up-to-date facility.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government*

	BUDGET	BUDGET	BUDGET	BUDGET
STAFFING	2014-2015	2015-2016	2016-2017	2017-2018
Parks & Recreation Superintendent	0.5	0.0	0.0	0.0
Recreation Manager	1.0	1.0	1.0	1.0
Recreation Supervisor	1.0	1.0	1.0	1.0
Rec. Programmer-Fitness	1.0	1.0	1.0	1.0
Rec. Programmer-Facilities	1.0	1.0	1.0	1.0
Rec. Programmer-Guest Services	5.0	1.0	1.0	1.0
Building Attendant	0.0	0.0	0.0	1.0
Administrative Assistant	0.0	0.0	0.0	1.0
Guest Services Specialist	0.0	5.0	5.0	4.5
Recreation Monitor	9.5	10.0	10.0	10.0
TOTAL	19.0	20.0	20.0	21.5

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**112-4B SALES TAX REVENUE FUND**  
**4B RECREATION CENTER**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>PERSONNEL SERVICES</b>				
112-5625-51110 SALARIES	222,154	230,754	230,754	295,591
112-5625-51112 SALARIES - PART TIME	425,046	480,080	480,080	477,700
112-5625-51130 OVERTIME	2,478	9,867	9,867	11,870
112-5625-51140 LONGEVITY PAY	932	896	896	1,236
112-5625-51145 SICK LEAVE BUYBACK	0	0	0	0
112-5625-51160 CERTIFICATION INCENTIVE	0	326	326	326
112-5625-51210 CAR ALLOWANCE	0	0	0	0
112-5625-51220 PHONE ALLOWANCE	5,831	6,150	6,150	9,300
112-5625-51230 CLOTHING ALLOWANCE	0	0	0	0
112-5625-51310 TMRS	51,568	54,183	54,183	66,558
112-5625-51410 HOSPITAL & LIFE INSURANCE	46,092	50,021	50,021	95,279
112-5625-51420 LONG-TERM DISABILITY	1,135	1,247	1,247	1,686
112-5625-51440 FICA	39,573	44,636	44,636	49,550
112-5625-51450 MEDICARE	9,255	10,439	10,439	11,589
112-5625-51470 WORKERS COMP PREMIUM	5,415	5,206	5,206	5,953
112-5625-51480 UNEMPLOYMENT COMP (TWC)	6,966	4,050	4,050	4,320
TOTAL PERSONNEL SERVICES	816,446	897,856	897,856	1,030,958
<b>SUPPLIES</b>				
112-5625-52010 OFFICE SUPPLIES	3,712	5,336	5,336	5,936
112-5625-52070 COMPUTER SOFTWARE	0	0	0	0
112-5625-52130 TOOLS/ EQUIP (NON-CAPITAL)	18,768	20,520	20,520	24,470
112-5625-52210 JANITORIAL SUPPLIES	19,845	32,208	32,208	33,448
112-5625-52250 MEDICAL & SURGICAL	2,048	4,740	4,740	4,980
112-5625-52310 FUEL & LUBRICANTS	0	0	0	7,625
112-5625-52610 RECREATIONAL SUPPLIES	83,655	99,117	99,117	102,655
112-5625-52650 RECREATION MERCHANDISE	986	11,900	11,900	9,900
112-5625-52710 WEARING APPAREL & UNIFORMS	3,341	3,350	3,350	5,350
112-5625-52810 FOOD SUPPLIES	1,253	1,200	1,200	1,200
112-5625-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	133,608	178,371	178,371	195,564
<b>MATERIALS FOR MAINTENANCE</b>				
112-5625-54530 HEAVY EQUIPMENT	6,975	16,940	16,940	17,040
112-5625-54650 COMMUNICATIONS	0	0	0	0
112-5625-54810 COMPUTER HARD/SOFTWARE	1,486	0	0	0
112-5625-54910 BUILDINGS	13,656	40,220	40,220	37,920
TOTAL MATERIALS FOR MAINTENANCE	22,116	57,160	57,160	54,960
<b>CONTRACTUAL SERVICES</b>				
112-5625-56040 SPECIAL SERVICES	70,893	68,488	68,488	76,080
112-5625-56080 ADVERTISING	49,578	70,927	70,927	91,516
112-5625-56110 COMMUNICATIONS	0	0	0	0
112-5625-56140 REC CLASS EXPENSES (REC CTR)	101,756	120,400	120,400	138,100
112-5625-56180 RENTAL	9,099	11,280	11,280	8,280
112-5625-56210 TRAVEL & TRAINING	22,816	27,675	27,675	29,000
112-5625-56250 DUES & SUBSCRIPTIONS	1,799	6,175	6,175	8,578
112-5625-56310 INSURANCE	0	20,000	20,000	20,000
112-5625-56360 ACTIVENET ADMINISTRATIVE FEES	35,181	50,000	50,000	50,000
112-5625-56610 UTILITIES-ELECTRIC	109,691	130,000	130,000	130,000
112-5625-56630 UTILITIES-WATER	14,912	14,000	14,000	20,000
112-5625-56660 UTILITIES-GAS	0	0	0	0
TOTAL CONTRACTUAL SERVICES	415,724	518,945	518,945	571,554

CITY OF WYLIE  
BUDGET - FISCAL YEAR 2017-2018

112-4B SALES TAX REVENUE FUND  
4B RECREATION CENTER

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>CAPITAL OUTLAY</b>				
112-5625-58510 MOTOR VEHICLES	0	0	0	65,000
112-5625-58810 COMPUTER HARD/SOFTWARE	0	0	0	0
112-5625-58830 FURNITURE & FIXTURES	0	0	0	0
112-5625-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
112-5625-58910 BUILDINGS	0	0	0	44,234
112-5625-58950 CAPITAL LEASE EXPENDITURES	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	109,234
<b>TOTAL 4B RECREATION CENTER</b>	<b>1,387,894</b>	<b>1,652,332</b>	<b>1,652,332</b>	<b>1,962,270</b>

## 4B STONEHAVEN HOUSE

Under the Public Services Department, this division has some oversight of the maintenance of the Stonehaven House. The Stonehaven House is currently being renovated jointly by the Wylie Historical Society and the City. This division ensures ongoing preservation of Wylie's past by maintaining the historic site. Similar to the Brown House, a visit to the Stonehaven House provides another rare opportunity to glimpse into the City's rich, historical background.

### Accomplishments for FY2017

- ✓ Moved the house from original location to the current location adjacent to Stone Ranch Park.  
*Strategic Goals: Community Focused Government; Infrastructure; Planning Management; Health, Safety, and Well-Being*
- ✓ Coordinated with the Wylie Historical Society and the developer of Stone Ranch to establish utility connections for the house.  
*Strategic Goals: Community Focused Government; Infrastructure; Planning Management; Health, Safety, and Well-Being*

### Objectives for FY2018

- Collaborate with the Wylie Historical Society on house improvements.  
*Strategic Goals: Community Focused Government; Culture; Planning Management*
- Perform a study to consider possible uses for the house and to identify future improvements.  
*Strategic Goals: Community Focused Government; Planning Management*
- Research use of Hotel/Motel fees for maintenance and upkeep of the house.  
*Strategic Goals: Community Focused Government; Planning Management*



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**112-4B SALES TAX REVENUE FUND**  
**4B STONEHAVEN HOUSE**

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>SUPPLIES</b>				
112-5627-52010 OFFICE SUPPLIES	0	0	0	0
112-5627-52070 COMPUTER SOFTWARE	0	0	0	0
112-5627-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	0	0	0
112-5627-52210 JANITORIAL SUPPLIES	0	0	0	1,200
112-5627-52250 MEDICAL & SURGICAL	0	0	0	0
112-5627-52310 FUEL & LUBRICANTS	0	0	0	0
112-5627-52610 RECREATIONAL SUPPLIES	0	0	0	0
112-5627-52650 RECREATION MERCHANDISE	0	0	0	0
112-5627-52710 WEARING APPAREL & UNIFORMS	0	0	0	0
112-5627-52810 FOOD SUPPLIES	0	0	0	0
112-5627-52990 OTHER	0	0	0	0
TOTAL SUPPLIES	0	0	0	1,200
<b>MATERIALS FOR MAINTENANCE</b>				
112-5627-54210 STREETS & ALLEYS	0	0	0	0
112-5627-54510 MOTOR VEHICLES	0	0	0	0
112-5627-54530 HEAVY EQUIPMENT	0	0	0	0
112-5627-54630 TOOLS & EQUIPMENT	0	0	0	0
112-5627-54650 COMMUNICATIONS	0	0	0	0
112-5627-54810 COMPUTER HARD/SOFTWARE	0	0	0	0
112-5627-54910 BUILDINGS	0	0	0	17,500
TOTAL MATERIALS FOR MAINTENANCE	0	0	0	17,500
<b>CONTRACTUAL SERVICES</b>				
112-5627-56040 SPECIAL SERVICES	0	0	0	2,200
112-5627-56080 ADVERTISING	0	0	0	0
112-5627-56110 COMMUNICATIONS	0	0	0	0
112-5627-56140 REC CLASS EXPENSES (SH)	0	0	0	0
112-5627-56180 RENTAL	0	0	0	0
112-5627-56210 TRAVEL & TRAINING	0	0	0	0
112-5627-56250 DUES & SUBSCRIPTIONS	0	0	0	0
112-5627-56360 ACTIVENET ADMINISTRATIVE FEES	0	0	0	0
TOTAL CONTRACTUAL SERVICES	0	0	0	2,200
<b>TOTAL 4B STONEHAVEN HOUSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,900</b>

## 4B SALES TAX REVENUE COMBINED SERVICES

This department reflects expenditures incurred by the City's 4B Sales Tax Revenue Fund, as a single entity, in the conduct of its operations. These expenditures include debt service payments, etc.

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**112-4B SALES TAX REVENUE FUND**  
**COMBINED SERVICES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>CONTRACTUAL SERVICES</b>				
112-5000-56040 SPECIAL SERVICES	0	18,748	18,748	68,000
TOTAL CONTRACTUAL SERVICES	0	18,748	18,748	68,000
<b>OTHER FINANCING (USES)</b>				
112-5000-59125 TRANSFER TO RECREATION FUND	0	0	0	0
112-5000-59132 TRANSFER TO 4B DEBT SERVICE	537,000	386,000	386,000	392,150
TOTAL OTHER FINANCING (USES)	537,000	386,000	386,000	392,150
<b>TOTAL COMBINED SERVICES</b>	<b>537,000</b>	<b>404,748</b>	<b>404,748</b>	<b>460,150</b>

## PARK ACQUISITION & IMPROVEMENT FUND

The Park Acquisition & Improvement Fund resources are derived from the payment of fees obtained as part of the development process. Fees are accepted in lieu of park land dedications to the City. For administrative purposes, the City is divided into three park zones: West, Central, and East. The accumulated funds are available for the acquisition, development, and improvement of park land within the zones from which they are collected.

The Park Acquisition & Improvement Fund is utilized by the Parks Department with input from the Parks and Recreation Advisory Board for the betterment of parks and open spaces throughout the City. Funds are utilized for the purposes of land acquisition for future park development and for the continual improvement of existing parks and open space facilities and amenities. Funds can also be used as matching requirement for available County and State grant opportunities for park acquisition and improvement.

### Accomplishments for FY2017

#### **West Zone-5621:**

- ✓ At the Municipal Complex, completed construction of the East Meadow trail extension.  
*Strategic Goals: Planning Management; Health, Safety, and Well-Being; Community Focused Government*

#### **Central Zone-5622:**

- ✓ Completed additional concrete parking lot at Community Park.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Infrastructure; Planning Management*
- ✓ Replaced aging and worn picnic tables to new recycled plastic picnic tables.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Infrastructure*

#### **East Zone-5623:**

- ✓ Constructed new playground at Eureka Park.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Infrastructure; Planning Management*
- ✓ Replaced aging and worn picnic tables to new recycled plastic picnic tables.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Infrastructure*

## PARK ACQUISITION & IMPROVEMENT FUND (cont.)

### Objectives for FY2018

#### **West Zone-5621:**

- Install fencing and landscape to undeveloped park land lots on Parkwood Drive.  
*Strategic Goals: Planning Management; Health, Safety, and Well-Being; Infrastructure*
- Add pathway lighting to a small portion of the Municipal Complex Trail.  
*Strategic Goals: Planning Management; Health, Safety, and Well-Being; Infrastructure*
- Develop conceptual plan for Parkside Park.  
*Strategic Goals: Planning Management; Community Focused Government; Infrastructure*

#### **Central Zone-5622:**

- Complete trail connection between Twin Lakes Park and Southbrook Park.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Infrastructure; Planning Management*
- Develop master plan for Braddock Park.  
*Strategic Goals: Planning Management*

#### **East Zone-5623:**

- With funding assistance from the HOA, install a pavilion at Wylie Lakes Park.  
*Strategic Goals: Planning Management; Community Focused Government; Infrastructure*
- Develop conceptual trail plan for Bozman Farms Park.  
*Strategic Goals: Planning Management; Community Focused Government; Infrastructure*

## City Of Wylie

### Fund Summary

#### Park A & I Fund

<b>Audited Park A&amp;I Fund Ending Balance 09/30/16</b>	<b>\$ 728,357</b>
Projected '17 Revenues	714,000
Available Funds	<u>1,442,357</u>
Projected '17 Expenditures	<u>(1,320,000)</u>
Estimated Ending Fund Balance 09/30/17	\$ 122,357
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$ 202,357 a)</b>
Budgeted Revenues '18	1,020,500
Budgeted Expenditures '18	<u>(260,000) b)</u>
Estimated Ending Fund Balance 09/30/18	<u><u>\$ 962,857</u></u>

a) Increase due to estimated carry-forward of funds for Twin Lakes trail connection and Braddock Place Park Master Plan.

b) Includes expenditures for projects from carry-forward funds listed above.

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**121-PARK A & I FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>INTERGOVERNMENTAL REV.</b>				
121-4000-43514 PARK GRANTS	0	500,000	500,000	0
TOTAL INTERGOVERNMENTAL REV.	0	500,000	500,000	0
<b>SERVICE FEES</b>				
121-4000-44134 PARK LAND DEVELOPMENT FEES	177,000	214,000	214,000	990,500
TOTAL SERVICE FEES	177,000	214,000	214,000	990,500
<b>INTEREST INCOME</b>				
121-4000-46110 ALLOCATED INTEREST EARNINGS	947	0	0	0
121-4000-46140 TEXPOOL INTEREST	0	0	0	0
TOTAL INTEREST INCOME	947	0	0	0
<b>MISCELLANEOUS INCOME</b>				
121-4000-48410 MISCELLANEOUS INCOME	0	0	0	0
121-4000-48440 CONTRIBUTIONS/ DONATIONS	30,000	0	0	30,000
TOTAL MISCELLANEOUS INCOME	30,000	0	0	30,000
<b>TOTAL REVENUES</b>	<b>207,947</b>	<b>714,000</b>	<b>714,000</b>	<b>1,020,500</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**121-PARK A & I FUND**  
**PARK A & I WEST ZONE**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>CAPITAL OUTLAY</b>				
121-5621-58110 LAND-PURCHASE PRICE	0	0	0	0
121-5621-58150 LAND-BETTERMENTS	55,530	950,000	950,000	70,000
121-5621-58570 ENGINEERING/ARCHITECTURAL	0	0	0	30,000
121-5621-58830 FURNITURE & FIXTURES	0	0	0	0
121-5621-58840 OUTDOOR FURNITURE & EQUIPMENT	0	0	0	0
121-5621-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAY	55,530	950,000	950,000	100,000
<b>TOTAL PARK A &amp; I WEST ZONE</b>	<b>55,530</b>	<b>950,000</b>	<b>950,000</b>	<b>100,000</b>



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**121-PARK A & I FUND**  
**PARK A & I CENTRAL ZONE**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>SUPPLIES</b>				
121-5622-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	0	0	0
121-5622-52510 BOTANICAL & AGRICULTURAL	0	0	0	0
121-5622-52610 RECREATIONAL SUPPLIES	0	20,000	20,000	0
TOTAL SUPPLIES	0	20,000	20,000	0
<b>CAPITAL OUTLAY</b>				
121-5622-58110 LAND-PURCHASE PRICE	0	0	0	0
121-5622-58150 LAND-BETTERMENTS	0	260,000	260,000	50,000
121-5622-58570 ENGINEERING/ARCHITECTURAL	0	30,000	30,000	30,000
121-5622-58830 FURNITURE & FIXTURES	0	0	0	0
121-5622-58840 OUTDOOR FURNITURE & EQUIPMENT	0	0	0	0
121-5622-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
121-5622-58910 BUILDINGS	0	0	0	0
TOTAL CAPITAL OUTLAY	0	290,000	290,000	80,000
<b>TOTAL PARK A &amp; I CENTRAL ZONE</b>	<b>0</b>	<b>310,000</b>	<b>310,000</b>	<b>80,000</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**121-PARK A & I FUND**  
**PARK A & I EAST ZONE**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>SUPPLIES</b>				
121-5623-52510 BOTANICAL & AGRICULTURAL	0	0	0	0
121-5623-52610 RECREATIONAL SUPPLIES	0	20,000	20,000	0
TOTAL SUPPLIES	0	20,000	20,000	0
<b>CAPITAL OUTLAY</b>				
121-5623-58150 LAND-BETTERMENTS	0	40,000	40,000	60,000
121-5623-58570 ENGINEERING/ARCHITECTURAL	0	0	0	20,000
121-5623-58830 FURNITURE & FIXTURES	0	0	0	0
121-5623-58840 OUTDOOR FURNITURE & EQUIPMENT	0	0	0	0
121-5623-58850 MAJOR TOOLS & EQUIPMENT	0	0	0	0
TOTAL CAPITAL OUTLAY	0	40,000	40,000	80,000
<b>TOTAL PARK A &amp; I EAST ZONE</b>	<b>0</b>	<b>60,000</b>	<b>60,000</b>	<b>80,000</b>

## FIRE TRAINING CENTER FUND

The Fire Training Center Fund was established as a separate fund in FY 2001. Physically located behind Fire Station 2, it is also used as a regional training center by other city departments and area fire departments. Major funding is from response fees into the county for emergency services rendered, around \$35,000 per year in recent years. A master use plan has been drawn up that will develop the acres available in order to meet the growing needs due to population and commercial growth. Large projects and development requires General Fund or Bond Fund infusions.

### Accomplishments for FY2017

- ✓ Trained an average of 240 hours per employee.  
*Strategic Goals: Health, Safety, and Well-Being; Community Focused Government; Workforce*
- ✓ Completed the replacement of new roof panels on the burn building and the installation of padgenite panels to further protect the building.  
*Strategic Goals: Infrastructure; Workforce; Planning Management*

### Objectives for FY2018

- Deliver a minimum of 240 hours of training to Wylie Firefighters.  
*Strategic Goals: Community Focused Government; Workforce; Planning Management*
- Continue planning and implementing phases of the Master Plan, such as roads and utilities.  
*Strategic Goals: Infrastructure; Workforce; Planning Management*

## City Of Wylie

### Fund Summary

#### Fire Training Center Fund

<b>Audited Fire Training Center Fund Ending Balance 09/30/16</b>	<b>\$</b>	<b>196,178</b>
Projected '17 Revenues		35,300
Available Funds		<u>231,478</u>
Projected '17 Expenditures		<u>(122,000)</u>
Estimated Ending Fund Balance 09/30/17	<b>\$</b>	<b>109,478</b>
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$</b>	 <b>109,478</b>
Budgeted Revenues '18		24,500
Budgeted Expenditures '18		<u>(55,000)</u>
Estimated Ending Fund Balance 09/30/18	<b>\$</b>	<b><u>78,978</u></b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**132-FIRE TRAINING CENTER**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>LICENSES AND PERMITS</b>				
132-4000-42110 FIRST RESPONDER FEES	23,972	35,000	35,000	24,000
TOTAL LICENSES AND PERMITS	23,972	35,000	35,000	24,000
<b>INTEREST INCOME</b>				
132-4000-46110 ALLOCATED INTEREST EARNINGS	321	300	300	500
132-4000-46140 TEXPOOL INTEREST	0	0	0	0
TOTAL INTEREST INCOME	321	300	300	500
<b>TOTAL REVENUES</b>	<b>24,293</b>	<b>35,300</b>	<b>35,300</b>	<b>24,500</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**132-FIRE TRAINING CENTER**  
**FIRE TRAINING CENTER**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>SUPPLIES</b>				
132-5642-52130 TOOLS/ EQUIP (NON-CAPITAL)	2,154	12,264	12,264	30,000
132-5642-52630 AUDIO-VISUAL	0	12,500	12,500	12,500
TOTAL SUPPLIES	2,154	24,764	24,764	42,500
<b>MATERIALS FOR MAINTENANCE</b>				
132-5642-54210 STREETS & ALLEYS	0	0	0	0
132-5642-54530 HEAVY EQUIPMENT	744	0	0	0
132-5642-54910 BUILDINGS	0	77,736	77,736	0
TOTAL MATERIALS FOR MAINTENANCE	744	77,736	77,736	0
<b>CONTRACTUAL SERVICES</b>				
132-5642-56040 SPECIAL SERVICES	14,144	19,500	19,500	12,500
TOTAL CONTRACTUAL SERVICES	14,144	19,500	19,500	12,500
<b>CAPITAL OUTLAY</b>				
132-5642-58910 BUILDINGS	6,542	0	0	0
TOTAL CAPITAL OUTLAY	6,542	0	0	0
<b>TOTAL FIRE TRAINING CENTER</b>	<b>23,584</b>	<b>122,000</b>	<b>122,000</b>	<b>55,000</b>

## FIRE DEVELOPMENT FUND

The Fire Development Fee Fund benefits the City of Wylie by providing a portion of the capital expenditure money to maintain fire protection service levels caused by increases in growth and population. The City established fire development fees by Ordinance No. 2007-12. The fund cannot be used for any operations or replacement costs. Projects in the coming years are construction of Fire Station 4, purchase of Fire Station 5 property, and construction of Fire Station 5, as well as the new apparatus for each.

### Accomplishments for FY2017

- ✓ Received revenues from Fire Development Fees.  
*Strategic Goals: Financial Health; Economic Growth*
- ✓ Began the planning process for construction of Fire Station 4.  
*Strategic Goals: Planning Management; Financial Health*

### Objectives for FY2018

- Receive revenues from Fire Development Fees.  
*Strategic Goals: Financial Health; Economic Growth*
- Publish the Request for Qualifications to select an architect for the design of Fire Station 4.  
*Strategic Goals: Planning Management; Financial Health*

## City Of Wylie

### Fund Summary

#### Fire Development Fund

<b>Audited Fire Development Fund Ending Balance 09/30/16</b>	<b>\$ 1,737,762</b>
Projected '17 Revenues	252,500
Available Funds	<u>1,990,262</u>
Projected '17 Expenditures	<u>(2,000)</u>
Estimated Ending Fund Balance 09/30/17	\$ 1,988,262
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$ 1,988,262</b>
Budgeted Revenues '18	304,200
Budgeted Expenditures '18	<u>(502,000)</u>
Estimated Ending Fund Balance 09/30/18	<u><u>\$ 1,790,462</u></u>



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**133-FIRE DEVELOPMENT FEES**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>SERVICE FEES</b>				
133-4000-44127 FIRE DEVELOPMENT REVENUE	296,966	250,000	250,000	300,000
TOTAL SERVICE FEES	296,966	250,000	250,000	300,000
<b>INTEREST INCOME</b>				
133-4000-46110 ALLOCATED INTEREST EARNINGS	2,614	2,500	2,500	4,200
TOTAL INTEREST INCOME	2,614	2,500	2,500	4,200
<b>TOTAL REVENUES</b>	<b>299,580</b>	<b>252,500</b>	<b>252,500</b>	<b>304,200</b>

CITY OF WYLIE  
BUDGET - FISCAL YEAR 2017-2018

133-FIRE DEVELOPMENT FEES  
FIRE DEVELOPMENT FEES

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
<b>CONTRACTUAL SERVICES</b>				
133-5643-56040 SPECIAL SERVICES	15,300	2,000	2,000	2,000
TOTAL CONTRACTUAL SERVICES	15,300	2,000	2,000	2,000
<b>CAPITAL OUTLAY</b>				
133-5643-58110 LAND-PURCHASE PRICE	0	0	0	0
133-5643-58570 ENGINEERING/ARCHITECTURAL	0	0	0	500,000
TOTAL CAPITAL OUTLAY	0	0	0	500,000
<b>TOTAL FIRE DEVELOPMENT FEES</b>	<b>15,300</b>	<b>2,000</b>	<b>2,000</b>	<b>502,000</b>

## MUNICIPAL COURT TECHNOLOGY FUND

In May 1999, the Texas Legislature passed Senate Bill 601 amending Article 102.017 of the Texas Code of Criminal Procedure to provide for the establishment of a Municipal Court Technology Fund and the assessment and collection of a Municipal Court Technology Fee. Revenues may be used only to finance the purchase of technological enhancements for a municipal court or a municipal court of record.

## City Of Wylie

### Fund Summary

#### Municipal Court Technology Fund

<b>Audited Municipal Court Technology Fund Ending Balance 09/30/16</b>	<b>\$</b>	<b>21,448</b>
Projected '17 Revenues		11,020
		<hr/>
Available Funds		32,468
Projected '17 Expenditures		(14,585)
		<hr/>
Estimated Ending Fund Balance 09/30/17	\$	17,883
<b>Estimated Beginning Fund Balance - 10/01/17</b>	<b>\$</b>	<b>17,883</b>
Budgeted Revenues '18		12,070
Budgeted Expenditures '18		(1,000)
		<hr/>
Estimated Ending Fund Balance 09/30/18	\$	<u>28,953</u>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**151-MUNICIPAL COURT TECHNOLOGY FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>FINES AND FORFEITURES</b>				
151-4000-45135 COURT TECHNOLOGY FEES	9,922	11,000	11,000	12,000
TOTAL FINES AND FORFEITURES	9,922	11,000	11,000	12,000
<b>INTEREST INCOME</b>				
151-4000-46110 ALLOCATED INTEREST EARNINGS	28	20	20	70
TOTAL INTEREST INCOME	28	20	20	70
<b>TOTAL REVENUES</b>	<b>9,950</b>	<b>11,020</b>	<b>11,020</b>	<b>12,070</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**151-MUNICIPAL COURT TECHNOLOGY FUND**  
**COURT TECHNOLOGY**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>SUPPLIES</b>				
151-5617-52130 TOOLS/ EQUIP (NON-CAPITAL)	501	1,000	1,000	1,000
TOTAL SUPPLIES	501	1,000	1,000	1,000
<b>MATERIALS FOR MAINTENANCE</b>				
151-5617-54810 COMPUTER HARD/SOFTWARE	0	13,585	13,585	0
TOTAL MATERIALS FOR MAINTENANCE	0	13,585	13,585	0
<b>TOTAL COURT TECHNOLOGY</b>	<b>501</b>	<b>14,585</b>	<b>14,585</b>	<b>1,000</b>

## MUNICIPAL COURT BUILDING SECURITY FUND

The Building Security Fund is a fund that provides for a \$3.00 State fee to be collected on each Class C misdemeanor violation that is issued. This money is to be utilized to provide training for court staff on implementing, improving, and enhancing court security as well as funds to install metal detectors, key pass locks on doors, etc. to provide security for court personnel.

## City Of Wylie

### Fund Summary

#### Municipal Court Building Security Fund

<b>Audited Municipal Court Building Security Fund Ending Balance 09/30/16</b>	<b>\$</b>	<b>24,482</b>
Projected '17 Revenues		8,230
Available Funds		<u>32,712</u>
Projected '17 Expenditures		<u>(5,000)</u>
Estimated Ending Fund Balance 09/30/17	\$	27,712
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$</b>	 <b>27,712</b>
Budgeted Revenues '18		9,070
Budgeted Expenditures '18		<u>(5,000)</u>
Estimated Ending Fund Balance 09/30/18	\$	<u><u>31,782</u></u>



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**152-MUNICIPAL COURT BUILDING SECURITY FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>FINES AND FORFEITURES</b>				
152-4000-45136 COURT BLDG SEC FEES	7,442	8,200	8,200	9,000
TOTAL FINES AND FORFEITURES	7,442	8,200	8,200	9,000
<b>INTEREST INCOME</b>				
152-4000-46110 ALLOCATED INTEREST EARNINGS	37	30	30	70
TOTAL INTEREST INCOME	37	30	30	70
<b>TOTAL REVENUES</b>	<b>7,478</b>	<b>8,230</b>	<b>8,230</b>	<b>9,070</b>

CITY OF WYLIE  
BUDGET - FISCAL YEAR 2017-2018

152-MUNICIPAL COURT BUILDING SECURITY FUND  
MUNICIPAL COURT BLDG SECURITY

	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 PROJECTED	2017-2018 BUDGET
CONTRACTUAL SERVICES				
152-5618-56210 TRAVEL & TRAINING	3,458	5,000	5,000	5,000
TOTAL CONTRACTUAL SERVICES	3,458	5,000	5,000	5,000
<b>TOTAL MUNICIPAL COURT BLDG SECURITY</b>	<b>3,458</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

## JUDICIAL EFFICIENCY FUND

The Judicial Efficiency Fund is a \$2.50 component of the \$25.00 Time Payment Fee as provided by the Local Government Code, Section 133.103. A person convicted of an offense shall pay, in addition to all other costs, the \$25.00 Time Payment Fee if the person has not satisfied the full payment of fine and court costs on or before the 31<sup>st</sup> day after the date judgment is entered. The revenues from the \$2.50 Judicial Efficiency Fund component are to be used for the purpose of improving the efficiency of the administration of justice in the Municipal Court.

## City Of Wylie

### Fund Summary

#### Municipal Court Judicial Efficiency Fund

<b>Audited Municipal Court Judicial Efficiency Fund Ending Balance 09/30/16</b>	<b>\$</b>	<b>2,329</b>
Projected '17 Revenues		805
Available Funds		<u>3,134</u>
Projected '17 Expenditures		<u>-</u>
Estimated Ending Fund Balance 09/30/17	\$	3,134
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$</b>	 <b>3,134</b>
Budgeted Revenues '18		910
Budgeted Expenditures '18		<u>-</u>
Estimated Ending Fund Balance 09/30/18	\$	<u><u>4,044</u></u>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**153-MUNICIPAL COURT JUDICIAL EFFICIENCY FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>FINES AND FORFEITURES</b>				
153-4000-45137 JUDICIAL EFFICIENCY FEES	586	800	800	900
TOTAL FINES AND FORFEITURES	586	800	800	900
<b>INTEREST INCOME</b>				
153-4000-46110 ALLOCATED INTEREST EARNINGS	3	5	5	10
TOTAL INTEREST INCOME	3	5	5	10
<b>TOTAL REVENUES</b>	<b>589</b>	<b>805</b>	<b>805</b>	<b>910</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**153-MUNICIPAL COURT JUDICIAL EFFICIENCY FUND**  
**MUNICIPAL COURT JUDICIAL EFFICIENCY**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>SUPPLIES</b>				
153-5619-52130 TOOLS/ EQUIP (NON-CAPITAL)	0	0	0	0
TOTAL SUPPLIES	0	0	0	0
<b>CONTRACTUAL SERVICES</b>				
153-5619-56210 TRAVEL & TRAINING	0	0	0	0
TOTAL CONTRACTUAL SERVICES	0	0	0	0
<b>TOTAL MUNICIPAL COURT JUDICIAL EFFICIENCY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## HOTEL OCCUPANCY TAX FUND

The Hotel Occupancy Tax was created by Ordinance No. 2004-23 amending Section 106-42 of the Wylie Code of Ordinances. The Hotel Occupancy Tax is imposed on a person who pays for a room or space in a hotel costing \$15.00 or more each day. The Hotel Occupancy Tax is levied (i) upon the cost of occupancy of any room or space furnished by any hotel where such cost of occupancy is at the rate of \$2.00 or more per day, such tax to be equal to seven percent (7%) of the consideration paid by the occupant of such room, space or facility to such hotel, exclusive of other occupancy taxes imposed by other governmental agencies, (ii) and hotel occupancy tax provided herein shall be imposed in the city extraterritorial jurisdiction, provided, however, that the levy of such taxes shall not result in a combined rate of state, county or municipal hotel occupancy taxes in the extraterritorial jurisdiction which exceeds fifteen percent (15%) of the price paid for a room in a hotel.

## City Of Wylie

### Fund Summary

#### Hotel Occupancy Tax Fund

<b>Audited Hotel Occupancy Tax Fund Ending Balance 09/30/16</b>	<b>\$</b>	<b>190,974</b>
Projected '17 Revenues		90,200
Available Funds		<u>281,174</u>
Projected '17 Expenditures		<u>(50,000)</u>
Estimated Ending Fund Balance 09/30/17	<b>\$</b>	<b>231,174</b>
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$</b>	 <b>231,174</b>
Budgeted Revenues '18		121,500
Budgeted Expenditures '18		<u>(33,150)</u>
Estimated Ending Fund Balance 09/30/18	<b>\$</b>	<b><u>319,524</u></b>



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**161-HOTEL OCCUPANCY TAX FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>TAXES</b>				
161-4000-40230 HOTEL OCCUPANCY TAX	81,448	90,000	90,000	121,000
TOTAL TAXES	81,448	90,000	90,000	121,000
<b>INTEREST INCOME</b>				
161-4000-46110 ALLOCATED INTEREST EARNINGS	248	200	200	500
TOTAL INTEREST INCOME	248	200	200	500
<b>TOTAL REVENUES</b>	<b>81,696</b>	<b>90,200</b>	<b>90,200</b>	<b>121,500</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**161-HOTEL OCCUPANCY TAX FUND**  
**HOTEL OCCUPANCY TAX**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>CONTRACTUAL SERVICES</b>				
161-5651-56040 SPECIAL SERVICES	15,000	15,000	15,000	15,000
TOTAL CONTRACTUAL SERVICES	15,000	15,000	15,000	15,000
<b>OTHER FINANCING (USES)</b>				
161-5651-59180 TRANSFER TO PUBLIC ARTS	35,000	35,000	35,000	18,150
TOTAL OTHER FINANCING (USES)	35,000	35,000	35,000	18,150
<b>TOTAL HOTEL OCCUPANCY TAX</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>33,150</b>

## PUBLIC ARTS FUND

The Public Arts Advisory Board consists of seven members, appointed by the City Council for a two year term. The Public Arts Advisory Board was created by Ordinance No. 2006-37. Funding for the public arts program is accomplished by annually designating one (1) percent of eligible CIP funding for public art, which is derived from the City's capital project fund, enterprise fund and/or grants. Additional funding is raised through community events focused on the arts.

Through the Public Art Advisory Board, provide a variety of public art, in all disciplines, to create an environment of creativity, history and quality of life for all. Provide quality visual and performing art events to attract citizens and visitors to the City and provide creativity, innovation, and variety through art, music, and literature.

### Accomplishments for FY2017

- ✓ Provided quality visual performing art events including a variety of music and innovative and creative arts and craft vendors. Events included:
  - Bluegrass on Ballard – Revenue \$11,500 (over 100 art, craft, and food vendors)
  - 2016 Wylie Arts Festival – Revenue \$27,000 (over 120 art vendors)

#### *Strategic Goals: Culture*

- ✓ Completed the 2016 Thoroughfare CIP Projects for three sites; two at each end of the Municipal Complex walking trails and one at the Disc Golf Park on East Brown. The dedication for Site #1, #2 and the new trails, scheduled for September 2017. Dedication for Site #3 (Disc Golf Park) scheduled for August/September 2017.

#### *Strategic Goals: Culture*

### Objectives for FY2018

- The Public Arts Advisory Board will purchase two additional art pieces for sites unable to be covered through Capital Improvement funding. One will be placed at the Animal Shelter and the other at the Stonehaven House.

#### *Strategic Goals: Culture*

- Begin plans for a sculpture park along the trails of the Municipal Complex.

#### *Strategic Goals: Infrastructure; Culture*

- Continue providing and facilitating visual and performing art events to attract citizens and visitors to the City:
  - Wylie Arts Festival – Expand the Wylie Arts Festival to include more vendors and attract larger audiences
  - Bluegrass on Ballard- Expand vendors for the Bluegrass on Ballard

#### *Strategic Goals: Community Focused Government; Culture*

## City Of Wylie

### Fund Summary

#### Public Arts Fund

<b>Audited Public Arts Fund Ending Balance 09/30/16</b>	<b>\$</b>	<b>591,471</b>	
Projected '17 Revenues		65,600	
		<hr/>	
Available Funds		657,071	
Projected '17 Expenditures		(416,500)	
		<hr/>	
Estimated Ending Fund Balance 09/30/17	<b>\$</b>	<b>240,571</b>	
<b>Estimated Beginning Fund Balance - 10/01/17</b>	<b>\$</b>	<b>292,571</b>	a)
Budgeted Revenues '18		53,650	
Budgeted Expenditures '18		(150,500)	b)
		<hr/>	
Estimated Ending Fund Balance 09/30/18	<b>\$</b>	<b>195,721</b>	
		<hr/>	

a) Increase due to estimated carry-forward of funds for Public Art Projects.

b) Includes expenses for projects from carry-forward funds listed above.

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**175-PUBLIC ARTS FUND**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>INTEREST INCOME</b>				
175-4000-46110 ALLOCATED INTEREST EARNINGS	939	600	600	1,500
TOTAL INTEREST INCOME	939	600	600	1,500
<b>MISCELLANEOUS INCOME</b>				
175-4000-48130 ARTS FESTIVAL	38,553	30,000	30,000	34,000
175-4000-48410 MISCELLANEOUS INCOME	0	0	0	0
175-4000-48440 CONTRIBUTIONS/ DONATIONS	0	0	0	0
TOTAL MISCELLANEOUS INCOME	38,553	30,000	30,000	34,000
<b>OTHER FINANCING SOURCES</b>				
175-4000-49161 TRANSFER FROM HOTEL TAX	35,000	35,000	35,000	18,150
175-4000-49170 TRANSFER FROM GEN OBLIG	380,000	0	0	0
TOTAL OTHER FINANCING SOURCES	415,000	35,000	35,000	18,150
<b>TOTAL REVENUES</b>	<b>454,492</b>	<b>65,600</b>	<b>65,600</b>	<b>53,650</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**175-PUBLIC ARTS FUND**  
**PUBLIC ARTS**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>SUPPLIES</b>				
175-5175-52010 OFFICE SUPPLIES	0	1,500	1,500	1,500
175-5175-52810 FOOD SUPPLIES	0	0	0	0
TOTAL SUPPLIES	0	1,500	1,500	1,500
<b>CONTRACTUAL SERVICES</b>				
175-5175-56040 SPECIAL SERVICES	21,682	24,250	24,250	24,250
175-5175-56080 ADVERTISING	8,756	12,500	12,500	12,500
175-5175-56610 UTILITIES-ELECTRIC	600	3,250	3,250	3,250
TOTAL CONTRACTUAL SERVICES	31,038	40,000	40,000	40,000
<b>CAPITAL OUTLAY</b>				
175-5175-58150 LAND-BETTERMENTS	0	375,000	375,000	109,000
TOTAL CAPITAL OUTLAY	0	375,000	375,000	109,000
<b>TOTAL PUBLIC ARTS</b>	<b>31,038</b>	<b>416,500</b>	<b>416,500</b>	<b>150,500</b>

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## **DEBT SERVICE FUNDS**

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**CITY OF WYLIE, TEXAS**  
**FISCAL YEAR 2017-2018**

## City Of Wylie

### Fund Summary

#### General Obligation Debt Service Fund

<b>Audited GO Debt Service Fund Ending Balance 09/30/16</b>	<b>\$ 785,865</b>
Projected '17 Revenues	7,997,594
Available Funds	<u>8,783,459</u>
Projected '17 Expenditures	<u>(7,857,713)</u>
Estimated Ending Fund Balance 09/30/17	\$ 925,746
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$ 925,746</b>
Budgeted Revenues '18	8,082,320
Budgeted Expenditures '18	<u>(7,962,813)</u>
Estimated Ending Fund Balance 09/30/18	<u><u>\$ 1,045,253</u></u>



**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**311-GEN OBLIGATION DEBT SERVICE FUND**  
**REVENUES**

	<b>2015-2016</b>	<b>2016-2017</b>	<b>2016-2017</b>	<b>2017-2018</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
<b>TAXES</b>				
311-4000-40110 PROPERTY TAXES - CURRENT	7,862,154	7,893,594	7,893,594	8,014,720
311-4000-40120 PROPERTY TAXES - DELINQUENT	133,769	100,000	100,000	60,000
311-4000-40190 PENALTY AND INTEREST - TAXES	50,208	0	0	0
TOTAL TAXES	8,046,131	7,993,594	7,993,594	8,074,720
<b>INTEREST INCOME</b>				
311-4000-46110 ALLOCATED INTEREST EARNINGS	4,240	4,000	4,000	7,600
311-4000-46135 BOND ACCRUED INTEREST RECVD	0	0	0	0
311-4000-46140 TEXPOOL INTEREST	0	0	0	0
311-4000-46143 LOGIC INTEREST	0	0	0	0
TOTAL INTEREST INCOME	4,240	4,000	4,000	7,600
<b>OTHER FINANCING SOURCES</b>				
311-4000-49111 TRANSFER FROM GENERAL FUND	200,000	0	0	0
311-4000-49131 TRANSFER FROM SPECIAL REVENUE	0	0	0	0
311-4000-49170 TRANSFER FROM GEN OBLIG	0	0	0	0
311-4000-49300 BOND PREMIUM FROM DEBT ISSUE	5,833,412	0	0	0
311-4000-49500 BONDS ISSUED	30,110,000	0	0	0
TOTAL OTHER FINANCING SOURCES	36,143,412	0	0	0
<b>TOTAL REVENUES</b>	<b>44,193,782</b>	<b>7,997,594</b>	<b>7,997,594</b>	<b>8,082,320</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**311-GEN OBLIGATION DEBT SERVICE FUND**  
**COMBINED SERVICES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>DEBT SERVICE &amp; CAP. REPL</b>				
311-5000-57110 DEBT SERVICE-BOND DEBT	4,550,000	4,750,000	4,750,000	5,025,000
311-5000-57210 DEBT SERVICE-INTEREST	3,079,314	3,099,213	3,099,213	2,929,813
311-5000-57310 DEBT SERVICE-FISCAL AGENT FEES	5,600	8,500	8,500	8,000
311-5000-57420 BOND ISSUE COSTS	323,391	0	0	0
TOTAL DEBT SERVICE & CAP. REPL	7,958,305	7,857,713	7,857,713	7,962,813
<b>OTHER FINANCING (USES)</b>				
311-5000-59300 BOND DISCOUNT FROM DEBT	0	0	0	0
311-5000-59400 PAYMENT TO REFUNDING AGENT	36,041,783	0	0	0
TOTAL OTHER FINANCING (USES)	36,041,783	0	0	0
<b>TOTAL COMBINED SERVICES</b>	<b>44,000,088</b>	<b>7,857,713</b>	<b>7,857,713</b>	<b>7,962,813</b>

## City Of Wylie

### Fund Summary

#### 4B Debt Service Funds

<b>Audited 4B Debt Service Funds Ending Balance 09/30/16</b>	<b>\$</b>	<b>206,674</b>
Projected '17 Revenues		386,000
Available Funds		<u>592,674</u>
Projected '17 Expenditures		<u>(385,050)</u>
Estimated Ending Fund Balance 09/30/17	<b>\$</b>	<b>207,624</b>
 <b>Estimated Beginning Fund Balance - 10/01/17</b>	 <b>\$</b>	 <b>207,624</b>
Budgeted Revenues '18		392,150
Budgeted Expenditures '18		<u>(392,150)</u>
Estimated Ending Fund Balance 09/30/18	<b>\$</b>	<b><u>207,624</u></b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**312-4B DEBT SERVICE FUND 1996**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>INTEREST INCOME</b>				
312-4000-46110 ALLOCATED INTEREST EARNINGS	353	0	0	0
312-4000-46140 TEXPOOL INTEREST	0	0	0	0
312-4000-46143 LOGIC INTEREST	0	0	0	0
312-4000-46210 BANK MONEY MARKET INTEREST	1	0	0	0
TOTAL INTEREST INCOME	354	0	0	0
<b>OTHER FINANCING SOURCES</b>				
312-4000-49131 TRANSFER FROM SPECIAL REVENUE	0	0	0	0
312-4000-49132 TRANSFER FROM 4B REVENUE	150,000	0	0	0
312-4000-49133 TRANSFER FROM 4B DEBT SERVICE	0	0	0	0
TOTAL OTHER FINANCING SOURCES	150,000	0	0	0
<b>TOTAL REVENUES</b>	<b>150,354</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**312-4B DEBT SERVICE FUND 1996**  
**COMBINED SERVICES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>DEBT SERVICE &amp; CAP. REPL</b>				
312-5000-57110 DEBT SERVICE-BOND DEBT	145,000	0	0	0
312-5000-57210 DEBT SERVICE-INTEREST	4,024	0	0	0
312-5000-57310 DEBT SERVICE-FISCAL AGENT FEES	0	0	0	0
TOTAL DEBT SERVICE & CAP. REPL	149,024	0	0	0
<b>TOTAL COMBINED SERVICES</b>	<b>149,024</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**313-4B DEBT SERVICE FUND 2013**  
**REVENUES**

	<b>2015-2016 ACTUAL</b>	<b>2016-2017 BUDGET</b>	<b>2016-2017 PROJECTED</b>	<b>2017-2018 BUDGET</b>
<b>INTEREST INCOME</b>				
313-4000-46110 ALLOCATED INTEREST EARNINGS	239	0	0	0
313-4000-46140 TEXPOOL INTEREST	0	0	0	0
313-4000-46143 LOGIC INTEREST	0	0	0	0
313-4000-46210 BANK MONEY MARKET INTEREST	0	0	0	0
TOTAL INTEREST INCOME	239	0	0	0
<b>OTHER FINANCING SOURCES</b>				
313-4000-49131 TRANSFER FROM SPECIAL REVENUE	0	0	0	0
313-4000-49132 TRANSFER FROM 4B REVENUE	387,000	386,000	386,000	392,150
313-4000-49300 BOND PREMIUM FROM DEBT ISSUE	0	0	0	0
313-4000-49500 BONDS ISSUED	0	0	0	0
TOTAL OTHER FINANCING SOURCES	387,000	386,000	386,000	392,150
<b>TOTAL REVENUES</b>	<b>387,239</b>	<b>386,000</b>	<b>386,000</b>	<b>392,150</b>

**CITY OF WYLIE**  
**BUDGET - FISCAL YEAR 2017-2018**

**313-4B DEBT SERVICE FUND 2013**  
**COMBINED SERVICES**

	<b>2015-2016</b>	<b>2016-2017</b>	<b>2016-2017</b>	<b>2017-2018</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
<b>DEBT SERVICE &amp; CAP. REPL</b>				
313-5000-57110 DEBT SERVICE-BOND DEBT	305,000	310,000	310,000	325,000
313-5000-57210 DEBT SERVICE-INTEREST	81,988	75,050	75,050	67,150
313-5000-57310 DEBT SERVICE-FISCAL AGENT FEES	0	0	0	0
313-5000-57420 BOND ISSUE COSTS	0	0	0	0
TOTAL DEBT SERVICE & CAP. REPL	386,988	385,050	385,050	392,150
<b>TOTAL COMBINED SERVICES</b>	<b>386,988</b>	<b>385,050</b>	<b>385,050</b>	<b>392,150</b>

**CITY OF WYLIE, TEXAS**  
**LEGAL DEBT MARGIN INFORMATION**  
**LAST THREE FISCAL YEARS (UNAUDITED)**

	2015	2016	2017
Debt Limit	\$ 261,878,146	\$ 292,105,386	\$ 332,556,307
Total Net Debt Applicable to Limit	72,168,010	79,238,061	70,673,387
Legal Debt Margin	189,710,136	212,867,325	261,882,920
Total Net Debt Applicable to the Limit As a percentage of Debt Limit	27.56%	27.13%	21.25%

Legal Debt Margin Calculation for the Current Fiscal Year

Assessed Value	\$ 3,325,563,066
Debt Limit (10%) of Assessed Value)	332,556,307
Debt Applicable to Limit:	
General Obligation Bonds	77,775,000
Less: Amount Set Aside for Repayment of General Obligation Debt	(7,101,613)
Total Net Debt applicable to Limit	70,673,387
Legal Debt Margin	\$ 261,882,920

(1) Under state law, the City of Wylie, Texas' outstanding general obligation debt should not exceed ten percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by the amount set aside for repaying general obligation bonds.



**CITY OF WYLIE  
PROPERTY TAX SUPPORTED DEBT  
DEBT SERVICE REQUIREMENTS  
FISCAL YEAR 2017-2018**

Required Principal 2017-2018	Required Interest 2017-2018	Total Required 2017-2018
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**GENERAL OBLIGATION BONDS:**

2007	385,000	29,888	414,888
2008	1,825,000	45,625	1,870,625
2010	385,000	245,750	630,750
2012	-	215,150	215,150
2013	370,000	77,250	447,250
2015	1,275,000	826,300	2,101,300
2016	-	1,421,650	1,421,650
<b>TOTAL</b>	<b>4,240,000</b>	<b>2,861,613</b>	<b>7,101,613</b>

**COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:**

2008	710,000	14,200	724,200
2010	10,000	15,900	25,900
<b>TOTAL</b>	<b>720,000</b>	<b>30,100</b>	<b>750,100</b>

**PUBLIC PROPERTY FINANCE CONTRACTUAL OBLIGATIONS:**

2012	65,000	38,100	103,100
<b>TOTAL</b>	<b>65,000</b>	<b>38,100</b>	<b>103,100</b>

***TOTAL PROPERTY TAX SUPPORTED DEBT SERVICE REQUIREMENTS:***

<u><u>5,025,000</u></u>	<u><u>2,929,813</u></u>	<u><u>7,954,813</u></u>
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**CITY OF WYLIE  
UTILITY FUND SUPPORTED DEBT  
DEBT SERVICE REQUIREMENTS  
FISCAL YEAR 2017-2018**

Required Principal 2017-2018	Required Interest 2017-2018	Total Required 2017-2018
<hr/>		

**GENERAL OBLIGATION BONDS:**

2010	275,000	18,025	293,025
2016	340,000	181,400	521,400
<b>TOTAL</b>	<b>615,000</b>	<b>199,425</b>	<b>814,425</b>

**COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:**

2017	-	285,282	285,282
<b>TOTAL</b>	<b>-</b>	<b>285,282</b>	<b>285,282</b>

***TOTAL UTILITY FUND SUPPORTED DEBT SERVICE REQUIREMENTS:***

<b><i>615,000</i></b>	<b><i>484,707</i></b>	<b><i>1,099,707</i></b>
<hr/> <hr/>		

**CITY OF WYLIE**  
**4B SALES TAX SUPPORTED DEBT**  
**DEBT SERVICE REQUIREMENTS**  
**FISCAL YEAR 2017-2018**

Required Principal 2017-2018	Required Interest 2017-2018	Total Required 2017-2018
<hr/>		

**GENERAL OBLIGATION BONDS (FUND 313):**

2013	325,000	67,150	392,150
<b>TOTAL</b>	<b>325,000</b>	<b>67,150</b>	<b>392,150</b>

**CITY OF WYLIE**  
**PROPERTY TAX SUPPORTED DEBT**  
**TOTAL DEBT SERVICE REQUIREMENTS**

Period Ending	Principal	Interest	Total Debt Service
<b>GENERAL OBLIGATION BONDS:</b>			
9/30/2018	4,240,000	2,861,613	7,101,613
9/30/2019	5,040,000	2,694,726	7,734,726
9/30/2020	5,335,000	2,505,657	7,840,657
9/30/2021	5,635,000	2,290,338	7,925,338
9/30/2022	5,860,000	2,087,025	7,947,025
9/30/2023	6,130,000	1,859,019	7,989,019
9/30/2024	6,425,000	1,564,613	7,989,613
9/30/2025	6,740,000	1,252,950	7,992,950
9/30/2026	7,205,000	921,325	8,126,325
9/30/2027	7,560,000	570,569	8,130,569
9/30/2028	8,145,000	223,496	8,368,496
9/30/2029	1,725,000	28,031	1,753,031
<b>TOTAL</b>	<b>70,040,000</b>	<b>18,859,362</b>	<b>88,899,362</b>

**COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:**

9/30/2018	720,000	30,100	750,100
9/30/2019	10,000	15,600	25,600
9/30/2020	10,000	15,300	25,300
9/30/2021	10,000	14,988	24,988
9/30/2022	100,000	13,200	113,200
9/30/2023	100,000	9,825	109,825
9/30/2024	105,000	6,238	111,238
9/30/2025	110,000	2,199	112,199
<b>TOTAL</b>	<b>1,165,000</b>	<b>107,450</b>	<b>1,272,450</b>

**CITY OF WYLIE**  
**PROPERTY TAX SUPPORTED DEBT**  
**TOTAL DEBT SERVICE REQUIREMENTS**

Period Ending	Principal	Interest	Total Debt Service
<b>PUBLIC PROPERTY FINANCE CONTRACTUAL OBLIGATIONS:</b>			
9/30/2018	65,000	38,100	103,100
9/30/2019	70,000	36,075	106,075
9/30/2020	70,000	33,975	103,975
9/30/2021	75,000	31,800	106,800
9/30/2022	75,000	29,550	104,550
9/30/2023	80,000	27,125	107,125
9/30/2024	80,000	24,525	104,525
9/30/2025	85,000	21,844	106,844
9/30/2026	85,000	19,081	104,081
9/30/2027	90,000	16,238	106,238
9/30/2028	90,000	13,312	103,312
9/30/2029	95,000	10,425	105,425
9/30/2030	95,000	7,575	102,575
9/30/2031	100,000	4,650	104,650
9/30/2032	105,000	1,575	106,575
<b>TOTAL</b>	<b>1,260,000</b>	<b>315,850</b>	<b>1,575,850</b>

**CITY OF WYLIE**  
**UTILITY FUND SUPPORTED DEBT**  
**TOTAL DEBT SERVICE REQUIREMENTS**

Period Ending	Principal	Interest	Total Debt Service
<b>GENERAL OBLIGATION BONDS:</b>			
9/30/2018	615,000	199,425	814,425
9/30/2019	630,000	180,338	810,338
9/30/2020	550,000	156,138	706,138
9/30/2021	420,000	134,038	554,038
9/30/2022	435,000	119,319	554,319
9/30/2023	415,000	104,375	519,375
9/30/2024	435,000	83,125	518,125
9/30/2025	460,000	60,750	520,750
9/30/2026	480,000	37,250	517,250
9/30/2027	505,000	12,622	517,622
<b>TOTAL</b>	<b>4,945,000</b>	<b>1,087,380</b>	<b>6,032,380</b>

**COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:**

9/30/2018	-	285,282	285,282
9/30/2019	50,000	240,019	290,019
9/30/2020	100,000	238,519	338,519
9/30/2021	310,000	234,419	544,419
9/30/2022	320,000	228,119	548,119
9/30/2023	330,000	218,319	548,319
9/30/2024	340,000	204,919	544,919
9/30/2025	350,000	191,119	541,119
9/30/2026	360,000	176,919	536,919
9/30/2027	370,000	162,319	532,319
9/30/2028	385,000	147,219	532,219
9/30/2029	400,000	131,519	531,519
9/30/2030	420,000	117,219	537,219
9/30/2031	435,000	104,394	539,394
9/30/2032	450,000	90,838	540,838
9/30/2033	470,000	76,463	546,463
9/30/2034	490,000	61,156	551,156
9/30/2035	510,000	44,906	554,906
9/30/2036	530,000	27,675	557,675
9/30/2037	555,000	9,362	564,362
<b>TOTAL</b>	<b>7,175,000</b>	<b>2,990,704</b>	<b>10,165,704</b>

**CITY OF WYLIE**  
**4B SALES TAX SUPPORTED DEBT**  
**TOTAL DEBT SERVICE REQUIREMENTS**

Period Ending	Principal	Interest	Total Debt Service
<b>GENERAL OBLIGATION BONDS (FUND 313):</b>			
9/30/2018	325,000	67,150	392,150
9/30/2019	325,000	60,650	385,650
9/30/2020	335,000	54,050	389,050
9/30/2021	345,000	47,250	392,250
9/30/2022	345,000	38,625	383,625
9/30/2023	360,000	28,050	388,050
9/30/2024	370,000	17,100	387,100
9/30/2025	385,000	5,775	390,775
<b>TOTAL</b>	<b>2,790,000</b>	<b>318,650</b>	<b>3,108,650</b>

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# **CAPITAL IMPROVEMENT PROGRAM**

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**CITY OF WYLIE, TEXAS  
FISCAL YEAR 2017-2018**



# CAPITAL IMPROVEMENT PROGRAM SUMMARY

## Capital Purchases

Capital line items are used to cover large, one-time purchases such as vehicles or large pieces of equipment. The majority of the capital allocations in the General Fund, Utility Fund, and 4B Sales Tax Fund consist of routine purchases of new/replacement vehicles and equipment. The FY 2018 Budget includes the purchase of the following items:

### General Fund

Police	Repl. Patrol Tahoe	\$36,000**
	Repl. Crime Scene Technician Vehicle	\$35,000**
	Repl. Community Services Vehicle	\$30,000**
	Repl. CID Vehicles (2)	\$56,000**
	New CID Sergeant Vehicle	\$28,000
	New Lieutenant Vehicle	\$28,000
	New Police Chief Vehicle	\$38,200
Fire	Repl. Brush Truck	\$200,000**
Emer. Communications	GPS Radio Interface	\$30,000*
Animal Control	Repl. Animal Control Vehicle	\$58,000**
Streets	New ¾-Ton Trucks (2)	\$70,000
Parks	Architectural & Design Services	\$75,000
Library	Repl. RFID Detection System	\$22,600

### Utility Fund

Utility Administration	Nortex Tank Engineering	\$35,000*
Water	Water Line Repl. (Hwy 78 & Brown St.)	\$210,000
	Water Line Repl. (Ballard & 1 <sup>st</sup> Street)	\$210,000*
	New ¾-Ton Trucks (2)	\$70,000**
	Repl. Utility Truck	\$78,000**
	GIS Software	\$45,000
Engineering	Repl. ¾-Ton Truck	\$38,000**
Wastewater	Repl. Utility Truck w/ Crane	\$98,000**

### 4B Sales Tax Fund

4B Parks	Community Park Playground	\$110,000**
	Repl. ¾-Ton Truck	\$35,000**
	New ¾-Ton Truck w/ Utility Bed	\$35,000**
	Repl. ½-Ton Truck	\$31,000**
	Open Space Master Plan	\$130,000*
	Repl. Toro Mower	\$95,000**
	New Skid Steer Loader	\$43,000**
4B Recreation	New Building Attendant Vehicle	\$35,000
	New 12-Passenger Van	\$30,000
	Floor Resurfacing at Rec. Center	\$44,200**

Items marked with an asterisk (\*) are items carried-forward from the FY 2016-17 budget. A carry-forward item is any item that was budgeted for, but not completed during, the prior fiscal year. As part of the budget process, staff is asked to identify these items and submit a request to the City Manager for approval to have them included in the following year's budget. Since the unspent allocated funds from the prior year roll into the fund balance of the current year, there is no impact on the operating budget in the current year.

Items marked with a double-asterisk (\*\*) are items that are to be funded using excess fund balance in their respective funds. By utilizing excess fund balance to fund the purchase of these items, the City receives all of the benefits (increased efficiency, reduced maintenance costs, etc.) associated with them while eliminating any negative impact on the FY 2017-18 operating budget. By rule, the City is required to maintain minimum fund balances in all three of these specific funds.

## **Capital Projects**

Other capital expenditures in the FY 2018 Budget are recorded in the City's Capital Project Funds. These funds are used to record revenues and expenditures associated with specific, long-term construction projects. Funding for these projects can come from various sources including bond proceeds, county funds, or state funds. For FY 2018, there are four (4) CIP projects in progress all of which are described below:

### **Street CIP**

Stone Road (Phase III): Est. Cost - \$3,900,000

Funding: 2005 Bond Program

Description: The City has contracted with Tiseo Paving Company for the reconstruction and improvement of Stone Road from Akin Lane/Oakbrook Drive to Collins Boulevard, a section totaling approx. 5,400 linear feet. The plans include expanding this existing section of road from 2-lane to 4-lane.

Impact on Operating Budget: There is no additional operating impact on the General Fund for FY 2018 as the debt payments are programmed into the budget.

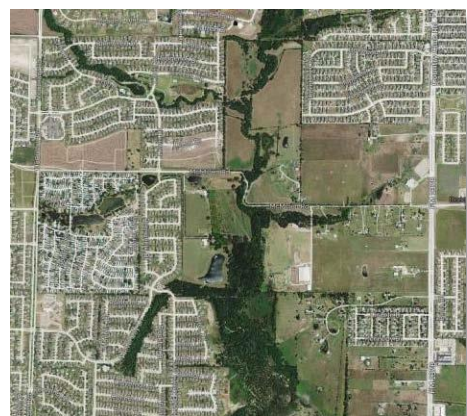


McMillen Road: Est. Cost - \$9,200,000

Funding: 2005 Bond Program & County Funds

Description: The project calls for a widening of the existing section of McMillen Road from FM 1378 (Country Club Rd) to McCreary Road from 2-lane to 4-lane. Upon completion, McMillen Road will be accessible to WFR vehicles, reducing emergency call response times to this portion of the City.

Impact on Operating Budget: There is no additional operating impact on the General Fund for FY 2018 as the debt payments are programmed into the budget.



## **Water CIP**

Ballard Street Elevated Storage Tank: Est. Cost - \$5,100,000

Funding: Water Impact Fees & Future Debt Issuance

Description: The project calls for a 2 million gallon water storage tank to be constructed near the corner of Ballard Street and Alanis Drive. It will provide water to the lower service area which consists of the southern and eastern portions of the City. After construction of the new tank is completed the existing 250,000 gallon tank will be removed.

Impact on Operating Budget: There is no additional operating impact on the Utility Fund for FY 2018 as Water Impact Fees are recorded in a separate fund.

Water Meter Replacement Project: Est. Cost - \$5,250,000

Funding: 2017 Tax & Revenue Certificate of Obligation

Description: The City is seeking a turnkey solution to replace its current meter-reading system to a hybrid Advanced Metering Infrastructure/Automated Meter Reading (AMI/AMR) system. There are currently over 13,000 residential and commercial meters in the system, all of which will be replaced as part of upgrading to this new system.

Impact on Operating Budget: There is no additional operating impact on the Utility Fund for FY 2018 as the debt payments are programmed into the budget.

**CITY OF WYLIE**

**CAPITAL IMPROVEMENT PROGRAM SUMMARY FY 2018 - 2022**

Department	Project	Project Name	Project Cost	Status	FY 2018		FY 2019		FY 2020		FY 2021		FY 2022		Total
		<b>Public Park Projects</b>													
Public Services	7BA	Founders Park	5,470,000	Complete											5,470,000
Public Services	7BA	Founders Park - (99 Parks Capital Transfer)	58,500	Complete											58,500
Public Services	7BA	Founders Park - (County Reimbursements)	352,014	Complete											352,014
Public Services	7CA	Community Park	2,698,070	Complete											2,698,070
Public Services	MTC	Municipal Complex Trails	281,000	Complete											281,000
Public Services	MTC	Municipal Complex Trails	189,000	Complete											189,000
Public Services	EMT	Municipal Complex East Meadow Trails	1,033,000	Complete											1,033,000
		Subtotal	\$ 10,081,584		\$ -		\$ -		\$ -		\$ -		\$ -		\$ 10,081,584
		<b>Public Buildings Projects</b>													
Fire	6BA	New Fire Station Three	2,750,000	Complete											2,750,000
Fire	6BA	New Fire Station Three	1,500,000	Complete											1,500,000
Library	6BB	New Library	14,599,200	Complete											14,599,200
City Manager	6BC	New City Hall	15,095,480	Complete											15,095,480
Public Services	6BD	Recreation Center	12,416,340	Complete											12,416,340
Public Services	WSC	Senior Center Renovation	88,500	Complete											88,500
		Subtotal	\$ 46,449,520		\$ -		\$ -		\$ -		\$ -		\$ -		\$ 46,449,520
		<b>Street Projects</b>													
Engineering	1BC	FM 1378 - Brown to Parker	11,100,000	Complete											11,100,000
Engineering	1BE	Stone Road (Phase II)	7,150,000	Complete											7,150,000
Engineering	1BE	Stone Road (Phase III, Bond Funded)	2,300,000	In Progress					1,000,000	GO	1,300,000	GO			2,300,000
Engineering	1BE	Stone Road (Phase III, County Funded)	5,021,250	In Progress	500,000	CF	1,000,000	CF	2,000,000	CF	1,521,250	CF			5,021,250
Engineering	1BF	Brown Street (West)	9,000,000	Complete											9,000,000
Engineering	1BF	Brown Street (West)	4,453,750	Complete											4,453,750
Engineering	1BG	Brown Street (East)	6,300,000	Complete											6,300,000
Engineering	1BH	Ballard Street (99' Bond)	3,050,000	Complete											3,050,000
Public Services	1BI	Sidewalks, 99 GO	614,590	Complete											614,590
Engineering	1CA	FM1378/ 544 to Brown (99' Bond)	1,042,000	Complete											1,042,000
Engineering		RTA Funds FM 1378	3,233,598	Complete											3,233,598
Engineering	1CB	ROW Stone Road bridge project	550,000	Complete											550,000
Engineering		Stone Road Bridge Project	3,860,000	Complete											3,860,000
Engineering	1CC	Ballard - Alanis Rd. to County Line	5,400,000	Complete											5,400,000
Engineering	1CD	McMillan /McCreary to 1378 (County Funded)	4,149,375	In Progress	500,000	CF	1,000,000	CF	1,324,643	CF					4,149,375
Engineering	1CD	McMillan /McCreary to 1378 (Future Bond Funded)	5,000,000	In Progress					5,000,000	GO					5,000,000
Engineering	1CE	1378 / Parker Rd	676,000	Complete											676,000
Engineering	1CE	1378 / Parker Rd	3,632,000	Complete											3,632,000
Public Services	7DA	Sidewalks, 06 GO	500,000	Complete											500,000
		Subtotal	\$ 77,032,563		\$ 1,000,000		\$ 2,000,000		\$ 9,324,643		\$ 2,821,250		\$ -		\$ 77,032,563

**CITY OF WYLIE**

**CAPITAL IMPROVEMENT PROGRAM SUMMARY FY 2018 - 2022**

Department	Project	Project Name	Project Cost	Status	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
		<b>Water Projects</b>								
Engineering	2AC	NTMWD Projects (I, II)	1,071,000	Complete						1,071,000
Engineering	2AC	NTMWD Projects (III, IV)	136,000	Complete						136,000
Engineering	2AE	Nortex Ground Storage Reservoir No. 2	1,275,000	Complete						1,275,000
Engineering	2AE	SH 78 Distribution Line No. 2	942,000	Complete						942,000
Engineering	2AF	Newport Harbor Pump Station Impr. (PH 1 & 2)	235,000	In Progress	235,000	CO				235,000
Engineering	2AG	Newport Harbor 2.0 MG Ground Storage	1,771,200	Complete						1,771,200
Engineering	2AL	Creekside Distribution Line No. 1	1,850,500	Complete						1,850,500
Engineering	2BE	Newport Harbor/ FM 1378 Distribution Line No. 1	1,515,560	Complete						1,515,560
Engineering		East Alanis Drive Distribution Line	250,000	Complete						250,000
Engineering		Hensley Lane Distribution Line No. 1	916,000	Complete						916,000
Engineering		Lake Travis Drive/Canyon Lake Drive waterlines	99,000	Complete						99,000
Engineering		Ballard Elevated Storage Tank	5,133,592	In Progress	1,000,000	1,525,007	2,608,585			5,133,592
Engineering		Newport Harbor Ground Storage Reservoir No. 1	844,000	Complete						844,000
Engineering		Nortex Ground Storage Reservoir No. 1	1,625,706	In Progress	1,625,706	CO				1,625,706
Public Services		Water Meter Replacements	5,251,000	In Progress	5,251,000	CO				5,251,000
		<b>Subtotal</b>	<b>\$ 22,915,558</b>		<b>\$ 8,111,706</b>	<b>\$ 1,525,007</b>	<b>\$ 2,608,585</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,915,558</b>
		<b>Total</b>			<b>\$ 9,111,706</b>	<b>\$ 3,525,007</b>	<b>\$ 11,933,228</b>	<b>\$ 2,821,250</b>	<b>\$ -</b>	<b>\$ 156,479,225</b>

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# STATISTICAL SECTION

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## CITY OF WYLIE, TEXAS FISCAL YEAR 2017-2018

**CITY OF WYLIE, TEXAS**  
**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**  
**LAST TEN FISCAL YEARS (UNAUDITED)**

<u>Fiscal Year</u>	<u>Residential Property</u>	<u>Commercial Property</u>	<u>Industrial Property</u>	<u>Less: Tax-Exempt Property</u>	<u>Total Taxable Assessed Value</u>	<u>Total Direct Tax Rate</u>
2008	1,764,303,848	288,951,716	146,785,364	89,947,174	2,110,093,754	0.7333
2009	1,851,412,088	320,559,885	154,813,362	94,519,658	2,232,265,677	0.8989
2010	1,681,490,233	317,876,320	159,911,022	98,352,452	2,060,925,123	0.8989
2011	1,849,191,950	350,209,595	121,853,139	98,637,590	2,222,617,094	0.8989
2012	1,878,899,878	301,701,482	109,890,564	94,582,252	2,195,909,672	0.8989
2013	1,906,900,883	362,556,519	112,905,366	111,897,168	2,270,465,600	0.8889
2014	2,029,810,891	385,941,414	120,187,762	119,114,535	2,416,825,532	0.8839
2015	2,159,677,849	456,585,488	120,520,310	118,002,192	2,618,781,455	0.8789
2016	2,403,735,226	493,073,892	184,902,709	160,657,963	2,921,053,864	0.8689
2017	2,796,346,833	524,315,031	174,771,677	169,870,475	3,325,563,066	0.8489

**CITY OF WYLIE, TEXAS**  
**DIRECT AND OVERLAPPING PROPERTY TAX RATES**  
**LAST TEN FISCAL YEARS (UNAUDITED)**

City Direct Rates				Overlapping Rates				Total Direct & Overlapping Rates
Fiscal Year	Basic Rate	General Obligation Debt Service	Total Direct Rate	Wylie Independent School District	Community Independent School District	Collin County	Collin County Community College District	
2008	0.561950	0.171300	0.733250	1.3900	1.4950	0.2425	0.0877	3.9484
2009	0.561950	0.336950	0.898900	1.5100	1.4950	0.2425	0.0865	4.2329
2010	0.550220	0.348680	0.898900	1.5100	1.4950	0.2425	0.0865	4.2329
2011	0.600850	0.298050	0.898900	1.6400	1.4950	0.2425	0.0863	4.3627
2012	0.600153	0.298747	0.898900	1.6400	1.4950	0.2400	0.0863	4.3602
2013	0.590620	0.298280	0.888900	1.6400	1.4950	0.2400	0.0863	4.3502
2014	0.593314	0.290586	0.883900	1.6400	1.6250	0.2375	0.0836	4.4700
2015	0.597978	0.280922	0.878900	1.6400	1.6150	0.2350	0.0820	4.4509
2016	0.611583	0.257317	0.868900	1.6400	1.6250	0.2250	0.0820	4.4409
2017	0.623399	0.225501	0.848900	1.6400	1.6250	0.2084	0.0812	4.4035

(1) Source: Central appraisal District of Colling County web site ([www.collincad.org](http://www.collincad.org)).

(2) Although the Community Independent School District is included in the above presentation, less than one percent of the City of Wylie lies within this taxing jurisdiction.

(3) Basis for property tax rate is per \$100 of taxable valuation.



**CITY OF WYLIE, TEXAS**  
**PRINCIPAL PROPERTY TAX PAYERS**  
**LAST FISCAL YEAR (UNAUDITED)**

Taxpayer	2017		
	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Sanden International	\$ 39,589,506	1	1.19%
Hayden Wylie LLC	36,521,000	2	1.10%
Woodbridge Crossing LP	35,182,063	3	1.06%
Creeside South Apartments LLC	30,547,619	4	0.92%
Western Rim Investors 2014-3 LP	27,425,000	5	0.82%
Oncor Electric Delivery Company	17,291,017	6	0.52%
Kansas City Southern Railway Co.	15,945,388	7	0.48%
Atlas River Oaks LLC	15,633,925	8	0.47%
Sanden International (USA) Inc.	15,496,568	9	0.47%
Wal-Mart Real Estate Business TR	15,211,230	10	0.46%
Target Corporation	14,098,120	11	0.42%
Yes Companies LLC	14,056,580	12	0.42%
Kroger Texas LP	13,572,373	13	0.41%
Holland Hitch of Tx Inc.	12,152,335	14	0.37%
Ascend Custom Extrusions LLC	11,875,541	15	0.36%
Best Circuit Boards Inc.	10,460,894	16	0.31%
PM Wylie Mob LP	10,341,373	17	0.31%
Frontier Communications	10,288,751	18	0.31%
CSD Woodbridge LLC	10,185,335	19	0.31%
Carlisle Coating & Waterproofing Inc.	10,086,699	20	0.30%
Total	<u>\$ 365,961,317</u>		<u>11.00%</u>

(1) Source: Central Appraisal District of Collin County.

**CITY OF WYLIE, TEXAS**  
**DEMOGRAPHIC AND ECONOMIC STATISTICS**  
**LAST THREE FISCAL YEARS (UNAUDITED)**

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	2015	2016	2017
Population (1)	45,970	47,274	47,776
Personal Income (in thousands of dollars)	\$ 1,504,632	\$ 1,562,786	\$ 1,603,072
Per Capita Personal Income	\$ 32,731	\$ 33,058	\$ 33,554
Median Age	31.7	31.7	31.7
Education Level in Years of Schooling (2)			
Less than high school graduate	16.1%	16.1%	16.1%
High school graduate (or equivalent)	23.5%	23.5%	23.5%
Some college/associate's degree	28.5%	28.5%	28.5%
Bachelor's degree	24.5%	24.5%	24.5%
Masters, professional, or doctorate	6.7%	6.7%	6.7%
School Enrollment	14,557	15,023	15,709
Unemployment (3)	4.1%	3.2%	3.4%

(1) Population estimate from North Central Texas council of Governments, as modified by City staff estimates.

(2) Education per the 2010 U.S. Census.

(3) Unemployment rates from the Texas Workforce Commission website ([www.twc.state.tx.us](http://www.twc.state.tx.us)).

**CITY OF WYLIE, TEXAS  
PRINCIPAL EMPLOYERS  
CURRENT YEAR AND NINE YEARS AGO (UNAUDITED)**

Employer	2017			2008		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Wylie ISD	2,122	1	21.45%	1,581	1	21.15%
North Texas Municipal Water Dist	756	2	7.64%	465	3	6.22%
Sanden Intl. (USA), Inc.	483	3	4.88%	670	2	8.96%
City of Wylie	408	4	4.12%	231	6	3.09%
Wal-Mart	343	5	3.47%	360	5	4.82%
SAF Holland	224	6	2.26%	142	9	1.90%
Kroger	210	7	2.12%	-	-	0.00%
Extruders / Tower Extrusion	198	8	2.00%	400	4	5.35%
Ascend Custom Extrusion	190	9	1.92%	-	-	0.00%
Target	170	10	1.72%	-	-	0.00%
Total	5,104		51.60%	3,849		51.48%

Source: Wylie Economic Development Corporation

## EDUCATION

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### Wylie ISD

Total Student Enrollment: 15,709

#### High Schools & Alternative Education

Wylie High School	2,440
Wylie East High School	1,851
Achieve Academy	128

#### Junior High Schools

Burnett Junior High	771
Cooper Junior High	890
McMillan Junior High	843

#### Intermediate Schools

Davis Intermediate	804
Draper Intermediate	1,007
Harrison Intermediate	690

#### Elementary Schools

Akin Elementary	413
Birmingham Elementary	500
Bush Elementary	629
Cox Elementary	675
Dodd Elementary	561
Groves Elementary	549
Hartman Elementary	556
Smith Elementary	497
Tibbals Elementary	670
Watkins Elementary	559
Whitt Elementary	650

(Source: Wylie ISD)

#### Area Colleges and Universities:

Collin College (Plano)  
University of Teaxs-Dallas (Richardson)  
Texas Woman's University (Denton)  
University of North Texas (Denton)  
Soothern Methodist University (Dallas)

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# APPENDIX

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## CITY OF WYLIE, TEXAS FISCAL YEAR 2017-2018

**City of Wylie**  
**Approved Budget Calendar**  
**FY 2018**

<b>Date</b>		<b>Description</b>
April 18, 2017	T	Budget Kickoff Meeting
April 18, 2017	T	InCode open for input
May 08, 2017	M	New equipment and computer requests due to Finance/new computer requests due to IT
May 08, 2017	M	New or Upgraded personnel requests including JEM and JDQ due to Finance
May 22, 2017	M	Budget completed in InCode (Due to Finance)
May 22, 2017	M	First Estimate of Revenues (Due to Finance)
May 24, 2017	W	JET Team Meeting
June 05, 2017	M	Revenues/Budgets to City Managers Office
June 13, 2017	T	Budget Work Session with City Council
June 12 - 16, 2017	M - F	Departments meet with City Manager
July 05, 2017	W	Department Presentations to City Council Due to City Manager for Review
July 07, 2017	F	Budget Overview Packets to City Council
July 10, 2017	M	Carry-forward Requests Due to Finance
July 11, 2017	T	Department Presentations to City Council
July 13, 2017	Th	Department Presentations to City Council
July 18, 2017	T	Department Presentations to City Council / Budget Work Session with City Council
August 04, 2017	F	Proposed budget to Council, available to the public and filed with City Secretary
August 08, 2017	T	Meeting of governing body to discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearing
August 22, 2017	T	First Public Hearing on Tax Rate (if needed)
August 22, 2017	T	Public Hearing on FY 2018 Budget
September 05, 2017	T	Special called meeting (if needed) - Second Public Hearing on Tax Rate, schedule and announce meeting to adopt tax rate
September 12, 2017	T	Adopt Budget and Tax Rate

\* Council Work Sessions are subject to change



## Budget Process and Development

### Submission of the Budget

On or before August 5 of each year, unless City Council has granted an extension, the city manager shall file with the city secretary and submit to the City Council a proposed budget for the ensuing fiscal year and the budget message. The City Council shall hold the required public hearings on and review the proposed budget and make any appropriate changes prior to publishing the final budget.

### Budget Process and Development

A. *Content.* The budget shall provide a complete financial plan of all City funds and activities and, except as required by law or City Charter, shall be in such form as the city manager deems desirable or the City Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies for the City for the ensuing fiscal year, describe the important features of the budget, and indicate any major changes from the current year in financial policies, expenditures, and revenue, with reasons for such changes. It shall also summarize the City's debt position and include such other material as the city manager deems desirable. The budget shall begin with a clear general summary of its contents; shall show in detail all estimated income indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income. The budget message shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. The budget shall include:

- 1) A clear, general summary of contents.
- 2) A consolidated statement of receipts and expenditures of all funds listed and itemized individually.
- 3) A proposed multi-year capital program for pending and proposed new capital projects, including but not limited to the amounts to be appropriated from the budget. The capital program may be revised and extended each year with regard to capital improvements still pending or in the process of construction or acquisition.
- 4) The amount required for interest on the City's debts for sinking funds and for maturing serial bonds.
- 5) The total amount of the City's outstanding debts, with a schedule of maturity on bond issues.
- 6) An itemized estimate of the expenses of operating each department, division and office or agency.

*B. Basis of Budgeting.* Budgetary Basis refers to the basis of accounting used to estimate the City's financing sources and uses in the budget. Accrual Basis refers to the recording of revenues when they are earned (whether or not cash is received at that time) and the recording of expenses when they are incurred (whether or not cash disbursements have been made). Modified Accrual Basis refers to the recording of revenues and other financial resources when they become both measureable and available. "Available" is defined as collectible in the current period or soon enough thereafter to be used to pay current period liabilities. The City of Wylie uses the Modified Accrual Basis to account for and budget for all Governmental Funds and uses the Accrual Basis to account for and budget for all Proprietary Funds in accordance with Generally Accepted Accounting Principles (GAAP).

*C. Public Notice and Hearing.* The City Council shall provide for a public hearing on the proposed budget and publish in the official newspaper a general summary of the proposed budget and a notice stating:

- 1) The times and places where copies of the budget are available for inspection by the public.
- 2) The time and place, for a public hearing on the budget, as required by law.

*D. City Council Action.*

- 1) The City Council shall hold a public hearing on the budget as submitted at the time and place so advertised or at another time and place with proper notification. All interested persons shall be given the opportunity to be heard, either for or against any item on the proposed budget.
- 2) At a regular or special meeting, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
- 3) The City Council shall adopt the budget by ordinance. Adoption of the budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated.

*E. Failure to Adopt.* If the City Council fails to adopt the budget by September 27, the amounts appropriated for operation during the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis, with all items in it prorated accordingly, until such time as the City Council adopts a budget for the ensuing fiscal year. The levy of property tax normally approved as part of the budget adoption will be set such that the tax rate for the budgeted year shall equal the tax rate of the current fiscal year.



## **Amendments After Adoption**

A. *Supplemental Appropriations.* If, during the fiscal year, the city manager certifies that there are revenues available for appropriation in excess of those estimated in the budget, the City Council may make supplemental appropriations to fund other appropriations as desired.

B. *Emergency Appropriations.* At any time in any fiscal year, the City Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, affecting life, health, property, or public peace.

C. *Reduction of Appropriations.* If, at any time during the fiscal year, it appears probable to the city manager that the revenues available will be insufficient to meet the amount appropriated, he/she shall report to the City Council indicating the estimated amount of deficit, any remedial action taken by him/her and his/her recommendations as to any other steps to be taken. The City Council shall then take such further action that it deems necessary to prevent or minimize any deficit.

D. *Transfer of Appropriations.* At any time during the fiscal year, the city manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office or agency. Upon written request by the city manager, the City Council may, by budget amendments, transfer part or all of any unencumbered appropriation balance from one department, office or agency to another.

E. *Limitations.* No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance.

F. *Effective Date.* The supplemental and emergency appropriations and reduction or transfer of appropriations authorized by this section shall be made effective immediately upon adoption of the appropriate ordinance or budget amendment.

FY2017-18

## **City of Wylie**

Financial Management Policies

## **I. PURPOSE STATEMENT**

The overriding goal of the Financial Management Policies is to enable the city to achieve a long-term stable and positive financial condition while conducting its operations consistent with the Council-Manager form of government established in the City Charter. The watchwords of the city's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The purpose of the Financial Management Policies is to provide guidelines for the financial management staff in planning and directing the city's day-to-day financial affairs and in developing recommendations to the City Manager.

The scope of the policies spans accounting, auditing, financial reporting internal controls, operating and capital budgeting, revenue management, cash management, expenditure control and debt management.

## **II. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING**

**A. ACCOUNTING** - The city's Assistant Finance Director is responsible for establishing the chart of accounts, and for properly recording financial transactions.

**B. FUNDS** - Self-balancing groups of accounts are used to account for city financial transactions in accordance with generally accepted accounting principles. Each fund is created for a specific purpose except for the General Fund, which is used to account for all transactions not accounted for in other funds. Funds are created and fund names are changed by City Council.

**C. EXTERNAL AUDITING** - The city will be audited annually by outside independent auditors. The auditors must be a CPA firm of national reputation, and must demonstrate that they have the breadth and depth of staff to conduct the city's audit in accordance with generally accepted auditing standards, generally accepted government auditing standards, and contractual requirements. The auditors' report on the city's financial statements including any federal grant single audits will be completed within 120 days of the city's fiscal year end, and the auditors' management letter will be presented to the city staff within 150 days after the city's fiscal year end. An interim management letter will be issued prior to this date if any materially significant internal control weaknesses are discovered. The city staff and auditors will jointly review the management letter with the City Council within 60 days of its receipt by the staff.

**D. EXTERNAL AUDITORS RESPONSIBLE TO CITY COUNCIL** – The external auditors are accountable to the City Council and will have access to direct communication with the City Council if the city staff is unresponsive to auditor recommendations or if the auditors consider such communication necessary to fulfill their legal and professional responsibilities.

**E. EXTERNAL AUDITOR ROTATION** - The city will not require external auditor rotation, but will circulate requests for proposal for audit services periodically, normally at five-year intervals or less.

**F. EXTERNAL FINANCIAL REPORTING** - The city will prepare and publish a Comprehensive Annual Financial Report (CAFR). The CAFR will be prepared in accordance with generally accepted accounting principles, and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and possibly awarding of the Certification of Achievement for

Excellence in Financial Reporting. The CAFR will be published and presented to the City Council within 120 days after the end of the fiscal year. City staffing limitations may preclude such timely reporting. In such case, the Finance Director will inform the City Manager and the City Manager will inform the City Council of the delay and the reasons therefore.

### **III. INTERNAL CONTROLS**

**A. WRITTEN PROCEDURES** - The Finance Director is responsible for developing city-wide written guidelines on accounting, cash handling, and other financial matters which will be approved by the City Manager.

The Finance Department will assist department managers as needed in tailoring these guidelines into detailed written procedures to fit each department's requirements.

**B. INTERNAL AUDIT** - The Finance Department may conduct reviews of the departments to determine if the departments are following the written guidelines as they apply to the departments. Finance will also review the written guidelines on accounting, cash handling and other financial matters. Based on these reviews Finance will recommend internal control improvements as needed.

**C. DEPARTMENT MANAGERS RESPONSIBLE** - Each department manager is responsible to the City Manager to ensure that good internal controls are followed throughout his or her department, that all guidelines on accounting and internal controls are implemented, and that all independent and internal auditor internal control recommendations are addressed.

### **IV. OPERATING BUDGET**

**A. PREPARATION** - The city's "operating budget" is the city's annual financial operating plan. It consists of governmental and proprietary funds, including the general obligation Debt Service Fund, but excluding capital projects funds. The budget is prepared by the City Manager with the assistance of the Finance Department and cooperation of all city departments. The City Manager transmits the document to the City Council. The budget should be presented to the City Council no later than August 5 or a date to be determined by the City Council, and should be enacted by the City Council prior to fiscal year end. The operating budget will be submitted to the GFOA annually for evaluation and possible awarding of the Award for Distinguished Budget Presentation.

**B. BALANCED BUDGETS** -An Operating budget will be balanced, with current revenues, exclusive of beginning resources, greater than or equal to current expenditures/expenses.

**C. PLANNING** - The budget process will be coordinated so as to identify major policy issues for City Council.

**D. BUDGETED DRAWDOWN OF RESERVES** - One-time purchases may be requested by the City Manager through the budget process, subject to the Fund Balance Policy in section IX of the Policies.

**E. REPORTING** - Periodic financial reports will be prepared to enable the department managers to manage their budgets and to enable the Budget Manager to monitor and control the budget as approved by the City Council. Monthly financial reports will be presented to the City Council. Such reports will include current year revenue and expenditures.

**F. CONTROL** - Operating Expenditure Control is addressed in Section VII of the Policies.

**G. PERFORMANCE MEASURES AND PRODUCTIVITY INDICATORS** – Where appropriate, performance measures and productivity indicators will be used as guidelines and reviewed for efficiency and effectiveness. This information will be included in the annual budgeting process.

## **V. CAPITAL BUDGET AND PROGRAM**

**A. PREPARATION** - The city's capital budget will include all capital projects funds and all capital resources. The budget will be prepared annually on a fiscal year basis and adopted by ordinance. The capital budget will be prepared by the City Manager with assistance from the Finance Department and involvement of all required city departments.

**B. CONTROL** - All capital project expenditures must be appropriated in the capital budget. Finance must certify the availability of resources so an appropriation can be made before a capital project contract is presented by the City Manager to the City Council for approval.

**C. PROGRAM PLANNING** - The capital budget will include capital improvements program for future years. The planning time frame should normally be five years. The replacement and maintenance for capital items should also be projected for the next five years at a minimum. Future maintenance and operations will be fully costed, so that these costs can be considered in the operating budget.

**D. ALTERNATE RESOURCES** - Where applicable, assessments, impact fees, or other user-based fees should be used to fund capital projects which have a primary benefit to certain property owners.

**E. DEBT FINANCING** - Recognizing that debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives that equal or exceed the average life of the debt issue. The exceptions to this requirement are the traditional costs of marketing and issuing the debt, capitalized labor for design and construction of capital projects, and small component parts which are attached to major equipment purchases.

**F. STREET MAINTENANCE** - The city recognizes that deferred street maintenance increases future capital costs by an estimated 5 to 10 times. Therefore, the City's goal is to allocate a portion of the General Fund budget each year to maintain the quality of streets. The amount will be established annually so that repairs will be made amounting to a designated percentage of the value of the streets.

**G. WATER/WASTEWATER MAIN REHABILITATION AND REPLACEMENT** - The city recognizes that deferred water/wastewater main rehabilitation and replacement increases future costs due to loss of potable water from water mains and inflow and infiltration into wastewater mains.

Therefore, to ensure that the rehabilitation and replacement program is adequately funded, the City's goal will be to dedicate an amount equal to at least 1 % of the undepreciated value of infrastructure annually to provide for a water and wastewater main repair and replacement program.

**H. REPORTING** - Periodic financial reports will be prepared to enable the department managers to manage their capital budgets and to enable the finance department to monitor the capital budget as authorized by the City Manager.

## **VI. REVENUE MANAGEMENT**

**A. SIMPLICITY** - The city will strive to keep the revenue system simple which will result in a decrease of compliance costs for the taxpayer or service recipient and a corresponding decrease in avoidance to pay. The city will avoid nuisance taxes, fees, or charges as revenue sources.

**B. CERTAINTY** - An understanding of the revenue source increases the reliability of the revenue system. The city will try to understand its revenue sources, and enact consistent collection policies so that assurances can be provided that the revenue base will materialize according to budgets and plans.

**C. EQUITY** - The city will strive to maintain equity in the revenue system structure. That is, the city will seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities and customers. However, it is recognized that public policy decisions may lead to subsidies in certain circumstances, e.g., senior citizen property tax exemptions or partial property tax abatement.

**D. ADMINISTRATION** - The benefits of revenue will exceed the cost of producing the revenue. The cost of collection will be reviewed annually for cost effectiveness as a part of the indirect cost, and cost of services analysis.

**E. REVENUE ADEQUACY** - The city will require that there be a balance in the revenue system. That is, the revenue base will have the characteristic of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.

**F. COST/BENEFIT OF ABATEMENT** - The city will use due caution in the analysis of any tax, fee, or water and wastewater incentives that are used to encourage development. A cost/benefit (fiscal impact) analysis will be performed as a part of such analysis and presented to the appropriate entity considering using such incentive.

**G. DIVERSIFICATION AND STABILITY** - In order to protect the government from fluctuations in revenue source due to fluctuations in the economy, and variations in weather (in the case of water and wastewater), a diversified revenue system will be maintained.

**H. NON-RECURRING REVENUES** - One-time revenues will not be used for ongoing operations. Non-recurring revenues will be used only for non-recurring expenditures. Care will be taken not to use these revenues for budget balancing purposes.

**I. PROPERTY TAX REVENUES** - Property shall be assessed at 100% of the fair market value as appraised by the Collin County Central Appraisal District. Reappraisal and reassessment shall be done regularly as required by State law. A 100% collection rate will serve as a minimum for tax collection.

All delinquent taxes will be aggressively pursued, with delinquents greater than 150 days being turned over to the City Attorney or a private attorney, and a penalty assessed to compensate the attorney as allowed by State law, and in accordance with the attorney's contract. Annual performance criteria will be developed for the attorney regarding the collection of delinquent taxes.

**J. PARKS AND RECREATION 4B SALES TAX REVENUE** - Parks and Recreation 4B sales tax revenue shall supplement but not supplant the funding for the Parks and Recreation System in the General Fund and the Recreation Center Department of the Parks and Recreation 4B Sales Tax Revenue Fund.

**K. USER-BASED FEES** - For services associated with a user fee or charge, the direct and indirect costs of that service will be offset by a fee where possible. There will be an annual review of fees and charges to ensure that fees provide adequate coverage of costs and services. User charges may be classed as "full cost recover," "partial costs recover," and "minimal cost recovery," based upon City Council policy.

**L. IMPACT FEES** - Impact fees will be imposed for water, wastewater, and transportation in accordance with the requirements of State law. The staff working with the particular impact fee shall prepare a semi-annual report on the capital improvement plans and fees. Additionally, the impact fees will be re-evaluated at least every three years as required by law.

**M. GENERAL AND ADMINISTRATIVE CHARGES** - A method will be maintained whereby the General Fund can impose a charge to the enterprise funds for general and administrative services (indirect costs) performed on the enterprise funds' behalf. The calculation will be based upon the percentage of personnel time and other resources attributed to the Enterprise Fund by each department of the General Fund. The details will be documented and said information will be maintained in the Finance Department for review.

**N. UTILITY RATES** - The city will review utility rates annually and, if necessary, adopt new rates to generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs. This policy does not preclude drawing down cash balances to finance current operations. However, it is best that any extra cash balance be used instead to finance capital projects.

**O. PARKS AND RECREATION 4B FUND BALANCE** - The Parks and Recreation 4B Fund Balance shall be established to protect property tax payers from excessive volatility caused by the fluctuations in the Parks and Recreation 4B sales tax revenue. It will be funded with revenues of the Parks and Recreation 4B Fund. The city's goal will be to maintain the Fund Balance at 25% of the annual Parks and Recreation 4B sales tax budgeted revenue.

**P. UTILITY FUND BALANCE** - The Utility Fund shall maintain a Fund Balance to protect ratepayers from excessive utility rate volatility. It may not be used for any other purpose. It will be funded

with surplus revenues of the Utility Fund. The City's goal will be to maintain the Utility Fund Balance at 90 days of budgeted expenditures.

**Q. INTEREST INCOME** - Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the operating and capital budgets which, wherever possible, will be in accordance with the equity balance of the fund from which monies were provided to be invested.

**R. REVENUE MONITORING** - Revenues actually received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.

## **VII. EXPENDITURE CONTROL**

**A. APPROPRIATIONS** - The level of budgetary control is the department level budget in the General Fund, and the fund level in all other funds. When budget adjustments (i.e., amendments), among departments and/or funds are necessary these must be approved by the City Council. Budget appropriation amendments at lower levels of control shall be made in accordance with the applicable administrative procedures.

**B. CONTINGENCY ACCOUNT EXPENDITURES** - The General Fund Contingency Account will be budgeted and approved by the City Council as a part of the budget process. The City Manager must approve all contingency account expenditures.

**C. VACANCY FUNDS** – Savings from position vacancies will be reviewed as a part of the midyear budget amendments and savings will be either allocated to other accounts by Council approval or become unbudgeted funds to add to the ending fund balance.

**D. CENTRAL CONTROL** - Significant vacancy (salary) and capital budgetary savings in any department will be centrally controlled by the City Manager.

**E. PURCHASING** - All purchases shall be made in accordance with the city's purchasing policies as defined in the Purchasing Manual. Authorization levels for appropriations previously approved by the City Council in the Operating Budget are as follows: Below Directors \$500.00, for Directors up to \$1,000, for Purchasing Agent up to \$3000.00, for Finance Director up to \$7,500.00. The City Manager can authorize expenditures over \$7,500.00 with any purchases exceeding \$50,000.00 to be approved by the City Council.

**F. PROFESSIONAL SERVICES** - Professional services contracts will be coordinated through the purchasing agent in compliance with statutory regulations.

**G. CONTRACT AUTHORITY** – By statute, contracts greater than or equal to \$50,000.00 must be approved by Council, after which either the Mayor or the City Manager may then sign any necessary documents. By ordinance, contracts less than \$50,000.00 may be authorized and signed by the City Manager, provided there is an appropriation for such contract. Signature authority for contracts equal to or less than \$1,000 has been delegated by the City Manager to the purchasing agent.



**H. PROMPT PAYMENT** - All invoices will be paid within 30 days of receipt in accordance with the prompt payment requirements of State law. Procedures will be used to take advantage of all purchase discounts where considered cost effective. However, payments will also be reasonably delayed in order to maximize the city's investable cash, where such delay does not violate the agreed upon terms.

**I. INFORMATION TECHNOLOGY** - Certain information technology acquisitions will be centrally funded from the Information Technology Division. Acquisitions from this division may include all related professional services costs for researching and/or implementing an information technology project. Annual funding for replacements and for new technology will be budgeted in the IS department with the exception of the Utility Fund. Additional funding above the base amount may be provided for major projects with available one-time sources including debt proceeds and/or grants.

**J. PREPAID EXPENDITURES** – Final determination of expenditure coding in the General Ledger will be assigned to the Finance Department. Expenditure coding must remain consistent. Purchased items must fit the description of the line item they are being charged to. Amounts of \$5,000 or more paid in advance or across budget years will be coded as prepaid items and charged to the next budget year. Department Directors are responsible for budgeting and paying these items accordingly.

## **VIII. ASSET MANAGEMENT**

**A. INVESTMENTS** - The city's investment practices will be conducted in accordance with the City Council approved Investment Policies.

**B. CASH MANAGEMENT** - The city's cash flow will be managed to maximize the cash available to invest.

**C. INVESTMENT PERFORMANCE** - A monthly report on investment performance will be provided by the Finance Director to the City Manager for presentation to the City Council.

**D. FIXED ASSETS AND INVENTORY** - These assets will be reasonably safeguarded, properly accounted for, and prudently insured.

## **IX. FINANCIAL CONDITION AND RESERVES**

**A. NO OPERATING DEFICITS** - Current expenditures will be paid with current revenues. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. Reserves will be used only for emergencies on non-recurring expenditures, except when balances can be reduced because their levels exceed guideline minimums.

**B. INTERFUND LOANS** - Non-routine interfund loans shall be made only in emergencies where other temporary sources of working capital are not available and with the approval of the City Council. At the time an interfund loan is considered, a plan to repay it prior to fiscal year end shall also be considered. A fund will only lend money that it will not need to spend for the next 365 days. A loan may be made from a fund only if the fund has ending resources in excess of the minimum requirement for the fund. Loans will not be made from the city's enterprise funds

(Water/Wastewater, etc.), except for projects related to the purpose of the fund. Total interfund loans outstanding from a fund shall not exceed 15% of the target fund balance for the fund. If any interfund loan is to be repaid from the proceeds of a future debt issue, a proper reimbursement resolution will be approved at the time the loan is authorized.

### **C. FUND BALANCE POLICY**

1. **Committed Fund Balance** – The City Council is the City’s highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City’s Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.
2. **Assigned Fund Balance** – The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.
3. **Order of Expenditure of Funds** – When multiple categories of fund balance are available for expenditure, the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds.
4. **Minimum General Fund Unassigned Fund Balance** – It is the goal of the City to achieve and maintain an unassigned fund balance in the general fund equal to 25% of expenditures. The City considers a balance of less than 20% to be cause for concern, barring unusual or deliberate circumstances. If unassigned fund balance falls below the goal or has a deficiency, the City will appropriate funds in future budgets to replenish the fund balance based on a time table deemed adequate by the City Council.
5. **Minimum Utility Fund Balance** – The Utility Fund shall maintain a Fund Balance to protect ratepayers from excessive utility rate volatility. It will be funded with surplus revenues of the Utility Fund. The City’s goal will be to maintain the Utility Fund ending Fund Balance at 90 days of budgeted expenditures.
6. **Minimum Parks and Recreation 4B Fund Balance** – The Parks and Recreation 4B Fund Balance shall be established to protect property tax payers from excessive volatility caused by the fluctuations in the Parks and Recreation 4B sales tax revenue. It will be funded with revenues of the Parks and Recreation 4B Fund. The City’s goal will be to maintain the Parks and Recreation 4B Fund ending Fund Balance at 25% of budgeted 4B sales tax revenues.

**D. RISK MANAGEMENT PROGRAM** - The city will aggressively pursue every opportunity to provide for the public's and city employees' safety and to manage its risks.

**E. ENTERPRISE FUND SELF-SUFFICIENCY** - The city's enterprise funds' resources will be sufficient to fund operating and capital expenditures. The enterprise funds will pay (where applicable) their fair share of general and administrative expenses, in-lieu-of-property taxes and/or franchise fees. If an enterprise fund is temporarily unable to pay all expenses, then the City

Council may waive general and administrative expenses, in-lieu-of-property taxes and/or franchise fees until the fund is able to pay them. The City Council may pay out-of-pocket expenses that a fund is temporarily unable to pay with interfund loans, to be repaid at a future date.

## **X. DEBT MANAGEMENT**

**A. GENERAL** - The city's borrowing practices will be conducted in accordance with the prudent industry practices and subject to City Manager approval.

**B. SELF-SUPPORTING DEBT** - When appropriate, self-supporting revenues will pay debt service in lieu of tax revenues.

**C. ANALYSIS OF FINANCING ALTERNATIVES** - The city will explore all financing alternatives in addition to long-term debt including leasing, grants and other aid, developer contributions, impact fees, and use of reserves or current monies.

**D. VOTER AUTHORIZATION** - The city shall obtain voter authorization before issuing General Obligation Bonds as required by law. Voter authorization is not required for the issuance of Revenue Bonds. However, the city may elect to obtain voter authorization for Revenue Bonds.

## **XI. STAFFING AND TRAINING**

**A. ADEQUATE STAFFING** - Staffing levels will be adequate for the fiscal functions of the city to function effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Workload scheduling alternatives will be explored before adding staff.

**B. TRAINING** - The city will support the continuing education efforts of all financial staff including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff will be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

## **XII. GRANTS FINANCIAL MANAGEMENT**

**A. GRANT SOLICITATION** - The City Manager will be informed about available grants by the departments and will have final approval over which grants are applied for. The grants should be cost beneficial and meet the city's objectives.

**B. RESPONSIBILITY** - Departments will oversee the day to day operations of grant programs, will monitor performance and compliance, and will also keep the Finance Department and Purchasing informed of significant grant-related plans and activities. Departments will also report re-estimated annual revenues and expenses to the Finance Department as needed. Finance Department staff members will serve as liaisons with grantor financial management personnel, will prepare invoices, and will keep the books of account for all grants. All goods and services obtained through grants are subject to City purchasing policies and must be coordinated with the purchasing agent.

### **XIII. ANNUAL REVIEW AND REPORTING**

**A.** These Policies will be reviewed administratively by the City Manager at least annually, and will be presented to the City Council by the Finance Department for confirmation of any significant changes.

**B.** The Finance Director will report annually to the City Manager on compliance with these policies.

## CITY OF WYLIE

### BASIC ASSUMPTIONS to the FUTURE YEARS BUDGET PROJECTIONS

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#### General Fund

##### *Revenues:*

- Property tax revenue is based on estimated taxable assessed value and the projected tax rate for each fiscal year. The City's estimated taxable assessed value is projected to grow at a rate of 8% for FY 2019, 6% for FY 2020, 5% for FY 2021, and 4% for FY 2022 – 2028 while the tax rate remains at the current rate of 0.7810/\$100.
- Sales tax is projected to increase at a rate of 5% per year.
- Franchise fees are conservatively indexed at 2%, which is slightly less than the five-year trend.
- Licenses and permits revenue is conservatively indexed at 7%.
- Service fees are indexed at 3%.
- "Transfers from Other Funds" is indexed at 3% per year.

##### *Expenditures:*

- Personnel services expense is indexed at 3% per year which coincides with the five-year trend with the exception of FY 2020, 2023, & 2026 which are indexed at 8% to account for anticipated market survey adjustments.
- Other operating expenses including "Supplies", "Materials for Maintenance" and "Contractual Services" are projected to increase at a rate of 3% per year.
- Department requests are divided into three (3) categories; Recurring Costs, One-Time Costs, and Capital Items. Capital Items include items that would require an additional issuance of debt to fund (for example; projects with costs exceeding \$1,000,000, or a new Quint). **While the City understands that it is not financially feasible to fund all of the department requests, all future year requests are included in the "Total Expenditures" line item total in the year requested. This schedule is designed to be used as a tool by staff and elected officials when making decisions affecting future budgets.**

#### 4B Sales Tax Fund

##### *Revenues:*

- Sales tax is conservatively indexed at 5%.
- Service fees are indexed at 2%.

##### *Expenditures:*

- Personnel services expense is indexed at 3% per year which coincides with the five-year trend with the exception of FY 2020, 2023, & 2026 which are indexed at 8% to account for anticipated market survey adjustments.
- Other operating expenses including "Supplies", "Materials for Maintenance" and "Contractual Services" are projected to grow at 3% per year.
- Transfers to Debt Service are based on "Total Debt Service Requirement" schedules plus the estimated annual payment on any projected newly issued debt based on the department request schedules.
- Department requests are divided into three (3) categories; Recurring Costs, One-Time Costs, and Capital Items. Capital Items include items that would require an additional issuance of debt to fund (for example; projects with costs exceeding \$1,000,000). **While the City understands that it is not financially feasible to fund all of the department requests, all future year requests are included in the "Total Expenditures" line item total in the year requested. This schedule is designed to be used as a tool by staff and elected officials when making decisions affecting future budgets.**

## CITY OF WYLIE

### BASIC ASSUMPTIONS to the FUTURE YEARS BUDGET PROJECTIONS (cont.)

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#### Utility Fund

##### *Revenues:*

- Water and sewer charges, which make up 97% of the overall service fees collected by the Utility Fund, are projected to increase at an average of 9.6% per year over the next ten (10) years. These projections are in line with the most recent water & sewer rate analysis which was presented to Council on August 8, 2017.

##### *Expenditures:*

- Personnel services expense is indexed at 3% per year which coincides with the five-year trend with the exception of FY 2020, 2023, & 2026 which are indexed at 8% to account for anticipated market survey adjustments.
- Other operating expenses including “Supplies”, “Materials for Maintenance” and “Contractual Services” are projected to grow at 3% per year.
- Payments made to the North Texas Municipal Water District (NTMWD), which make up over 50% of the total Utility Fund expenditures, is projected to increase 10% per year over the next ten (10) years.
- Debt Service is based on “Total Debt Service Requirement” schedules plus the estimated annual payment on any projected newly issued debt based on the department request schedules.
- “Transfers to Other Funds” is solely comprised of the annual indirect cost transfer from the Utility Fund to the General Fund. This cost is projected to increase 3% per year over the next ten (10) years.
- Department requests are divided into three (3) categories; Recurring Costs, One-Time Costs, and Capital Items. Capital Items include items that would require an additional issuance of debt to fund (for example; projects with costs exceeding \$1,000,000). **While the City understands that it is not financially feasible to fund all of the department requests, all future year requests are included in the “Total Expenditures” line item total in the year requested. This schedule is designed to be used as a tool by staff and elected officials when making decisions affecting future budgets.**

City of Wylie, Texas  
Future Years Budget Projections  
For the Fiscal Year Periods 2019 - 2028

GENERAL ASSUMPTIONS	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Estimated Population	48,856	50,090	51,170	52,095	52,558	53,021
Property Tax Revenue	\$ 31,349,629	\$ 33,784,655	\$ 35,783,454	\$ 37,554,450	\$ 39,063,813	\$ 40,629,211
Property Values	\$ 3,776,813,114	\$ 4,078,958,163	\$ 4,323,695,653	\$ 4,539,880,436	\$ 4,721,475,653	\$ 4,910,334,679
Tax Rate	0.7810	0.7810	0.7810	0.7810	0.7810	0.7810
Cost of 1 Cent Decrease in Tax Rate	\$ (377,681)	\$ (407,896)	\$ (432,370)	\$ (453,988)	\$ (472,148)	\$ (491,033)

#### GENERAL FUND

Estimated Tax Rate per \$100	0.7810	0.7810	0.7810	0.7810	0.7810	0.7810
	CURRENT FY 2017-18	PROJECTED FY 2018-19	PROJECTED FY 2019-20	PROJECTED FY 2020-21	PROJECTED FY 2021-22	PROJECTED FY 2022-23
BEGINNING FUND BALANCE	\$ 15,346,173	\$ 11,922,020	\$ 8,642,364	\$ 3,814,593	\$ (3,505,562)	\$ (12,633,191)
TOTAL REVENUES	\$ 37,518,258	\$ 39,197,454	\$ 40,988,824	\$ 41,906,778	\$ 42,287,543	\$ 43,878,737
Transfers from Other Funds	2,166,807	2,231,811	2,298,766	2,367,729	2,438,760	2,511,923
TOTAL REVENUES & TRANSFERS-IN	\$ 39,685,065	\$ 41,429,265	\$ 43,287,590	\$ 44,274,506	\$ 44,726,304	\$ 46,390,661
TOTAL EXPENDITURES	\$ 39,740,065	\$ 44,708,921	\$ 48,115,361	\$ 51,594,661	\$ 53,853,932	\$ 58,217,106
Use of Fund Balance	573,600	-	-	-	-	-
Transfers to Other Funds	2,795,553	-	-	-	-	-
TOTAL EXPENDITURES & TRANSFERS-OUT	\$ 43,109,218	\$ 44,708,921	\$ 48,115,361	\$ 51,594,661	\$ 53,853,932	\$ 58,217,106
ENDING FUND BALANCE	\$ 11,922,020	\$ 8,642,364	\$ 3,814,593	\$ (3,505,562)	\$ (12,633,191)	\$ (24,459,636)
FUND BALANCE - % OF EXPENDITURES	30%	19%	8%	-7%	-23%	-42%
EXCESS FUND BALANCE (OVER 25%)	1,987,004	(2,534,867)	(8,214,248)	(16,404,228)	(26,096,674)	(39,013,913)

#### 4B SALES TAX REVENUE FUND

	CURRENT FY 2017-18	PROJECTED FY 2018-19	PROJECTED FY 2019-20	PROJECTED FY 2020-21	PROJECTED FY 2021-22	PROJECTED FY 2022-23
BEGINNING FUND BALANCE	\$ 2,362,614	\$ 1,798,924	\$ 1,807,712	\$ 1,860,928	\$ 1,432,000	\$ 924,479
TOTAL REVENUES	\$ 3,512,775	\$ 3,668,009	\$ 3,830,633	\$ 4,001,011	\$ 4,179,526	\$ 4,366,579
Transfers from Other Funds	-	-	-	-	-	-
TOTAL REVENUES & TRANSFERS-IN	\$ 3,512,775	\$ 3,668,009	\$ 3,830,633	\$ 4,001,011	\$ 4,179,526	\$ 4,366,579
TOTAL EXPENDITURES	\$ 3,684,315	\$ 3,273,220	\$ 3,387,417	\$ 4,036,939	\$ 3,943,047	\$ 4,599,173
Transfers to Other Funds	392,150	386,000	390,000	393,000	744,000	749,000
TOTAL EXPENDITURES & TRANSFERS-OUT	\$ 4,076,465	\$ 3,659,220	\$ 3,777,417	\$ 4,429,939	\$ 4,687,047	\$ 5,348,173
ENDING FUND BALANCE	\$ 1,798,924	\$ 1,807,712	\$ 1,860,928	\$ 1,432,000	\$ 924,479	\$ (57,115)
FUND BALANCE - % OF BUDGETED SALES TAX REVENUE	64%	61%	60%	44%	27%	-2%

#### UTILITY FUND

	CURRENT FY 2017-18	PROJECTED FY 2018-19	PROJECTED FY 2019-20	PROJECTED FY 2020-21	PROJECTED FY 2021-22	PROJECTED FY 2022-23
BEGINNING FUND BALANCE	\$ 8,653,370	\$ 7,204,530	\$ 5,894,890	\$ 4,623,017	\$ 4,546,749	\$ 5,229,557
TOTAL REVENUES	\$ 17,347,000	\$ 19,086,050	\$ 21,003,216	\$ 23,116,914	\$ 25,557,767	\$ 27,833,463
Transfers from Other Funds	-	-	-	-	-	-
TOTAL REVENUES & TRANSFERS-IN	\$ 17,347,000	\$ 19,086,050	\$ 21,003,216	\$ 23,116,914	\$ 25,557,767	\$ 27,833,463
TOTAL EXPENDITURES	\$ 16,307,033	\$ 18,163,878	\$ 19,976,324	\$ 20,825,454	\$ 22,436,198	\$ 24,521,195
Use of Fund Balance	\$ 322,000	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to Other Funds	2,166,807	2,231,811	2,298,766	2,367,729	2,438,760	2,511,923
TOTAL EXPENDITURES & TRANSFERS-OUT	\$ 18,795,840	\$ 20,395,690	\$ 22,275,089	\$ 23,193,182	\$ 24,874,959	\$ 27,033,118
ENDING FUND BALANCE	\$ 7,204,530	\$ 5,894,890	\$ 4,623,017	\$ 4,546,749	\$ 5,229,557	\$ 6,029,901
FUND BALANCE - # OF DAYS OF OPERATING EXPENDITURES	144	105	76	72	77	81

City of Wylie, Texas  
Future Years Budget Projections  
For the Fiscal Year Periods 2019 - 2028

GENERAL ASSUMPTIONS	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Estimated Population	53,484	53,946	54,409	54,872	55,338
Property Tax Revenue	\$ 42,262,925	\$ 43,959,438	\$ 45,724,417	\$ 47,558,225	\$ 49,465,926
Property Values	\$ 5,106,748,066	\$ 5,311,017,989	\$ 5,523,458,708	\$ 5,744,397,057	\$ 5,974,172,939
Tax Rate	0.7810	0.7810	0.7810	0.7810	0.7810
Cost of 1 Cent Decrease in Tax Rate	\$ (510,675)	\$ (531,102)	\$ (552,346)	\$ (574,440)	\$ (597,417)

#### GENERAL FUND

Estimated Tax Rate per \$100	0.7810	0.7810	0.7810	0.7810	0.7810
	PROJECTED FY 2023-24	PROJECTED FY 2024-25	PROJECTED FY 2025-26	PROJECTED FY 2026-27	PROJECTED FY 2026-27
BEGINNING FUND BALANCE	\$ (24,459,636)	\$ (36,027,164)	\$ (49,435,151)	\$ (63,312,319)	\$ (77,177,625)
TOTAL REVENUES	\$ 45,365,493	\$ 47,668,645	\$ 49,788,273	\$ 51,928,472	\$ 54,310,925
Transfers from Other Funds	2,587,281	2,664,899	2,744,846	2,827,192	2,912,007
TOTAL REVENUES & TRANSFERS-IN	\$ 47,952,773	\$ 50,333,545	\$ 52,533,119	\$ 54,755,663	\$ 57,222,932
TOTAL EXPENDITURES	\$ 59,520,301	\$ 63,741,532	\$ 66,410,287	\$ 68,620,969	\$ 69,530,053
Use of Fund Balance	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-
TOTAL EXPENDITURES & TRANSFERS-OUT	\$ 59,520,301	\$ 63,741,532	\$ 66,410,287	\$ 68,620,969	\$ 69,530,053
ENDING FUND BALANCE	\$ (36,027,164)	\$ (49,435,151)	\$ (63,312,319)	\$ (77,177,625)	\$ (89,484,745)
FUND BALANCE - % OF EXPENDITURES	-61%	-78%	-95%	-112%	-129%
EXCESS FUND BALANCE (OVER 25%)	(50,907,240)	(65,370,534)	(79,914,891)	(94,332,867)	(106,867,259)

#### 4B SALES TAX REVENUE FUND

	PROJECTED FY 2023-24	PROJECTED FY 2024-25	PROJECTED FY 2025-26	PROJECTED FY 2026-27	PROJECTED FY 2027-28
BEGINNING FUND BALANCE	\$ (57,115)	\$ (936,871)	\$ (2,818,923)	\$ (4,705,861)	\$ (6,537,895)
TOTAL REVENUES	\$ 4,562,592	\$ 4,768,007	\$ 4,983,291	\$ 5,208,931	\$ 5,445,442
Transfers from Other Funds	-	-	-	-	-
TOTAL REVENUES & TRANSFERS-IN	\$ 4,562,592	\$ 4,768,007	\$ 4,983,291	\$ 5,208,931	\$ 5,445,442
TOTAL EXPENDITURES	\$ 4,694,348	\$ 5,755,059	\$ 6,366,229	\$ 6,536,966	\$ 6,681,575
Transfers to Other Funds	748,000	895,000	504,000	504,000	504,000
TOTAL EXPENDITURES & TRANSFERS-OUT	\$ 5,442,348	\$ 6,650,059	\$ 6,870,229	\$ 7,040,966	\$ 7,185,575
ENDING FUND BALANCE	\$ (936,871)	\$ (2,818,923)	\$ (4,705,861)	\$ (6,537,895)	\$ (8,278,028)
FUND BALANCE - % OF BUDGETED SALES TAX REVENUE	-25%	-71%	-112%	-149%	-179%

#### UTILITY FUND

	PROJECTED FY 2023-24	PROJECTED FY 2024-25	PROJECTED FY 2025-26	PROJECTED FY 2026-27	PROJECTED FY 2027-28
BEGINNING FUND BALANCE	\$ 6,029,901	\$ 7,475,814	\$ 9,820,803	\$ 12,858,028	\$ 16,452,757
TOTAL REVENUES	\$ 30,323,995	\$ 33,050,561	\$ 36,036,524	\$ 39,307,638	\$ 42,892,295
Transfers from Other Funds	-	-	-	-	-
TOTAL REVENUES & TRANSFERS-IN	\$ 30,323,995	\$ 33,050,561	\$ 36,036,524	\$ 39,307,638	\$ 42,892,295
TOTAL EXPENDITURES	\$ 26,290,801	\$ 28,040,672	\$ 30,254,453	\$ 32,885,718	\$ 34,876,204
Use of Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to Other Funds	2,587,281	2,664,899	2,744,846	2,827,192	2,912,007
TOTAL EXPENDITURES & TRANSFERS-OUT	\$ 28,878,082	\$ 30,705,572	\$ 32,999,299	\$ 35,712,910	\$ 37,788,212
ENDING FUND BALANCE	\$ 7,475,814	\$ 9,820,803	\$ 12,858,028	\$ 16,452,757	\$ 21,556,840
FUND BALANCE - # OF DAYS OF OPERATING EXPENDITURES	94	117	142	168	208



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# **GLOSSARY**

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## **CITY OF WYLIE, TEXAS FISCAL YEAR 2017-2018**

**Account:** A descriptive heading under which financial transactions that are similar in nature are recorded.

**Accrual Basis:** The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**Ad Valorem:** In proportion to value. A basis for levy of taxes on property.

**Appropriation:** Authorization granted by a legislative body to incur liabilities for purposes specified by the Appropriations Act. Specific appropriations are made at the fund level and are usually granted for a one year period.

**Assessed Valuation:** A valuation set on real estate or other property by a government as a basis for levying taxes. The City of Wylie's property values are established by the three County's Central Appraisal Districts that are inside the City's jurisdiction (Collin, Dallas, and Rockwall counties).

**Balanced Budget:** An operating budget will be balanced, with current revenues, exclusive of beginning resources, greater than or equal to current expenditures/expenses.

**Bond:** A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue bonds.

**Budget:** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Budget Adjustment:** A legal procedure utilized by the City Staff and City Council to revise the original legally adopted budget appropriation.

**Budget Document:** The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document

generally consists of the compilation of a message from the budget-making authority with a summary of the proposed expenditures and the means of financing them, schedules supporting the summary, and drafts of the appropriation, revenue, and borrowing measures necessary to put the budget into effect.

**CAFR:** Comprehensive Annual Financial Report.

**Capital Improvement Program:** The process of planning, monitoring, programming, and budgeting over a multi-year period used to allocate the City's capital monies.

**Capital Outlay:** Expenditures that result in the acquisition of or addition to capital assets, such as land, buildings, machinery, furniture, and other equipment. The City's current capitalization policy requires expenditures to be at least \$15,000 with the asset having a useful life in excess of one (1) year.

**Certificates of Obligation (CO's):** Similar to general obligation bonds except the certificates require no voter approval.

**Contingency Fund:** Assets or other resources set aside to provide for unforeseen expenditures otherwise not budgeted.

**Current Taxes:** Taxes levied and becoming due during the current fiscal period from the time the amount of tax levy is first established to the date on which a penalty for nonpayment is attached.

**Debt:** An obligation resulting from the borrowing of money or from the purchase of goods and services.

**Debt Limit:** The maximum amount of gross or net debt which is legally permitted.

**Debt Service Fund:** A fund established to finance and account for the payment of interest and principal on all tax supported debt, serial and term, including that payable from special assessments.

**Delinquent Taxes:** Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

**Department:** A functional unit of the City.

**Effective Tax Rate:** A formula which enables the public to evaluate the relationship between taxes for the prior year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years. The formula assumes that if values increase, the tax rate should decrease to generate the same amount of revenue as it did the year before (and vice versa).

**Encumbrance:** Obligation in the form of a purchase order, contract, or salary commitment which is chargeable to appropriation and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

**Enterprise Fund:** A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services that are entirely or predominantly self-supporting by user charges.

**Expenditure:** The cost of goods received or services rendered whether cash payments have been received or encumbered.

**Fiscal Year:** A twelve (12) month period of time to which the annual budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Wylie has adopted October 1 to September 30 as its fiscal year.

**Full-Time Equivalent:** The extent to which one employee occupies a full-time position. For example, a part-time employee who works four hours a day represents a .5 FTE.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances.

**Fund Balance:** The excess of a fund's current assets over its current liabilities.

**Funding:** Providing budgetary resources to cover the total cost of a program or project at the time it is undertaken.

**General Fund:** A fund used to account for all transactions of a government that are not accounted for in another fund. The General Fund is used to account for the ordinary operations of a government that are financed from taxes and other general revenues.

**General Obligation Bonds:** Bonds backed by the full faith and credit of the issuing government. Bonds cannot be issued without voter approval and are typically issued with maturities between 15 and 30 years.

**General Obligation Debt:** Monies owed on interest and principal to holders or the City's general obligation bonds. The debt is supported by revenue provided from real property which is assessed through the taxation power of the local governmental unit.

**Governmental Funds:** Those funds through which most government functions typically are financed (e.g., General, Special Revenue, Debt Service, and Capital Projects).

**Grant:** A contribution by one governmental entity to another. The contribution is typically made to aid in the support of a specified function (for example, road construction).

**Impact Fees:** Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

**Independent Audit:** An audit performed by an independent auditor.

**Independent Auditor:** An auditor who is independent of the agency whose accounts are being audited.

**Infrastructure:** Long-lived capital assets the normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include roads, drainage systems, water and sewer systems, and lighting systems.

**Interfund Transfer:** The flow of assets between funds of the primary government without the equivalent flow of assets in return and without a requirement for repayment.

**M&O Tax Rate:** The tax rate calculated to provide the revenues needed to cover Maintenance & Operations.

**Operating Budget:** Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by City Charter and State Law.

**Refunding Bonds:** Bonds issued in which the proceeds are used to repay previously issued bonds.

**Revenue:** The inflow of economic resources resulting from the delivery of services or activities that constitute the organization's major or central operations rather than from interfund transfers and debt issue proceeds.

**Rollback Tax Rate:** A calculation that splits the tax rate into two separate components, the maintenance & operations (M&O) rate and the debt service rate. The rollback tax rate is the sum of the M&O and debt service rates. In most cases, the rollback tax rate exceeds the effective tax rate.

**Tax Base:** The total value of all real, personal, and mineral property in the City as of January 1<sup>st</sup> of each year, as certified by the County Appraisal District. The tax base represents the net value after all exemptions.

**Tax Rate:** The amount of tax stated in terms of a unit of the tax base.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

### **Commonly Used Acronyms**

CAFR:	Comprehensive Annual Financial Report
CIP:	Capital Improvement Program
CO:	Certificate of Obligation
DFW:	Dallas / Fort Worth
FM:	Farm to Market Road
FTE:	Full-Time Equivalent
FY:	Fiscal Year
GFFB:	General Fund Fund Balance
GFOA:	Government Finance Officers Association
GO:	General Obligation
I&S:	Interest & Sinking (Debt)
M&O:	Maintenance & Operations
NTMWD:	North Texas Municipal Water District
PD:	Police Department
PPFCO:	Public Property Finance Contractual Obligation
WEDC:	Wylie Economic Development Corporation
WFR:	Wylie Fire and Rescue
WISD:	Wylie Independent School District